



**Final Annual Accounts 2014 of the  
European Centre for Disease Prevention and Control**

**Tenth Financial Year – 2014**

**Stockholm, 29 May 2015**

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## 1. Final Annual Accounts – Certification

The annual accounts of the European Centre for Disease Prevention and Control for the year 2014 have been prepared in accordance with the Financial Regulation applicable to the general budget of the European Union and the accounting rules adopted by the Commission's Accounting Officer, as are to be applied by all the institutions, agencies and joint undertakings.

I acknowledge my responsibility for the preparation and presentation of the annual accounts of the European Centre for Disease Prevention and Control in accordance with article 50 of ECDC's Financial Regulation.

I have obtained from the authorising officer, who certified its reliability, all the information necessary for the production of the accounts that show the assets and liabilities and the budgetary implementation of the European Centre for Disease Prevention and Control.

I hereby certify that based on this information, and on such checks as I deemed necessary to sign off the accounts, I have a reasonable assurance that the accounts present a true and fair view of the financial position of the European Centre for Disease Prevention and Control in all material aspects .

Stockholm, 29 May 2015

A handwritten signature in blue ink, appearing to read 'Anja Van Brabant', with a horizontal line underneath.

Van Brabant Anja  
Accounting Officer of ECDC

## 2. Annual Accounts – Presentation

The annual accounts of the European Centre for Disease Prevention and Control include the financial statements and the report on implementation of the budget. They are accompanied by the report on budget and financial management during the year.

The financial statements comprise the balance sheet and the statement of financial performance at 31 December, the cash-flow table and the statement of changes in capital.

The objectives of financial statements are to provide information about the financial position, performance and cash flows of an entity that is useful to a wide range of users. For a public sector entity such as the European Centre for Disease Prevention and Control, the objectives are more specifically to provide information useful for decision making, and to demonstrate the accountability of the entity for the resources entrusted to it.

If they are to present a true and fair view, financial statements must not only supply relevant information to describe the nature and range of the activities, explain how it is financed and supply definitive information on its operations, but also do so in a clear and comprehensible manner which allows comparisons between financial years. It is with these goals in mind that the present document has been drawn up.

The accounting system of the European Centre for Disease Prevention and Control comprises budget accounts and general accounts. These accounts are kept in euro on the basis of the calendar year. The budget accounts give a detailed picture of the implementation of the budget. They are based on the modified cash accounting principle.<sup>1</sup> The general accounts allow for the preparation of the financial statements as they show all revenues and expenses for the financial year and are designed to establish the financial position in the form of a balance sheet at 31 December.

The annual accounts are drawn up in accordance with Article 92 of the Financial Regulation of the European Centre for Disease Prevention and Control adopted by the Management Board on 19th December 2013.

According to Article 98 of this Financial Regulation, the Centre's accounting officer shall send to the Commission's accounting officer by no later than 1 March of the following year its Final Annual Accounts, together with the report on budgetary and financial management during the year, referred to in Article 92 of this regulation.

The Accounting Officer shall send the final accounts, together with the opinion of the management board, to the accounting officer of the Commission, the Court of Auditors, the European Parliament and the Council, by 1 July of the following financial year.

The final accounts of ECDC will be published in the Official Journal of the European Communities together with the statement of assurance given by the Court of Auditors by 15<sup>th</sup> of November of the following year in accordance with Article 99 of ECDC's Financial Regulation.

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<sup>1</sup> This differs from cash-based accounting because of elements such as carryovers.

### 3. Financial Statements

#### 3.1 Balance Sheet

<b>Balance Sheet</b>	<i>Notes</i>	<i>As at Dec. 31, 2014</i>	<i>As at Dec. 31, 2013</i>
		<i>(All amounts in €)</i>	
<b>Assets</b>			
<b>A. Non Current Assets</b>			
Intangible Assets	4.5.1	2.791.221,00	4.062.892,72
Intangible fixed assets under construction	4.5.1	298.373,32	0,00
Tangible Fixed Assets	4.5.2	2.359.317,15	2.681.896,60
<b>Total Assets</b>		<b>5.448.911,47</b>	<b>6.744.789,32</b>
<b>Total Non Current Assets</b>		<b>5.448.911,47</b>	<b>6.744.789,32</b>
<b>B. Current Assets</b>			
Prefinancing	4.5.3	35.525,00	64.534,00
Stocks	4.5.4	34.517,45	52.526,29
Short Term Receivables	4.5.5	348.183,44	608.396,01
Accrued Income	4.5.6	319.070,59	164.017,37
Deferred Charges	4.5.6	402.988,25	418.983,75
Cash and Cash equivalents	4.5.7	14.517.055,75	13.002.451,14
<b>Total Current Assets</b>		<b>15.657.340,48</b>	<b>14.310.908,56</b>
<b>Total Assets</b>		<b>21.106.251,95</b>	<b>21.055.697,88</b>
<b>Liabilities</b>			
<b>A. Capital</b>			
Accumulated surplus	4.4	9.603.647,12	8.427.011,32
Economic result of the year	4.4	1.130.577,73	1.176.635,80
<b>Total Capital</b>		<b>10.734.224,85</b>	<b>9.603.647,12</b>
<b>B. Non Current Liabilities</b>			
Long term Provisions	4.5.8	<b>483.253,00</b>	<b>512.377,11</b>
<b>C. Current Liabilities</b>			
Short-term provisions	4.5.9	23.266,11	1.725.613,92
Accounts Payable	4.5.10	787.689,83	921.947,97
Pre-financing to be returned to the Commission	4.5.11	3.083.925,95	2.012.975,08
Open Pre-financing from Grants	4.5.11	605.428,25	674.308,57
Accrued charges	4.5.12	5.388.463,96	5.440.421,20
Deferred Income	4.5.12	0,00	164.406,91
		<b>9.888.774,10</b>	<b>10.939.673,65</b>
<b>Total Liabilities</b>		<b>21.106.251,95</b>	<b>21.055.697,88</b>

### 3.2 Statement of financial performance

		<b>2014</b>	<b>2013</b>
		<i>(All amounts in €)</i>	
<b>Operating Revenue</b>	4.5.13	<b>56.335.515,32</b>	<b>56.525.907,78</b>
<b>Administrative Expenses</b>	4.5.14	<b>(44.574.625,74)</b>	<b>(42.440.964,72)</b>
<i>Staff related expenses</i>	4.5.14	<i>(27.874.829,07)</i>	<i>(27.760.771,73)</i>
<i>Depreciation/Amortisation/Write-off</i>	4.5.14	<i>(2.380.592,59)</i>	<i>(1.836.910,27)</i>
<i>Other Administrative Expenses</i>	4.5.14	<i>(14.319.204,08)</i>	<i>(12.843.282,72)</i>
<b>Operational Expenses</b>	4.5.15	<b>(10.704.868,51)</b>	<b>(12.244.538,97)</b>
<b>Surplus from Administrative &amp; Operating Activities</b>		<b>1.056.021,07</b>	<b>1.840.404,09</b>
Financial revenues	4.5.16	<b>2.988,18</b>	<b>0,00</b>
Financial Expenses	4.5.16	<b>(14.514,68)</b>	<b>(7.260,31)</b>
Currency Exchange Gains/(Losses)	4.5.17	<b>86.083,16</b>	<b>(656.507,98)</b>
<b>Economic Result for the Year</b>		<b>1.130.577,73</b>	<b>1.176.635,80</b>

### 3.3 Cash Flow Statement

	2014	2013
<b>Cash Flows from ordinary activities</b>		
<b>Surplus/(deficit) from ordinary activities</b>	<b>1.130.577,73</b>	<b>1.176.635,80</b>
<b>Operating activities</b>		
<u>Adjustments</u>		
Amortization (intangible fixed assets)	1.334.552,07	783.202,54
Depreciation (tangible fixed assets)	1.045.959,52	1.050.124,00
Increase/(decrease) in Provisions for risks and liabilities	(1.731.471,92)	(60.508,43)
Increase/(decrease) in Value reduction for doubtful debts	0,00	0,00
(Increase)/decrease in Stock	18.008,84	23.501,39
(Increase)/decrease in Long term Pre-financing	0,00	0,00
(Increase)/decrease in Short term Pre-financing	29.009,00	1.061,97
(Increase)/decrease in Short term Receivables	120.535,70	(295.713,73)
(Increase)/decrease in Receivables related to consolidated EU entities	619,15	(619,15)
Increase/(decrease) in Accounts payable	(309.698,86)	474.403,83
Increase/(decrease) in Liabilities related to consolidated EU entities	961.147,12	2.656.839,95
Other non-cash movements	(4.644,00)	3.583,73
<b><i>Net cash Flow from operating activities</i></b>	<b>2.594.594,35</b>	<b>5.812.511,90</b>
<b>Cash Flows from investing activities</b>		
Increase of tangible and intangible fixed assets	(1.079.989,74)	(1.719.560,85)
<b><i>Net cash flow from Investing activities</i></b>	<b>(1.079.989,74)</b>	<b>(1.719.560,85)</b>
Net increase/(decrease) in cash and cash equivalents	<b>1.514.604,61</b>	<b>4.092.951,05</b>
<b><i>Cash and cash equivalents at the beginning of the period</i></b>	13.002.451,14	8.909.500,09
<b><i>Cash and cash equivalents at the end of the period</i></b>	14.517.055,75	13.002.451,14

### 3.4 Statement of Changes in Capital

Capital (All amounts in €)	Reserves		Accumulated Surplus / Deficit	Economic result of the year	Total Capital
	Fair value reserve	Other reserves			
<b>Balance as of 1 January 2014</b>	<b>0,00</b>	<b>0,00</b>	<b>8.427.011,32</b>	<b>1.176.635,80</b>	<b>9.603.647,12</b>
Other revaluations	0,00	0,00	0,00	0,00	0,00
Reclassifications	0,00	0,00	0,00	0,00	0,00
Allocation of the Economic Result of Previous Year	0,00	0,00	1.176.635,80	(1.176.635,80)	0,00
Economic result of the year	0,00	0,00	0,00	1.130.577,73	1.130.577,73
<b>Balance as of 31 December 2014</b>	<b>0,00</b>	<b>0,00</b>	<b>9.603.647,12</b>	<b>1.130.577,73</b>	<b>10.734.224,85</b>

## 3.5 Notes to the Financial Statements

### 3.5.1 Accounting principles, rules and methods

The Annual Accounts of the Centre have been prepared according to Article 94 of the Financial Regulation which stipulates that, the rules adopted by the Accounting Officer of the European Commission based on internationally accepted accounting standards for public sector, shall apply. The financial statements referred to in Article 92 shall present information, including information on accounting policies, in a manner that ensures it is relevant, reliable, comparable and understandable.

#### Reporting Currency

The Centre's reporting currency is the Euro

#### Transactions and balances

Foreign currency transactions are converted into Euro using the exchange rates prevailing at the dates of the transactions.

Year-end balances of monetary assets and liabilities denominated in foreign currencies are converted into Euro on the basis of the exchange rates applying on 31 December.

Foreign exchange gains and losses resulting from the settlement of foreign currency transactions and from the translation at year-end exchange rates of monetary assets and liabilities denominated in foreign currencies are recognised in the statement of financial performance.

#### Payroll charges

All salary calculations giving the total staff expenses included in the Statement of financial performance of the Agency are externalized to the Office for administration and payment of individual entitlements (also known as the Paymaster's Office-PMO) which is a central office of the European Commission.

The PMO's mission is to manage the financial rights of permanent, temporary and contractual staff working at the Commission, to calculate and to pay their salaries and other financial entitlements. The PMO provides these services to other EU institutions and Agencies as well. The PMO is also responsible for managing the health insurance fund of the Institutions, together with processing and paying the claims of reimbursement from staff members. The PMO also manages the pension fund and pays the pensions of retired staff members. PMO is being audited by the European Court of Auditors.

The Agency is only responsible for the communication to the PMO of reliable information allowing the calculation of the staff costs. It is also responsible to check that this information has been correctly handled in the monthly payroll report used for accounting payroll costs. It is not responsible for the calculation of the payroll costs performed by PMO.

## Intangible fixed assets & Internally Developed Intangible fixed assets

Intangible fixed assets are valued at their acquisition price converted into Euro at the rate applying when they were purchased, less depreciation and impairment. The exception is assets acquired free of charge that are valued at their market value. See amortisation rates below.

The Accounting Officer of the European Commission had granted a temporary exception with respect to the introduction of the International Public Sector Accounting Standards (IPSAS) based EC rules. One of these exceptions related to Accounting Rule n°6 and the non-capitalisation of internally developed intangible assets, normally software. From 2010 onwards, the exception has been lifted and as a consequence, the annual accounts have to reflect the capitalization of internally developed intangible fixed assets in accordance with the rules laid down. From an accounting perspective there are only three phases to an IT Project: a Research phase, a Development phase and an Operational phase. Under the accounting rule, only the development phase can be capitalized and recorded as 'Assets under construction'. Once the project goes live, the resulting asset (the development cost) will be amortised over its useful life which means the costs will be spread over several years.

The depreciation rates should range between 3 and 8 years. The depreciation follows the same principle as applied to the Centre's fixed assets i.e. if a project goes live in a particular month then the depreciation is applied from that same month.

The amount of research expenses incurred on IT projects and development costs not capitalized, are disclosed in these annual accounts 2014 as well as the yearly amortization of capitalized intangible assets. In addition to the criteria which an intangible asset should meet, a threshold had to be set for capitalization of the total estimated development cost of an IT project. The threshold at ECDC was set at € 150.000.

The application of accounting rule n° 6 in the annual accounts of 2014 increases the transparency regarding the Centre's internally developed intangible fixed assets in particular its internally developed IT projects (for example GIS, EPIS, VBORNET, E3, TESSY, CRM, DMS and others)

Two internally developed ICT projects have been booked as asset under construction namely E-learning and Eurosurveillance.

In 2014, one project has gone live called Surveillance Dashboard (ATLAS). Since the total development cost on the project did not reach the set threshold of 150.000€, the cost has been disclosed in the accounts as such.

## Tangible fixed assets

Tangible fixed assets are stated at historical cost. Historical cost includes expenditure that is directly attributable to the acquisition of the items. Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Centre and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the statement of financial performance during the financial period in which they are incurred.

Depreciation is calculated using the straight line method to allocate depreciation cost to the assets' residual values over their estimated useful lives, as follows:

Type of Asset	Depreciation Rate
Intangible assets	25%
Plant, machinery and equipment	10% to 25%
Furniture & Vehicles	10% to 25%
Fixtures and fittings	10% to 33%
Computer hardware	25%

The fixed asset's depreciation commences in the month in which the asset is delivered.

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, on a regular basis. An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount. Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the statement of financial performance.

In addition, improvements to the building are capitalized and depreciated over the lease period which initially ran according to the contract signed in 2007 between ECDC and the landlord Akademiska Hus AB until 31/1/2018. On 23 of December 2014, the contract was amended for 4 months and runs, at present, till 31/05/2018.

### Impairment of assets

Assets that have an indefinite useful life are not subject to amortization and are tested regularly for impairment. Assets that are subject to amortization are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognized as the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

### Inventories

The inventories shown in the accounts reflect the stock of publications of the Centre at year-end. These inventories are assets held for distribution in the ordinary course of its operations. The Centre's inventories are goods purchased which are for distribution to other parties free of charge. These parties are mainly our stakeholders: Management Board, Advisory Forum, Member States, and Competent Bodies etc. These publications are also distributed at conferences and events.

As the Centre controls the rights to create and issue various assets, these publications are recognized as inventories and reported at their printing cost. The cost of these inventories is assigned by using the first-in, first-out method (FIFO). Publications which are, at year-end, older than N-1, are written down as these hold no longer a service potential expected to be realized from their distribution.

### Receivables

Receivables are carried at original amount less write-down for impairment. A write-down for impairment of receivables is established when there is objective evidence that the Centre will not be able to collect all amounts due according to the original terms of receivables. The amount of write-down is the difference between the asset's carrying amount and the recoverable amount, being the present value of the expected future cash flows.

### Cash & cash equivalents

Cash and cash equivalents include bank accounts and one imprest account.

### Use of estimates

In accordance with generally accepted accounting principles, the financial statements necessarily include amounts based on estimates and assumptions by management. Significant estimates include, but are not limited to, accrued income and charges, contingent assets and liabilities, and degree of impairment of fixed assets. Actual results could differ from those estimates. Changes in estimates are reflected in the period in which they become known.

### Provisions

Provisions are recognised when ECDC has a present legal or constructive obligation towards third parties as a result of past events, it is more likely than not that an outflow of resources will be required to settle the obligation, and the amount can be reliably estimated. The amount of the provision is the best estimate of the expenditures, expected to be required, to settle the present obligation at the reporting date.

### 3.5.2 Intangible Assets

All amounts in €

	Internally generated Computer Software	Other Computer Software	Total Computer Software	Other Intangible assets (1)	Intangible fixed assets under construction	Total
<b>Gross carrying amounts 01.01.2014</b>	<b>4.054.181,41</b>	<b>1.767.187,93</b>	<b>5.821.369,34</b>	<b>00,0</b>	<b>0,00</b>	<b>5.821.369,34</b>
Additions		62.880,35	62.880,35		298.373,32	361.253,67
Disposals						0,00
Transfer between headings						0,00
Other changes						0,00
<b>Gross carrying amounts 31.12.2014</b>	<b>4.054.181,41</b>	<b>1.830.068,28</b>	<b>5.884.249,69</b>	<b>0,00</b>	<b>298.373,32</b>	<b>6.182.623,01</b>
<b>Accumulated amortization and impairment 01.01.2014</b>	<b>(470.057,73)</b>	<b>(1.288.418,89)</b>	<b>(1.758.476,62)</b>			<b>(1.758.476,62)</b>
Amortization	(1.065.175,68)	(269.376,39)	(1.334.552,07)			(1.334.552,07)
Write-back of amortization						0,00
Disposals						0,00
<b>Accumulated amortization 31.12.2014</b>	<b>(1.535.233,41)</b>	<b>(1.557.795,28)</b>	<b>(3.093.028,69)</b>			<b>(3.093.028,69)</b>
<b>Net carrying amounts 31.12.2014</b>	<b>2.518.948,00</b>	<b>272.273,00</b>	<b>2.791.221,00</b>	<b>0,00</b>	<b>298.373,32</b>	<b>3.089.594,32</b>

Not capitalised cost	Research cost	Not capitalised development cost *
Cost of the year 2014	548.613,19	380.631,28

### 3.5.3 Fixed Assets

*All amounts in €*

	Buildings	Plant and Equipment	Computer hardware	Furniture and vehicles	Other fixtures and fittings	Total
<b>Gross carrying amounts 01.01.2014</b>	<b>2.218.624,04</b>	<b>1.035.817,21</b>	<b>3.925.633,08</b>	<b>847.642,32</b>	<b>0,00</b>	<b>8.027.716,65</b>
Additions	32.539,30	0,00	430.466,43	4557,50	251.172,84	<b>718.736,07</b>
Disposals			(196.863,50)		(13.899,89)	<b>(210.763,39)</b>
Transfer between headings		(1.018.689,21)	(157.751,18)	(4.941,28)	1.181.381,67	<b>0,00</b>
Other changes			87.329,41		3.434,35	<b>90.763,76</b>
<b>Gross carrying amounts 31.12.2014</b>	<b>2.251.163,34</b>	<b>17.128,00</b>	<b>4.088.814,24</b>	<b>847.258,54</b>	<b>1.422.088,97</b>	<b>8.626.453,09</b>
<b>Accumulated depreciation 01.01.2014</b>	<b>(965.767,49)</b>	<b>(985.928,65)</b>	<b>(2.882.751,27)</b>	<b>(511.372,64)</b>	<b>0,00</b>	<b>(5.345.820,05)</b>
Depreciation	(144.219,79)	(4.281,83)	(568.622,46)	(86.075,08)	(83.712,45)	<b>(886.911,61)</b>
Write-back of depreciation						<b>0,00</b>
Disposals			196.863,50		13.818,89	<b>210.682,39</b>
Impairment	(159.047,91)					<b>(159.047,91)</b>
Write-back of impairment						<b>0,00</b>
Transfer between headings		977.721,48	84.775,40	3.459,18	(1.065.956,06)	<b>0,00</b>
Other changes			(82.604,41)		(3.434,35)	<b>(86.038,76)</b>
<b>Accumulated depreciation 31.12.2014</b>	<b>(1.269.035,19)</b>	<b>(12.489,00)</b>	<b>(3.252.339,24)</b>	<b>(593.988,54)</b>	<b>(1.139.283,97)</b>	<b>(6.267.135,94)</b>
<b>Net carrying amounts 31.12.2014</b>	<b>982.128,15</b>	<b>4.639,00</b>	<b>836.475,00</b>	<b>253.270,00</b>	<b>282.805,00</b>	<b>2.359.317,15</b>

### 3.5.4 Pre-financing

The Centre has signed grant agreements with several Health Institutions and Universities of EU member states in relation to its activities. Pre-financing payments in relation to those grants are reported as receivables and cleared after the agreed deliverables and corresponding costs statements are submitted by the beneficiaries to ECDC. The total amounts of Pre-financing paid (but not cleared), accrued and remaining open as, at 31/12/2014 are reported below:

*All amounts in €*

Non cleared pre-financing at 31/12/2014	1.336.161,60
Accrued Charges on Pre-financing	<u>(1.300.636,60)</u>
<b>Open pre-financing at 31/12/2014</b>	<b>35.525,00</b>

### 3.5.5 Stocks

*All amounts in €*

	01/01/2014	Additions	Disposals	Write down at year end	31/12/2014
ECDC Publications	52.526,29	20.210,65	(16.074,39)	(22.145,10)	34.517,45
Other	0,00	0,00	0,00	0,00	0,00
<b>Total</b>	<b>52.526,29</b>	<b>20.210,65</b>	<b>(16.074,39)</b>	<b>(22.145,10)</b>	<b>34.517,45</b>

The additions reflect the amount of publications purchased at printing cost in 2014. The amount disposed shows the amount of publications distributed free of charge in 2014. The amount written down equals the value of publications in stock which are older than N-1, as these hold no longer a service potential, expected to be realized from their distribution.

### 3.5.6 Short term Receivables

Short term receivables relate to the following:

*All amounts in €*

	31/12/2014	31/12/2013
VAT Receivable from Member States	260.820,78	303.334,14
Receivable from other EU institutions and public bodies	19.290,06	2.828,18
Receivable regarding Staff	46.939,50	282.162,37
Other	<u>21.133,10</u>	<u>20.071,32</u>
<b>Total</b>	<b>348.183,44</b>	<b>608.396,01</b>

Short term receivables comprises mainly of VAT Receivable from the Swedish Authorities. According to the Memorandum of Understanding signed between the Government of Sweden and the Centre, the latter has to file an application of Reimbursement of VAT paid on purchases greater than SEK 1.500 (approx. 160€ at EC year-end rate 2014). The VAT receivable appearing in the accounts relates to invoices paid in the last quarter of 2014. Previous claims regarding 2014 were already paid back in

full. The receivable regarding staff includes amounts to be received through deduction from the salary but also advances given to staff regarding missions.

An amount of € 10.890,37 included under 'Other' and an amount of € 15.040,39 under 'receivable from public body' are to be received by the Centre following 2 rulings by the Court of Justice.

### 3.5.7 Deferred Charges & Accrued Income

Deferred Charges relate mainly to warranties and maintenance costs in relations to ICT equipment that are paid in advance upon reception of goods but are valid for a period longer than 12 months (usually 3 years). The part not related to 2014 is reported here.

Accrued income relates to the cut-off procedure at year-end regarding the IPA Grant, ENPI grant, IMI grant and the MEDIPIET contract received for implementation from the European Commission.

### 3.5.8 Cash in Bank and imprest account

The Centre keeps its accounts to SEB bank in Euro and in SEK. The balances as at December 31, 2014 are as follows:

*All amounts in €*

	<b>31/12/2014</b>	<b>31/12/2013</b>
Acc No 59368289476 (EUR)	13.567.134,22	12.328.650,02
Acc No 59378215971 (EUR)	175.843,10	151.941,37
Acc No 59308246266 (EUR)	96.217,73	142.941,66
Acc No 54238209257 (EUR)	53.577,93	100.286,05
Acc No 54238218396 (EUR)	136.469,55	207.535,11
Acc No 52011096375 (SEK)	471.488,01	68.468,80
Acc No 52011170974 (SEK)	5.148,09	885,92
Acc No 52011194822 (SEK)	8.639,49	994,88
Acc No 52031003712 (SEK)	6.313,66	0,00
Acc No 52031009052 (SEK)	-4.496,85	0,00
Acc No 52011097061 (SEK)	720,82	747,33
Cash in Hand	0,00	0,00
<b>Total</b>	<b>14.517.055,75</b>	<b>13.002.451,14</b>

The Centre mainly uses the account No 52011096375 to execute its local transactions in SEK while the Euro account No 59368289476 is used for cross border payments and the reception of the EU subsidy. All other accounts, stated above are used to receive funds and execute payments related to the grants and other contracts received from the European Commission and Joint Undertaking IMI and implemented by ECDC.

Account No 52011097061 is the imprest account of the Centre.

No cash has been handled by the Centre in 2014.

### 3.5.9 Long Term Provisions

In accordance with the lease contract with the landlord, the Centre has the obligation to restore the building in its original state when vacating the premises at the end of the lease, this obligation is still reflected in the accounts. Based on a study carried out in 2012, the dilapidation cost of this obligation has been estimated at 4.539.200 SEK, which equals 483.253 € (converted at the official EC 2014 year-end exchange rate applicable for SEK).

### 3.5.10 Short Term Provisions

In 2014, an amount of 23.266,11 € is booked as short term provision regarding a negative ruling from the Court of Justice against the Centre.

In November 2013 the Court of Justice issued its ruling on the case with the outstanding salary adjustment for 2011 and 2012 (1.7%). The result of the ruling is that the European Commission is required to submit to the European Parliament and the Council new proposals which take into account the serious and sudden deterioration in the economic and social situation identified by the Council in 2011. The Commission decided in December 2013 to submit new proposals for salary increase by 0.9% for 2011 (date of effect 1 July 2011) and for 2012 (date of effect 1 July 2012). During the negotiations which took place in March 2014, Representatives of the Parliament, the Hellenic Presidency and the Commission reached an agreement on the annual adjustment of remunerations and pensions of officials and other agents of the EU. Based on Regulations (EU) No 422/2014 and No 423/2014 of the European Parliament and of the Council, the annual adjustments are 0% for 2011 and 0.8% for 2012. The weighting factors for Sweden are 124.1% for 2011 (date of effect 1 July 2011), 131.9% for 2012 (date of effect 1 July 2012) and 132.9% for 2013 (date of effect 1 July 2013).

The obligation of adjusting the salaries of 2012 and weighting factors for 2011-2013 is settled in February and May 2014.

### 3.5.11 Accounts Payable

The breakdown of accounts payable at the end of the year is as follows:

	<i>All amounts in €</i>	
	<b>31/12/2014</b>	<b>31/12/2013</b>
Vendors	680.686,20	741.991,61
Interest Income payable to the Commission	0,00	6.403,69
Other payables to the Commission	16.075,12	55.147,81
Payables to other EU agencies	22.671,76	18.118,81
Other payables to Member States	0,00	0,00
Social Security Contributions & income taxes payable	0,00	0,00
Sundry Payables	68.256,75	100.286,05
<b>Total</b>	<b>787.689,83</b>	<b>921.947,97</b>

#### 4.5.12. Pre-financing

##### Pre-financing to be returned to the EC

In general, the amount represents the positive outturn of the budgetary accounts which, according to the financial regulation, has to be paid back to the Commission.

In 2014, ECDC has a positive budget outturn (see also 5.1), when added to the negative outturn from previous years, the overall balance of the outturn is positive. As a result, 3.083.925,75 € has to be paid back to the Commission in 2015 regarding the 2014 budget. There are two main reasons, from a budgetary perspective, for the return of funds: € 1.069 thousand has to be returned regarding carried forward funds from 2013 and the Centre has encountered € 3.200 thousand Exchange rate gains.

##### Open pre-financing

An amount of € 605 thousand was received by ECDC from the European Commission, which covers expenditure related to the implementation of a service contract for the establishment of a Mediterranean Programme for Intervention Epidemiology Training (MediPIET) and of grant agreements for actions with the candidate and potential candidate countries implemented throughout 2014.

#### 4.5.13. Accrued Expenses & Deferred Income

Accrued expenses are estimates provided by the authorising officers on the cost of services and deliveries of goods incurred during 2014 but not yet invoiced or processed. In addition, the cost of the untaken leave of staff during 2014 is reported here

	<i>All amounts in €</i>	
	<b>31.12.2014</b>	<b>31.12.2013</b>
Untaken annual leave	435.423,34	422.725,14
Accrued charges	4.953.040,62	5.017.696,06
<b>Total</b>	<b>5.388.463,96</b>	<b>5.440.421,20</b>

Deferred income has been booked in 2014 for an amount of 5.308,00€.

#### 4.5.14. Operating Revenue

The Centre is almost exclusively financed by the EU Budget together with the EFTA Member States contributing to its 2014 budget by 3,03%. In 2014, the Centre booked 55.396.074,05€ as revenue from the 58.480.000€ cashed from the European Commission.

An amount of € 219 thousand has been booked as miscellaneous income and consists of recovery of taxes, recovery of costs from staff regarding current and previous years, the cut-off on the IMI grant which is not consolidated and the reversal of a 2013 cut-off posting.

The Centre is also reporting as revenue an amount of € 415 thousand, which is the result of the year-end cut-off made regarding four grants which have been further implemented throughout 2014. Here the posting versus accrued revenue or open pre-financing is equal to the expenditures made under the grants during 2014.

The reversal of provision is the result of a provision which was booked in 2011 following a Court case which was cancelled in 2014 without

Below is the breakdown of the revenue for the year:

	<i>All amounts in €</i>	
	<b>2014</b>	<b>2013</b>
Community Subsidy (including EEA contribution)	55.396.074,05	56.302.024,92
Reversal of provisions	300.000,00	0,00
Revenue from Grant implementation	415.648,09	207.709,34
Fixed assets	4.725,00	0,00
Other revenue	219.068,18	16.173,52
<b>Total</b>	<b>56.335.515,32</b>	<b>56.525.907,78</b>

#### 4.5.15. Administrative Expenses

Administrative expenses relate mainly to costs incurred by the daily operations of the Centre and include Staff related costs. The breakdown of the main areas is provided below:

	<i>All amounts in €</i>	
	<b>2014</b>	<b>2013</b>
Staff related expenses	27.561.701,20	27.340.953,52
Training Cost - Staff	313.127,87	419.818,21
Costs related to Seconded National Experts & Trainees	327.336,04	370.194,15
Mission Expenses	592.967,70	788.447,62
Management Board, Advisory Forum & Administrative Meetings	358.508,33	139.695,80
Rent and Building Costs	4.097.617,38	3.837.730,05
Depreciation/Amortisation/Write-off	2.380.592,59	1.836.910,27
Recruitment Related Costs	84.113,56	52.867,33
IT costs Research	548.613,19	138.404,86
IT costs Development	380.631,28	114.937,99
IT costs Operational	5.368.814,37	4.894.550,42
Expenses with other consolidated entities	573.533,27	544.452,70
Other	1.987.068,96	1.962.001,80
<b>Administrative Expenses – Total</b>	<b>44.574.625,74</b>	<b>42.440.964,72</b>

#### 4.5.16. Operational Expenses

Operational Expenses relate to the activities of the Operational Units and the Director's cabinet and also include the developments in the area of information and communication technology in relation to the operations.

*All amounts in €*

	2014	2013
<b>Operational Expenses – Total</b>	<b>10.704.868,51</b>	<b>12.244.538,97</b>

#### 4.5.17. Finance Income / Expense

This heading covers the expenses relating to bank fees and interest on late payment of charges.

In addition, the Centre has earned € 3 thousand of interest income on the EU subsidy received, which is, since 2014, no longer due back to the EU budget, in accordance with Article 58 of ECDC's Financial Regulation.

#### 4.5.18. Exchange rate gains/ losses

The Seat of the Centre is outside of the Euro-zone. As a result a substantial part of its activities is carried out in Swedish crowns while the Centre's income as well as its reporting Currency is Euro. The exchange rate differences encountered in 2014 consist of the revaluation of the Swedish Crown in relation to € at year-end, together with the adjustment of the weighting factor applied to the remuneration of staff employed in Sweden and differences related to the payments made in Swedish Crown as the exchange rate used in our financial system differs from the daily rate used by the bank when the payments are actually made. These three components resulted in exchange rate gains of € 86 thousand (versus losses of € 657 thousand in 2013).

#### 4.5.19. Contingent Assets & Liabilities

##### Contingent Liabilities

As at 31 December 2014, the Centre had agreements with several contractors and suppliers for the amount of € 5.570 thousand. These agreements relate mainly to operational projects and are covered by budgetary commitments against 2014 appropriations.

In accordance with the lease contract, the Centre has the obligation to restore the building in its original state when vacating the premises at the end of the lease. This obligation is reflected in the accounts. Based on a study which was carried out in 2012 the cost of this obligation has been estimated at 483.253 € (converted at the official EC 2014 year-end exchange rate applicable for SEK)

#### 4.5.20. Operational Leases

The Centre has a lease agreement with Akademiska Hus AB in order to cover its housing needs. The Centre has extended its initial lease agreement till 31/01/2018 by 4 months. Rental costs for the remaining period till 31/05/2018 amount to 5.850.000 €.

The payment schedule for the following years is presented below:

*All amounts in €*

	Charges paid during the year	Charges still to be paid			Total charges to be paid
		<1yr	1-5 yrs	>5 yrs	
Printers/ Copiers	222,63	0,00	0,00	0,00	0,00
Buildings	1.843.443,48	1.850.000,00	4.000.000,00	0,00	5.850.000,00
<b>Total</b>	<b>1.843.666,11</b>	<b>1.850.000,00</b>	<b>4.000.000,00</b>	<b>0,00</b>	<b>5.850.000,00</b>

#### 4.5.21. Financial instruments

Financial instruments comprise cash, current receivables and recoverables, current payables, amounts due to and from consolidated entities including accruals and deferrals.

- **Disclosure requirements**

Financial instruments give rise to liquidity, credit, interest rate and foreign currency risks. The information on how those risks are managed is set out below.

The carrying amounts of financial instruments are as follows:

Carrying amounts	31.12.2014	31.12.2013
<b>Financial assets</b>		
<b>Current receivables</b>	265.045,70	306.162,32
<b>Other receivables (including accruals and deferrals)</b>	805.171,83	885.234,81
<b>Cash and deposits</b>	14.517.055,75	13.002.451,14
<b>Total financial assets</b>	<b>15.587.273,28</b>	<b>14.193.848,27</b>
<b>Financial liabilities</b>		
<b>Current payables</b>	3.705.429,32	2.748.835,15
<b>Other payables</b>	95.848,21	177.809,69
<b>Accrued charges and deferred income</b>	6.064.230,46	6.287.414,89
<b>Total financial liabilities</b>	<b>9.865.507,99</b>	<b>9.214.059,73</b>
<b>Total net financial instruments</b>		

- **Liquidity risk**

Liquidity risk is the risk that arises from the difficulty of selling an asset; for example, the risk that a given security or asset cannot be traded quickly enough in the market to prevent a loss or meet an obligation. Liquidity risk arises from the ongoing financial obligations, including settlement of payables.

The Agency manages its liquidity risk by continually monitoring its actuals cash positions and by launching its funding request based on forecast of its expected outflows.

Therefore the table below provides detail on the contractual maturity of financial and other liabilities. Liquidity risk on these items is not managed on the basis of contractual maturity because they are not held for settlement according to such maturity and will be settled before contractual maturity at fair value.

Remaining contractual maturities	<1 year	1-5 years	>5 years	Total
<b>As at 31 December 2014</b>				
<b>Payables with third parties</b>	95.848,21	0.00	0.00	95.848,21
<b>Payable with consolidated entities</b>	3.705.429,32	0.00	0.00	3.705.429,32
<b>Total Financial liabilities</b>	<b>3.801.277,53</b>	0.00	0.00	<b>3.801.277,53</b>
<b>As at 31 December 2013</b>				
<b>Payables with third parties</b>	177.809,69	0.00	0.00	177.809,69
<b>Payable with consolidated entities</b>	2.748.835,15	0.00	0.00	2.748.835,15
<b>Total Financial liabilities</b>	<b>2.926.644,84</b>	0.00	0.00	<b>2.926.644,84</b>

The following measures are in place to manage liquidity risk:

- Bank accounts opened in the name of ECDC may not be overdrawn.
- The treasury and payment operations are highly automated and rely on modern information systems. Specific procedures are applied to guarantee system security and to ensure segregation of duties in line with the Financial Regulation, the internal control standards, and audit principles.
- EU budget principles ensure that overall cash resources for a given year are always sufficient for the execution of all payments.

- **Credit risk**

Credit risk is the risk of loss due to a debtor /borrower non-payment of a loan or other line of credit (either the principal or interest or both) or other failure to meet a contractual obligation. The default events include a delay in repayments, restructuring of borrower repayments and bankruptcy. Treasury resources are kept with commercial banks. The EU contribution is requested four times a year based on cash forecasts. Minimum cash levels, proportional to the average amount of quarterly payments executed from it are kept on each account.

The maximum exposure to credit risk is:

<b>CREDIT QUALITY DISCLOSURES</b>	<b>31.12.2014</b>	<b>31.12.2013</b>
<b>Counterparties with external credit rating</b>	<b>14.777.876,53</b>	<b>13.305.785,28</b>
<b>Prime and higher rate</b>	14.777.876,53	13.305.785,28
<b>Upper medium grade</b>	0,00	0,00
<b>Lower medium grade</b>	0,00	0,00
<b>Non-investment grade</b>	0,00	0,00
<b>Counterparties without external credit rating</b>		
<b>European Commission and consolidated entities</b>	4.249,67	2.209,03
<b>Other debtors who did not default</b>	805.171,83	885.234,81
<b>Total</b>	<b>809.421,50</b>	<b>887.443,84</b>

- The maximum exposure to credit risk for amounts due from consolidated entities and other receivables is equal to the carrying amount.
- The current (customer) receivables/open recoveries disclosed above are non-impaired as they are either not past due or there are reasons to believe that the full recoverability of the debt isn't doubtful.

- **Interest rate risk**

As the Centre is not allowed to borrow any money, the interest rate risk could arise only in relation with the cash held at bank and therefore there is limited interest rate risk. It does, however, earn interest on balances it holds on its bank accounts. It is recognised that interest rates fluctuate and ECDC accepts the risk and does not consider it to be material.

- **Foreign currency risk**

Currency risk is the risk that the EU's operations or its investments' value will be affected by changes in exchange rates. This risk arises from the change in price of one currency against another.

The Centre is exposed to exchange rate fluctuations since it undertakes certain transactions in foreign currencies and has some of its bank accounts in Swedish Krona (SEK).

The Centre's revenue is primarily in EUR whilst some expenditure is made in local currency.

The largest expenditure made in Swedish Krona is the salaries of staff. According to the Staff Regulation, up till 2014, the remuneration had to be paid in the currency of the country in which the staff member performs his or her duties. Since 2014, the remuneration can also be paid in EUR but in the Centre, all staff members but one in 2014 are paid in Swedish Krona, for an equivalent of 31 million €. In addition, 5.2 million € were paid out in Swedish Krona mainly for interim, medical, telecommunication services, mission reimbursements to staff and office supplies.

It is recognised that exchange rates fluctuate and the Centre has to accept this risk, although this puts constraint on the budget which is not adapted accordingly.

The following table is a summary of the Centre's net foreign currency-denominated monetary assets (*cash, debts*) at year-end:

31 December 2014	SEK EUR equivalent	EUR	TOTAL EUR
<b>Monetary assets</b>	<b>813.277,91</b>	<b>14.774.020,12</b>	<b>15.587.298,03</b>
Receivables with Member States	260.820,78	0,00	260.820,78
All receivables with third parties (including accruals and deferrals)	64.643,91	740.527,92	805.171,83
Receivables with consolidated entities	0,00	4.249,67	4.249,67
Cash and cash equivalents	487.813,22	14.029.242,53	14.517.055,75
<b>Monetary liabilities</b>	<b>483.253,00</b>	<b>3.824.543,64</b>	<b>4.307.796,64</b>
Provisions	483.253,00	23.266,11	506.519,11
Payables with third parties	0,00	95.848,21	95.848,21
Payables with consolidated entities	0,00	3.705.429,32	3.705.429,32
<b>Net Position</b>	<b>330.024,91</b>	<b>10.949.476,48</b>	<b>11.279.501,39</b>

- **Interest rate sensitivity analysis**

Considering the limited impact that ECDC could experience from Interest rate risk, this interest rate sensitivity analysis is not relevant.

#### 4.5.22. Related party disclosures

The Centre is managed by the Senior Management Team (SMT) consisting of the Director (Authorising Officer) and the heads of Unit (Authorising Officers by Delegation). All members are temporary agents of the European Communities in the following grades:

Grade	Number of staff in the grade
AD14	1
AD13	1
AD12	3
AD11	1
Total	6

and as such their remuneration, allowances and other entitlements are covered by the Conditions of Employment of Other Servants of the European Communities

#### 4.5.23. Pension Obligations

ECDC staff are members of the European Communities Pension Scheme which is a defined benefit pension plan.

A defined benefit plan is a pension plan that generally defines an amount of pension benefit that an employee will receive on retirement, usually dependent on one or more factors such as age and years of service.

In 2014 from July onwards, the contribution of staff to the pension scheme amounts to 10,1% of their basic salary.

Regarding the rates of contribution to the pension scheme for 2011, 2012 and 2013, a pending court case between the European Commission and the Council was decided by the Court of Justice. The following rates were decided upon instead of the rates applied to the salaries in the relevant years:

	Rate applied to salaries	Final pension rate
2011	11.6%	11%
2012	10.6%	10%
2013	10.3%	10.9%
2014	10.3%	10.1%

Therefore the necessary adjustments were made during the December 2014 salaries. As the pension contributions are retroactively applicable till the 1<sup>st</sup> of July of every year, also a salary adjustment was made to the contributions of 2014.

The cost undertaken by the European Commission is not presented on the ECDC's accounts.

Future benefits payable to ECDC staff under the EC Pension Scheme are accounted for in the accounts of the European Commission and no such provisions are entered in the Centre's accounts.

## 5. Budgetary Statements

### 5.1 Budget Outturn Account

The budgetary outturn account was prepared in accordance with the requirements of Commission Regulation (Article 143, Regulation (EU, Euratom) No 966/2012: Rules governing the annual account  
*All amounts in €*

	<b>2014</b>	<b>2013</b>
<b>REVENUE</b>		
EU subsidy	58.480.000,00	58.315.000,00
Grant funds from Commission	199.732,00	720.035,16
Other revenue	26.936,52	180.580,43
<b>TOTAL REVENUE (a)</b>	<b>58.706.668,52</b>	<b>59.215.615,59</b>
<b>EXPENDITURE</b>		
<i>Title I: Staff</i>		
Payments	35.279.154,45	28.282.625,29
Appropriations carried over	1.380.203,94	941.192,55
<i>Title II: Administrative Expenses</i>		
Payments	4.896.712,13	4.878.554,03
Appropriations carried over	1.597.435,59	1.723.484,44
<i>Title III: Operating Expenditure</i>		
Payments	8.906.792,78	10.286.915,60
Appropriations carried over	8.656.301,12	8.673.123,09
<b>TOTAL EXPENDITURE (b)</b>	<b>60.716.600,01</b>	<b>54.785.895,00</b>
<b>OUTTURN FOR THE FINANCIAL YEAR (a-b)</b>	<b>-2.009.931,49</b>	<b>4.429.720,59</b>
Cancellation of unused payment appropriations carried over from previous year	1.069.054,64	1.142.984,15
Adjustment for carry-over from the previous year of appropriations available at 31.12.2013 arising from assigned revenue	774.984,16	101.771,51
Exchange differences for the year (gain+ /loss-)	3.249.818,64	-2.347.959,65
<b>BALANCE OF THE OUTTURN ACCOUNT FOR THE FINANCIAL YEAR</b>	<b>3.083.925,95</b>	<b>3.326.516,60</b>
Balance 2013	2.012.975,08	-1.313.541,52
Positive balance from 2013 reimbursed in year 2014 to the Commission	-2.012.975,08	0,00
<b>Result used for determining amounts in general accounting</b>	<u>3.083.925,95</u>	2.012.975,08
<b>EU subsidy (2014 Revenue)</b>	<u>55.396.074,05</u>	
<b>Pre-financing remaining open to be reimbursed to EC in 2015</b>	3.083.925,95	
<b>NOT INCLUDED IN THE BUDGET OUTTURN:</b>		
Interest generated by 31/12/2014 on the EU subsidy funds and to be reimbursed to the Commission (liability)	0,00	6.403,69

## 5.2. Reconciliation between the Budget Outturn Account (see 5.1) and the Statement of financial performance (see 4.2)

*All amounts in €*

### Statement of financial performance 2014

**1.130.577,73**

#### *Adjustment for accrual items (items not in the budgetary result but included in the economic result)*

Adjustments for Accrual Cut-off (reversal 31.12.2013)	(7.012.264,46)
Adjustments for Accrual Cut-off (cut- off 31.12.2014)	5.800.003,25
Unpaid invoices at year end but booked in charges	0,00
Depreciation of intangible and tangible fixed assets	2.380.592,59
Provisions	23.266,11
Recovery orders issued in 2014 in class 7 and not yet cashed	(9.785,54)
Pre-financing given in previous year and cleared in the year	64.534,00
Pre-financing received in previous year and cleared in the year	(314.386,84)
Payments made from carry-forward of payment appropriations	9.493.761,28
Other (deferred charges, stock decrease, reversal rappel 2011 & 2012 provision)	(931.730,92)

#### *Adjustment for budgetary items (item included in the budgetary result but not in the economic result)*

Asset acquisitions (less unpaid amounts)	(862.181,36)
New pre-financing paid in the year 2014 and remaining open as at 31.12.2014	(35.525,00)
New pre-financing received in the year 2014 and remaining open as at 31.12.2014	3.147.657,95
Budgetary recovery orders issued before 2014 and cashed in the year	485,59
Budgetary recovery orders issued in 2014 on balance sheet accounts (not 7 or 6 accounts) and cashed	8933,27
Payment appropriations carried over to 2015	(11.633.940,65)
Cancellation of unused carried over payment appropriations from previous year	1.069.054,64
Adjustment for carry-over from the previous year of appropriations available at 31.12 arising from assigned revenue	774.984,16
Other	(10.109,85)

### Budget Outturn Account 2014

**3.083.925,95**

### Annex 1 – Budget Execution /Fund source C1 – Current year appropriations

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	RAL	Cancelled
A-1100	Basic salaries	12,586,150.00	12,582,558.89	99.97%	12,586,150.00	12,582,558.89	99.97%	0.00	3,591.11
A-1101	Family Allowances	1,860,000.00	1,852,879.61	99.62%	1,860,000.00	1,852,879.61	99.62%	0.00	7,120.39
A-1102	Expatriation Allowances	1,848,143.46	1,845,147.42	99.84%	1,848,143.46	1,845,147.42	99.84%	0.00	2,996.04
	<b>Total Article 110</b>	<b>16,294,293.46</b>	<b>16,280,585.92</b>	<b>99.92%</b>	<b>16,294,293.46</b>	<b>16,280,585.92</b>	<b>99.92%</b>	<b>0.00</b>	<b>13,707.54</b>
A-1111	Contract Agents - Basic Salaries	3,458,500.00	3,449,121.39	99.73%	3,458,500.00	3,449,121.39	99.73%	0.00	9,378.61
A-1112	Contract Agents - Allowances	1,080,500.00	1,078,297.07	99.80%	1,080,500.00	1,078,297.07	99.80%	0.00	2,202.93
	<b>Total Article 111</b>	<b>4,539,000.00</b>	<b>4,527,418.46</b>	<b>99.74%</b>	<b>4,539,000.00</b>	<b>4,527,418.46</b>	<b>99.74%</b>	<b>0.00</b>	<b>11,581.54</b>
A-1140	Birth & Death grants	3,000.00	2,776.34	92.54%	3,000.00	2,776.34	92.54%	0.00	223.66
A-1141	Travel expenses from place of employment to place of origin	567,356.54	567,356.54	100.00%	567,356.54	567,356.54	100.00%	0.00	0.00
A-1142	Overtime	85,000.00	82,679.55	97.27%	85,000.00	82,679.55	97.27%	0.00	2,320.45
A-1149	Learning & Development	400,000.00	394,229.39	98.56%	400,000.00	174,939.29	43.73%	219,290.10	5,770.61
	<b>Total Article 114</b>	<b>1,055,356.54</b>	<b>1,047,041.82</b>	<b>99.21%</b>	<b>1,055,356.54</b>	<b>827,751.72</b>	<b>78.43%</b>	<b>219,290.10</b>	<b>8,314.72</b>
A-1170	Freelance and joint interpreting and conference service interpreters	50,936.00	47,064.00	92.40%	50,936.00	30,192.00	59.27%	16,872.00	3,872.00
A-1173	Translations	25,000.00	21,594.28	86.38%	25,000.00	10,737.78	42.95%	10,856.50	3,405.72
A-1174	Payment for administrative assistance from the Community institutions	175,000.00	175,000.00	100.00%	175,000.00	163,487.14	93.42%	11,512.86	0.00
A-1175	Interim services	1,952,345.35	1,952,345.35	100.00%	1,952,345.35	1,192,653.86	61.09%	759,691.49	0.00
A-1176	Relocation Services	7,000.00	4,725.00	0.00%	7,000.00	3,780.00	0.00%	945.00	2,275.00
	<b>Total Article 117</b>	<b>2,210,281.35</b>	<b>2,200,728.63</b>	<b>99.57%</b>	<b>2,210,281.35</b>	<b>1,400,850.78</b>	<b>63.38%</b>	<b>799,877.85</b>	<b>9,552.72</b>
A-1180	Miscellaneous expenditure on recruitment	85,700.00	85,700.00	100.00%	85,700.00	46,867.22	54.69%	38,832.78	0.00
A-1181	Travel expenses	22,000.00	20,208.61	91.86%	22,000.00	20,208.61	91.86%	0.00	1,791.46
A-1182	Installation, resettlement & transfer allowances	104,000.00	97,692.43	93.94%	104,000.00	97,692.43	93.94%	0.00	6,307.57
A-1183	Removal Expenses	78,600.00	78,600.00	100.00%	78,600.00	63,899.26	81.30%	14,700.74	0.00
A-1184	Temporary daily subsistence allowance	64,000.00	61,670.79	96.36%	64,000.00	61,670.79	96.36%	0.00	2,329.21
	<b>Total Article 118</b>	<b>354,300.00</b>	<b>343,871.83</b>	<b>97.06%</b>	<b>354,300.00</b>	<b>290,338.31</b>	<b>81.95%</b>	<b>53,533.52</b>	<b>10,428.17</b>

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	RAL	Cancelled
A-1190	Weightings applied to remunerations	10,202,904.65	10,202,904.65	100.00%	10,202,904.65	10,202,904.65	100.00%	0.00	0.00
A-1191	Provisional Appropriation (rappe)	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00
	<b>Total Article 119</b>	<b>10,202,904.65</b>	<b>10,202,904.65</b>	<b>100.00%</b>	<b>10,202,904.65</b>	<b>10,202,904.65</b>	<b>100.00%</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Chapter 11</b>	<b>34,656,136.00</b>	<b>34,602,551.31</b>	<b>99.85%</b>	<b>34,656,136.00</b>	<b>33,529,849.84</b>	<b>96.75%</b>	<b>1,072,701.47</b>	<b>53,584.69</b>
A-1300	Mission expenses, travel expenses and incidental expenditure	705,277.10	702,368.63	99.59%	705,277.10	474,194.93	67.24%	228,173.70	2,908.47
	<b>Total Article 130</b>	<b>705,277.10</b>	<b>702,368.63</b>	<b>99.59%</b>	<b>705,277.10</b>	<b>474,194.93</b>	<b>67.24%</b>	<b>228,173.70</b>	<b>2,908.47</b>
	<b>Total Chapter 13</b>	<b>705,277.10</b>	<b>702,368.63</b>	<b>99.59%</b>	<b>705,277.10</b>	<b>474,194.93</b>	<b>67.24%</b>	<b>228,173.70</b>	<b>2,908.47</b>
A-1410	Medical Service	115,000.00	115,000.00	100.00%	115,000.00	76,689.93	66.69%	38,310.07	0.00
	<b>Total Article 141</b>	<b>115,000.00</b>	<b>115,000.00</b>	<b>100.00%</b>	<b>115,000.00</b>	<b>76,689.93</b>	<b>66.69%</b>	<b>38,310.07</b>	<b>0.00</b>
	<b>Total Chapter 14</b>	<b>115,000.00</b>	<b>115,000.00</b>	<b>100.00%</b>	<b>115,000.00</b>	<b>76,689.93</b>	<b>66.69%</b>	<b>38,310.07</b>	<b>0.00</b>
A-1520	Staff Exchanges	332,500.00	330,111.24	99.28%	332,500.00	329,140.96	98.99%	970.28	2,388.76
	<b>Total Article 152</b>	<b>332,500.00</b>	<b>330,111.24</b>	<b>99.28%</b>	<b>332,500.00</b>	<b>329,140.96</b>	<b>98.99%</b>	<b>970.28</b>	<b>2,388.76</b>
	<b>Total Chapter 15</b>	<b>332,500.00</b>	<b>330,111.24</b>	<b>99.28%</b>	<b>332,500.00</b>	<b>329,140.96</b>	<b>98.99%</b>	<b>970.28</b>	<b>2,388.76</b>
A-1700	Entertainment & Representation Expenses	8,000.00	4,000.00	50.00%	8,000.00	2,511.53	31.39%	1,488.47	4,000.00
	<b>Total Article 170</b>	<b>8,000.00</b>	<b>4,000.00</b>	<b>50.00%</b>	<b>8,000.00</b>	<b>2,511.53</b>	<b>31.39%</b>	<b>1,488.47</b>	<b>4,000.00</b>
	<b>Total Chapter 17</b>	<b>8,000.00</b>	<b>4,000.00</b>	<b>50.00%</b>	<b>8,000.00</b>	<b>2,511.53</b>	<b>31.39%</b>	<b>1,488.47</b>	<b>4,000.00</b>
A-1801	Social Contact Between Staff	60,000.00	56,300.00	93.83%	60,000.00	17,740.05	29.57%	38,559.95	3,700.00
A-1802	Sickness Insurance	565,042.99	565,042.99	100.00%	565,042.99	565,042.99	100.00%	0.00	0.00
A-1803	Accident and Occupational Diseases	84,000.00	83,000.59	98.81%	84,000.00	83,000.59	98.81%	0.00	999.41
A-1804	Unemployment for temporary staff	201,957.01	200,983.63	99.52%	201,957.01	200,983.63	99.52%	0.00	973.38
	<b>Total Article 180</b>	<b>911,000.00</b>	<b>905,327.21</b>	<b>99.38%</b>	<b>911,000.00</b>	<b>866,767.26</b>	<b>95.14%</b>	<b>38,559.95</b>	<b>5,672.79</b>
	<b>Total Chapter 18</b>	<b>911,000.00</b>	<b>905,327.21</b>	<b>99.38%</b>	<b>911,000.00</b>	<b>866,767.26</b>	<b>95.14%</b>	<b>38,559.95</b>	<b>5,672.79</b>
	<b>Total Title 1</b>	<b>36,727,913.10</b>	<b>36,659,358.39</b>	<b>99.81%</b>	<b>36,727,913.10</b>	<b>35,279,154.45</b>	<b>96.06%</b>	<b>1,380,203.94</b>	<b>68,554.71</b>

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	RAL	Cancelled
A-2000	Rent & Related expenditure	1,827,291.15	1,827,291.15	100.00%	1,827,291.15	1,827,291.15	100.00%	0.00	0.00
A-2001	Insurance	9,945.88	9,945.88	100.00%	9,945.88	9,945.88	100.00%	0.00	0.00
A-2002	Water, Gas, Electricity etc	192,247.00	188,047.00	97.82%	192,247.00	169,536.86	88.19%	18,510.14	4,200.00
A-2003	Maintenance, cleaning	165,820.00	165,820.00	100.00%	165,820.00	150,539.06	90.78%	15,280.94	0.00
A-2004	Fitting-out	57,850.48	45,264.46	78.24%	57,850.48	31,686.32	54.77%	13,578.14	12,586.02
A-2005	Security of Building	242,382.00	241,182.00	99.50%	242,382.00	214,989.37	88.70%	26,192.63	1,200.00
A-2006	Restauration & Canteen costs	89,000.00	86,661.75	97.37%	89,000.00	79,661.75	89.51%	7,000.00	2,338.25
A-2009	Other expenditure on buildings	383,878.52	375,210.77	97.74%	383,878.52	225,500.09	58.74%	149,710.68	8,667.75
	<b>Total Article 200</b>	<b>2,968,415.03</b>	<b>2,939,423.01</b>	<b>99.02%</b>	<b>2,968,415.03</b>	<b>2,709,150.48</b>	<b>91.27%</b>	<b>230,272.53</b>	<b>28,992.02</b>
	<b>Total Chapter 20</b>	<b>2,968,415.03</b>	<b>2,939,423.01</b>	<b>99.02%</b>	<b>2,968,415.03</b>	<b>2,709,150.48</b>	<b>91.27%</b>	<b>230,272.53</b>	<b>28,992.02</b>
A-2110	Purchases of new hardware for operation the centre	876,701.39	868,344.05	99.05%	876,701.39	483,406.59	55.14%	384,937.46	8,357.34
A-2111	Purchase of new software for the operation at the centre	790,126.61	790,126.61	100.00%	790,126.61	626,903.97	79.34%	163,222.64	0.00
A-2112	Purchase and Maintenance of printing and reproduction equipment	26,000.00	25,999.56	100.00%	26,000.00	7,418.96	28.53%	18,580.60	0.44
A-2114	Developments to support administrative and management applications	1,162,634.00	1,161,979.57	99.94%	1,162,634.00	705,016.31	60.64%	456,963.26	654.43
	<b>Total Article 211</b>	<b>2,855,462.00</b>	<b>2,846,449.79</b>	<b>99.68%</b>	<b>2,855,462.00</b>	<b>1,822,745.83</b>	<b>63.83%</b>	<b>1,023,703.96</b>	<b>9,012.21</b>
	<b>Total Chapter 21</b>	<b>2,855,462.00</b>	<b>2,846,449.79</b>	<b>99.68%</b>	<b>2,855,462.00</b>	<b>1,822,745.83</b>	<b>63.83%</b>	<b>1,023,703.96</b>	<b>9,012.21</b>
A-2200	Technical equipment and AV installations	28,600.00	28,600.00	100.00%	28,600.00	0.00	0.00%	28,600.00	0.00
A-2201	Furniture	7,084.87	7,084.87	100.00%	7,084.87	0.00	0.00%	7,084.87	0.00
A-2202	Purchase and maintenance of vehicles	12,000.00	6,783.25	56.53%	12,000.00	6,683.25	55.69%	100.00	5,216.75
	<b>Total Article 220</b>	<b>47,684.87</b>	<b>42,468.12</b>	<b>89.06%</b>	<b>47,684.87</b>	<b>6,683.25</b>	<b>14.02%</b>	<b>35,784.87</b>	<b>5,216.75</b>
	<b>Total Chapter 22</b>	<b>47,684.87</b>	<b>42,468.12</b>	<b>89.06%</b>	<b>47,684.87</b>	<b>6,683.25</b>	<b>14.02%</b>	<b>35,784.87</b>	<b>5,216.75</b>

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	RAL	Cancelled
A-2300	Stationery and office supplies	46,000.00	44,349.01	96.41%	46,000.00	22,875.36	49.73%	21,473.65	1,650.99
A-2301	Financial and other charges, exchange losses	9,775.00	9,775.00	100.00%	9,775.00	2,409.94	24.65%	7,365.06	0.00
A-2302	Library expenses, purchase of books and info subscriptions	13,950.00	13,566.69	97.25%	13,950.00	10,745.10	77.03%	2,821.59	383.31
A-2306	Miscellaneous insurance	8,000.00	7,500.00	93.75%	8,000.00	1,695.90	21.20%	5,804.10	500.00
A-2307	Legal Expenses	95,000.00	43,629.97	45.93%	95,000.00	34,629.97	36.45%	9,000.00	51,370.03
A-2308	Business Continuity	20,000.00	19,000.00	95.00%	20,000.00	0.00	0.00%	19,000.00	1,000.00
A-2309	Other operating expenditure	36,500.00	6,322.86	17.32%	36,500.00	3,339.87	9.15%	2,982.99	30,177.14
	<b>Total Article 230</b>	<b>229,225.00</b>	<b>144,143.53</b>	<b>62.88%</b>	<b>229,225.00</b>	<b>75,696.14</b>	<b>33.02%</b>	<b>68,447.39</b>	<b>85,081.47</b>
	<b>Total Chapter 23</b>	<b>229,225.00</b>	<b>144,143.53</b>	<b>62.88%</b>	<b>229,225.00</b>	<b>75,696.14</b>	<b>33.02%</b>	<b>68,447.39</b>	<b>85,081.47</b>
A-2400	Postal and delivery charges	32,500.00	25,703.61	79.09%	32,500.00	24,106.26	74.17%	1,597.35	6,796.39
	<b>Total Article 240</b>	<b>32,500.00</b>	<b>25,703.61</b>	<b>79.09%</b>	<b>32,500.00</b>	<b>24,106.26</b>	<b>74.17%</b>	<b>1,597.35</b>	<b>6,796.39</b>
A-2410	Telecommunication and internet charges	209,000.00	209,000.00	100.00%	209,000.00	143,999.26	68.90%	65,000.74	0.00
	<b>Total Article 241</b>	<b>209,000.00</b>	<b>209,000.00</b>	<b>100.00%</b>	<b>209,000.00</b>	<b>143,999.26</b>	<b>68.90%</b>	<b>65,000.74</b>	<b>0.00</b>
	<b>Total Chapter 24</b>	<b>241,500.00</b>	<b>234,703.61</b>	<b>97.19%</b>	<b>241,500.00</b>	<b>168,105.52</b>	<b>69.61%</b>	<b>66,598.09</b>	<b>6,796.39</b>
A-2500	Governance and administrative meetings	237,100.00	235,397.90	99.28%	237,100.00	93,589.61	39.47%	141,808.29	1,702.10
A-2501	Evaluation and Strategic Management Consulting	57,900.00	39,795.10	68.73%	57,900.00	9,395.10	16.23%	30,400.00	18,104.90
	<b>Total Article 250</b>	<b>295,000.00</b>	<b>275,193.00</b>	<b>93.29%</b>	<b>295,000.00</b>	<b>102,984.71</b>	<b>34.91%</b>	<b>172,208.29</b>	<b>19,807.00</b>
	<b>Total Chapter 25</b>	<b>295,000.00</b>	<b>275,193.00</b>	<b>93.29%</b>	<b>295,000.00</b>	<b>102,984.71</b>	<b>34.91%</b>	<b>172,208.29</b>	<b>19,807.00</b>
	<b>Total Title 2</b>	<b>6,637,286.90</b>	<b>6,482,381.06</b>	<b>97.67%</b>	<b>6,637,286.90</b>	<b>4,885,365.93</b>	<b>73.60%</b>	<b>1,597,015.13</b>	<b>154,905.84</b>

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	RAL	Cancelled
B3-000	Surveillance	1,538,886.00	1,538,759.14	99.99%	1,538,886.00	660,905.07	42.95%	877,854.07	126.86
B3-001	Epidemic intelligence and response	216,415.00	215,644.97	99.64%	216,415.00	27,644.32	12.77%	188,000.65	770.03
B3-002	Scientific advice (including microbiology support)	3,745,497.60	3,611,776.48	96.43%	3,745,497.60	1,701,534.52	45.43%	1,910,241.96	133,721.12
B3-003	Public Health Training	3,578,447.00	3,406,818.39	95.20%	3,578,447.00	1,502,892.99	42.00%	1,903,925.40	171,628.61
B3-004	Health Communication	438,484.00	433,677.87	98.90%	438,484.00	224,982.15	51.31%	208,695.72	4,806.13
B3-005	Public Health Informatics	5,049,749.70	5,048,871.46	99.98%	5,049,749.70	3,436,550.11	68.05%	1,612,321.35	878.24
B3-006	Preparedness	371,983.00	371,974.03	100.00%	371,983.00	261,208.03	70.22%	110,766.00	8.97
B3-007	Eurosurveillance	279.30	277.98	99.53%	279.30	277.98	99.53%	0.00	1.32
B3-008	Expert Consultations	2,059,327.00	1,892,653.92	91.91%	2,059,327.00	626,606.66	30.43%	1,266,047.26	166,673.08
B3-009	Collaboration and (country) cooperation	121,731.40	76,923.50	63.19%	121,731.40	5,864.56	4.82%	71,058.94	44,807.90
	<b>Total Chapter 30</b>	<b>17,120,800.00</b>	<b>16,597,377.74</b>	<b>96.94%</b>	<b>17,120,800.00</b>	<b>8,448,466.39</b>	<b>49.35%</b>	<b>8,148,911.35</b>	<b>523,422.26</b>
	<b>Total Title 3</b>	<b>17,120,800.00</b>	<b>16,597,377.74</b>	<b>96.94%</b>	<b>17,120,800.00</b>	<b>8,448,466.39</b>	<b>49.35%</b>	<b>8,148,911.35</b>	<b>523,422.26</b>
	<b>GRAND TOTAL</b>	<b>60,486,000.00</b>	<b>59,739,117.19</b>	<b>98.77%</b>	<b>60,486,000.00</b>	<b>48,612,986.77</b>	<b>80.37%</b>	<b>11,126,130.42</b>	<b>746,882.81</b>

### Budget Execution /Fund source C4 – Current year appropriations

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	RAL
A-2202	Purchase and maintenance of vehicles	2,766.66	2,766.66	100.00%	2,766.66	2,346.20	84.80%	420.46
	<b>Total Chapter 22</b>	<b>2,766.66</b>	<b>2,766.66</b>	<b>100.00%</b>	<b>2,766.66</b>	<b>2,346.20</b>	<b>84.80%</b>	<b>420.46</b>
	<b>Total Title 2</b>	<b>2,766.66</b>	<b>2,766.66</b>	<b>100.00%</b>	<b>2,766.66</b>	<b>2,346.20</b>	<b>84.80%</b>	<b>420.46</b>
	<b>GRAND TOTAL</b>	<b>2,766.66</b>	<b>2,766.66</b>	<b>100.00%</b>	<b>2,766.66</b>	<b>2,346.20</b>	<b>84.80%</b>	<b>420.46</b>

### Budget Execution /Fund source C5 – Current year appropriations

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	RAL
A-2111	Purchase of new software for the operation at the centre	9,000.00	9,000.00	100.00%	9,000.00	9,000.00	100.00%	0.00
	<b>Total Chapter 21</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>100.00%</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>100.00%</b>	<b>0.00</b>
	<b>Total Title 2</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>100.00%</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>100.00%</b>	<b>0.00</b>
B3-000	Networking, surveillance and data collection on Communicable diseases	133,870.16	133,870.16	100.00%	133,870.16	122,402.80	91.43%	11,467.36
B3-002	Scientific opinions and studies	21,536.75	21,536.75	100.00%	21,536.75	21,536.75	100.00%	0.00
	<b>Total Chapter 30</b>	<b>155,406.91</b>	<b>155,406.91</b>	<b>100.00%</b>	<b>155,406.91</b>	<b>143,939.55</b>	<b>92.62%</b>	<b>11,467.36</b>
	<b>Total Title 3</b>	<b>155,406.91</b>	<b>155,406.91</b>	<b>100.00%</b>	<b>155,406.91</b>	<b>143,939.55</b>	<b>92.62%</b>	<b>11,467.36</b>
	<b>GRAND TOTAL</b>	<b>164,406.91</b>	<b>164,406.91</b>	<b>100.00%</b>	<b>164,406.91</b>	<b>152,939.55</b>	<b>93.03%</b>	<b>11,467.36</b>

**Annex 2 – Budget Execution /Fund source C8 – Appropriations carried over**

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	Cancelled
A-1149	Learning & Development	167,799.57	135,549.50	80.78%	167,799.57	135,549.50	80.78%	32,250.07
	<b>Total Article 114</b>	<b>167,799.57</b>	<b>135,549.50</b>	<b>80.78%</b>	<b>167,799.57</b>	<b>135,549.50</b>	<b>80.78%</b>	<b>32,250.07</b>
A-1170	Freelance and joint interpreting and conference service interpreters	17,600.00	15,400.00	87.50%	17,600.00	15,400.00	87.50%	2,200.00
A-1173	Translations	19,551.20	15,501.00	79.28%	19,551.20	15,501.00	79.28%	4,050.20
A-1174	Payment for Administrative Assistance	12,678.19	5,023.24	39.62%	12,678.19	5,023.24	39.62%	7,654.95
A-1175	Interim services	352,305.09	294,117.36	83.48%	352,305.09	294,117.36	83.48%	58,187.73
	<b>Total Article 117</b>	<b>402,134.48</b>	<b>330,041.60</b>	<b>82.07%</b>	<b>402,134.48</b>	<b>330,041.60</b>	<b>82.07%</b>	<b>72,092.88</b>
A-1180	Miscellaneous expenditure on recruitment	5,576.47	3,990.06	71.55%	5,576.47	3,990.06	71.55%	1,586.41
A-1183	Removal Expenses	46,258.23	42,496.23	91.87%	46,258.23	42,496.23	91.87%	3,762.00
	<b>Total Article 118</b>	<b>51,834.70</b>	<b>46,486.29</b>	<b>89.68%</b>	<b>51,834.70</b>	<b>46,486.29</b>	<b>89.68%</b>	<b>5,348.41</b>
	<b>Total Chapter 11</b>	<b>621,768.75</b>	<b>512,077.39</b>	<b>82.36%</b>	<b>621,768.75</b>	<b>512,077.39</b>	<b>82.36%</b>	<b>109,691.36</b>
A-1300	Mission expenses, travel expenses and incidental expenditure	252,418.96	148,677.89	58.90%	252,418.96	148,677.89	58.90%	103,741.07
	<b>Total Article 130</b>	<b>252,418.96</b>	<b>148,677.89</b>	<b>58.90%</b>	<b>252,418.96</b>	<b>148,677.89</b>	<b>58.90%</b>	<b>103,741.07</b>
	<b>Total Chapter 13</b>	<b>252,418.96</b>	<b>148,677.89</b>	<b>58.90%</b>	<b>252,418.96</b>	<b>148,677.89</b>	<b>58.90%</b>	<b>103,741.07</b>
A-1410	Medical Service	28,607.40	21,826.20	76.30%	28,607.40	21,826.20	76.30%	6,781.20
	<b>Total Article 141</b>	<b>28,607.40</b>	<b>21,826.20</b>	<b>76.30%</b>	<b>28,607.40</b>	<b>21,826.20</b>	<b>76.30%</b>	<b>6,781.20</b>
	<b>Total Chapter 14</b>	<b>28,607.40</b>	<b>21,826.20</b>	<b>76.30%</b>	<b>28,607.40</b>	<b>21,826.20</b>	<b>76.30%</b>	<b>6,781.20</b>
A-1520	Staff Exchanges	1,936.90	243.85	12.59%	1,936.90	243.85	12.59%	1,693.05
	<b>Total Article 152</b>	<b>1,936.90</b>	<b>243.85</b>	<b>12.59%</b>	<b>1,936.90</b>	<b>243.85</b>	<b>12.59%</b>	<b>1,693.05</b>
	<b>Total Chapter 15</b>	<b>1,936.90</b>	<b>243.85</b>	<b>12.59%</b>	<b>1,936.90</b>	<b>243.85</b>	<b>12.59%</b>	<b>1,693.05</b>
A-1700	Entertainment & Representation Expenses	1,708.31	1,115.82	65.32%	1,708.31	1,115.82	65.32%	592.49
	<b>Total Article 170</b>	<b>1,708.31</b>	<b>1,115.82</b>	<b>65.32%</b>	<b>1,708.31</b>	<b>1,115.82</b>	<b>65.32%</b>	<b>592.49</b>
	<b>Total Chapter 17</b>	<b>1,708.31</b>	<b>1,115.82</b>	<b>65.32%</b>	<b>1,708.31</b>	<b>1,115.82</b>	<b>65.32%</b>	<b>592.49</b>
A-1801	Social Contact Between Staff	34,752.23	32,138.25	92.48%	34,752.23	32,138.25	92.48%	2,613.98
	<b>Total Article 180</b>	<b>34,752.23</b>	<b>32,138.25</b>	<b>92.48%</b>	<b>34,752.23</b>	<b>32,138.25</b>	<b>92.48%</b>	<b>2,613.98</b>
	<b>Total Chapter 18</b>	<b>34,752.23</b>	<b>32,138.25</b>	<b>92.48%</b>	<b>34,752.23</b>	<b>32,138.25</b>	<b>92.48%</b>	<b>2,613.98</b>
	<b>Total Title 1</b>	<b>941,192.55</b>	<b>716,079.40</b>	<b>76.08%</b>	<b>941,192.55</b>	<b>716,079.40</b>	<b>76.08%</b>	<b>225,113.15</b>

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	Cancelled
A-2001	Insurance	1,958.01	1,918.01	97.96%	1,958.01	1,918.01		40.00
A-2002	Water, Gas, Electricity Expenses	23,669.44	19,997.26	84.49%	23,669.44	19,997.26	84.49%	3,672.18
A-2003	Maintenance, cleaning	27,281.79	27,187.87	99.66%	27,281.79	27,187.87	99.66%	93.92
A-2004	Fitting-out	21,286.09	18,933.65	88.95%	21,286.09	18,933.65	88.95%	2,352.44
A-2005	Security of Building	31,306.59	27,266.77	87.10%	31,306.59	27,266.77	87.10%	4,039.82
A-2006	Restauration & Canteen costs	7,000.00	7,000.00	100.00%	7,000.00	7,000.00	100.00%	0.00
A-2009	Other expenditure on buildings	6,563.55	6,260.46	95.38%	6,563.55	6,260.46	95.38%	303.09
	<b>Total Article 200</b>	<b>119,065.47</b>	<b>108,564.02</b>	<b>91.18%</b>	<b>119,065.47</b>	<b>108,564.02</b>	<b>91.18%</b>	<b>10,501.45</b>
	<b>Total Chapter 20</b>	<b>119,065.47</b>	<b>108,564.02</b>	<b>91.18%</b>	<b>119,065.47</b>	<b>108,564.02</b>	<b>91.18%</b>	<b>10,501.45</b>
A-2110	Purchases of new hardware for operation the centre	322,881.95	322,846.51	99.99%	322,881.95	322,846.51	99.99%	35.44
A-2111	Purchase of new software for the operation at the centre	204,894.81	165,034.41	80.55%	204,894.81	165,034.41	80.55%	39,860.40
A-2112	Purchase and Maintenance of printing and reproduction equipment	36,870.06	28,259.99	76.65%	36,870.06	28,259.99	76.65%	8,610.07
A-2114	Developments to support administrative and management applications	521,556.60	516,256.60	98.98%	521,556.60	516,256.60	98.98%	5,300.00
	<b>Total Article 211</b>	<b>1,086,203.42</b>	<b>1,032,397.51</b>	<b>95.05%</b>	<b>1,086,203.42</b>	<b>1,032,397.51</b>	<b>95.05%</b>	<b>53,805.91</b>
	<b>Total Chapter 21</b>	<b>1,086,203.42</b>	<b>1,032,397.51</b>	<b>95.05%</b>	<b>1,086,203.42</b>	<b>1,032,397.51</b>	<b>95.05%</b>	<b>53,805.91</b>
A-2200	Technical equipment and AV installations	33,616.44	28,796.38	85.66%	33,616.44	28,796.38	85.66%	4,820.06
A-2201	Furniture	28,530.16	27,053.33	94.82%	28,530.16	27,053.33	94.82%	1,476.83
A-2202	Purchase and maintenance of vehicles	577.35	312.27	54.09%	577.35	312.27	54.09%	265.08
	<b>Total Article 220</b>	<b>62,723.95</b>	<b>56,161.98</b>	<b>89.54%</b>	<b>62,723.95</b>	<b>56,161.98</b>	<b>89.54%</b>	<b>6,561.97</b>
	<b>Total Chapter 22</b>	<b>62,723.95</b>	<b>56,161.98</b>	<b>89.54%</b>	<b>62,723.95</b>	<b>56,161.98</b>	<b>89.54%</b>	<b>6,561.97</b>

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	Cancelled
A-2300	Stationery and office supplies	55,981.56	51,132.79	91.34%	55,981.56	51,132.79	91.34%	4,848.77
A-2301	Financial and other charges, exchange losses	414.31	186.43	45.00%	414.31	186.43	45.00%	227.88
A-2302	Library expenses, purchase of books and info subscriptions	6,182.99	5,766.75	93.27%	6,182.99	5,766.75	93.27%	416.24
A-2307	Legal Expenses	31,750.00	24,000.00	75.59%	31,750.00	24,000.00	75.59%	7,750.00
A-2309	Other operating expenditure	16,260.00	16,147.44	99.31%	16,260.00	16,147.44	99.31%	112.56
	<b>Total Article 230</b>	<b>110,588.86</b>	<b>97,233.41</b>	<b>87.92%</b>	<b>110,588.86</b>	<b>97,233.41</b>	<b>87.92%</b>	<b>13,355.45</b>
	<b>Total Chapter 23</b>	<b>110,588.86</b>	<b>97,233.41</b>	<b>87.92%</b>	<b>110,588.86</b>	<b>97,233.41</b>	<b>87.92%</b>	<b>13,355.45</b>
A-2400	Postal and delivery charges	3,126.34	1,754.95	56.13%	3,126.34	1,754.95	56.13%	1,371.39
	<b>Total Article 240</b>	<b>3,126.34</b>	<b>1,754.95</b>	<b>56.13%</b>	<b>3,126.34</b>	<b>1,754.95</b>	<b>56.13%</b>	<b>1,371.39</b>
A-2410	Telecommunication and internet charges	9,555.91	8,527.59	89.24%	9,555.91	8,527.59	89.24%	1,028.32
	<b>Total Article 241</b>	<b>9,555.91</b>	<b>8,527.59</b>	<b>89.24%</b>	<b>9,555.91</b>	<b>8,527.59</b>	<b>89.24%</b>	<b>1,028.32</b>
	<b>Total Chapter 24</b>	<b>12,682.25</b>	<b>10,282.54</b>	<b>81.08%</b>	<b>12,682.25</b>	<b>10,282.54</b>	<b>81.08%</b>	<b>2,399.71</b>
A-2500	Governance and administrative meetings	78,280.49	31,474.72	40.21%	78,280.49	31,474.72	40.21%	46,805.77
A-2501	Evaluation and Strategic Management Consulting	244,940.00	244,880.00	99.98%	244,940.00	244,880.00	99.98%	60.00
	<b>Total Article 250</b>	<b>323,220.49</b>	<b>276,354.72</b>	<b>85.50%</b>	<b>323,220.49</b>	<b>276,354.72</b>	<b>85.50%</b>	<b>46,865.77</b>
	<b>Total Chapter 25</b>	<b>323,220.49</b>	<b>276,354.72</b>	<b>85.50%</b>	<b>323,220.49</b>	<b>276,354.72</b>	<b>85.50%</b>	<b>46,865.77</b>
	<b>Total Title 2</b>	<b>1,714,484.44</b>	<b>1,580,994.18</b>	<b>92.21%</b>	<b>1,714,484.44</b>	<b>1,580,994.18</b>	<b>92.21%</b>	<b>133,490.26</b>



Final Annual Accounts 2014

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	Cancelled
B3-000	Surveillance	1,038,240.10	1,034,828.08	99.67%	1,038,240.10	1,034,828.08	99.67%	3,412.02
B3-001	Epidemic intelligence and response	95,785.64	95,522.57	99.73%	95,785.64	95,522.57	99.73%	263.07
B3-002	Scientific advice (including microbiology support)	1,632,115.97	1,579,455.04	96.77%	1,632,115.97	1,579,455.04	96.77%	52,660.93
B3-003	Public Health Training	1,978,918.80	1,742,073.48	88.03%	1,978,918.80	1,742,073.48	88.03%	236,845.32
B3-004	Health Communication	456,690.22	381,893.11	83.62%	456,690.22	381,893.11	83.62%	74,797.11
B3-005	Public Health Informatics	1,962,443.08	1,852,799.76	94.41%	1,962,443.08	1,852,799.76	94.41%	109,643.32
B3-006	Preparedness	50,116.00	50,116.00	100.00%	50,116.00	50,116.00	100.00%	0.00
B3-008	Expert Consultations	594,758.17	394,820.35	66.38%	594,758.17	394,820.35	66.38%	199,937.82
B3-009	Collaboration and (country) cooperation	98,070.95	65,179.31	66.46%	98,070.95	65,179.31	66.46%	32,891.64
	<b>Total Chapter 30</b>	<b>7,907,138.93</b>	<b>7,196,687.70</b>	<b>91.02%</b>	<b>7,907,138.93</b>	<b>7,196,687.70</b>	<b>91.02%</b>	<b>710,451.23</b>
	<b>Total Title 3</b>	<b>7,907,138.93</b>	<b>7,196,687.70</b>	<b>91.02%</b>	<b>7,907,138.93</b>	<b>7,196,687.70</b>	<b>91.02%</b>	<b>710,451.23</b>
	<b>GRAND TOTAL</b>	<b>10,562,815.92</b>	<b>9,493,761.28</b>	<b>89.88%</b>	<b>10,562,815.92</b>	<b>9,493,761.28</b>	<b>89.88%</b>	<b>1,069,054.64</b>

### Annex 3 – Budget Execution/Fund source R0 – External Assigned Revenue

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	RAL
B3-011	MediPIET	291,334.46	281,499.56	96.62%	291,334.46	102,438.65	35.16%	188,895.81
B3-012	DG ELARG GRANT 3 - ACTIONS WITH CANDIDATE AND POTE	211,153.63	211,153.63	100.00%	211,153.63	103,869.14	49.19%	107,284.49
B3-013	ADVANCE PROJECT - IMI	100,286.05	69,281.49	69.08%	100,286.05	40,046.75	39.93%	60,239.30
B3-014	DG DEVCO - ENPI GRANT	207,535.11	186,904.88	90.06%	207,535.11	68,032.30	32.78%	139,502.81
	<b>Total Article 301</b>	<b>810,309.25</b>	<b>748,839.56</b>	<b>92.41%</b>	<b>810,309.25</b>	<b>314,386.84</b>	<b>38.80%</b>	<b>495,922.41</b>
	<b>Total Chapter 30</b>	<b>810,309.25</b>	<b>748,839.56</b>	<b>92.41%</b>	<b>810,309.25</b>	<b>314,386.84</b>	<b>38.80%</b>	<b>495,922.41</b>



## Report on budget and financial management of the European Centre for Disease Prevention and Control

**Tenth Financial Year – 2014**

**Stockholm, 29 May, 2015**

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## 1. Developments in the Organisation during the year

Since it was set up in 2005, ECDC had initially grown to around 300 staff, with 200 Temporary Agents and another 100 Contract Agents foreseen to be employed. Due to the requested 5% staff cuts (on head counts) over 5 years and the additional request for 5% staff reduction for the agency re-deployment pool, the final number of Temporary Agents will be reduced to 180.

2014 was an important milestone in the history of ECDC as it was the first year of the implementation of its new strategic multiannual work programme for the period 2014–2020 (SMAP). The SMAP contains details of agreed deliverables, and milestones towards those deliverables during 2014-2020, as well as indicators for assessing progress.

In 2014, ECDC further increased its output, consolidated its structures and developed its partnerships to address the need for a strengthened response to the threat of communicable diseases in Europe.

ECDC is organised into five Units and the Director's Office. The Heads of Units are responsible for the activities in their Units, which are divided in sections. There is also a level of middle management, where a number of Heads of Sections are responsible for the activities. ECDC has a Senior Management Team (SMT), consisting of the Director and the Heads of Unit, which play an important role in the management of ECDC.

The Annual Work Programme 2014, prepared along the lines of the strategic multi-annual Work Programme 2014-2020, was approved by the Management Board in June 2013. The programme includes specific objectives. The implementation was followed up on a regular basis through the Management Information System (MIS), which had been implemented in 2009 with the view to be a central point of reference for the management and monitoring of the activities in the work programme. The monthly reporting to the SMT of key data, such as commitments, payments and budget transfers was continued in 2014 and intensified towards the end of the year with the issue of weekly overviews in order to show the budget implementation and facilitate the decision making.

In 2014, the Director of ECDC, as Authorising Officer (AO), delegated financial responsibility to the five Heads of Unit (Authorising Officers by Delegation (AOD)). The Heads of Unit in turn delegated, but only in their absence, to the Deputy Heads of Unit, if applicable. Should the Deputy Head of Unit be unavailable, the authority returns to the Director. Thereby, a very limited number of persons act as AO/AOD in ECDC. The AODs can enter into budgetary and legal commitments and authorise payments. However, all budgetary and legal commitments over 250.000€ need to be signed by the Director.

For the expenditure of 2014, the AODs signed a Declaration of Assurance to the AO, similar to the one signed by the AO himself, for the area for which they have been delegated responsibility.

## 2. Budgetary principles

The establishment and implementation of the budget of the European Centre for Disease Prevention and Control are governed by the following basic principles:

✓ unity and budget accuracy:

all expenditure and revenue must be incorporated in a single budget document, must be booked on a budget line and expenditure must not exceed authorised appropriations;

✓ universality:

this principle comprises two rules:

- the rule of non-assignment, meaning that budget revenue must not be earmarked for specific items of expenditure (total revenue must cover total expenditure);
- the gross budget rule, meaning that revenue and expenditure are entered in full in the budget without any adjustment against each other;

✓ annuality:

the appropriations entered are authorised for a single year and must therefore be used during that year;

✓ equilibrium:

the revenue and expenditure shown in the budget must be in balance (estimated revenue must equal payment appropriations);

✓ specification:

each appropriation is assigned to a specific purpose and a specific objective;

✓ unit of account:

the budget is drawn up and implemented in Euro and the accounts are presented in Euro;

✓ sound financial management:

budget appropriations are used in accordance with the principle of sound financial management, namely in accordance with the principles of economy, efficiency and effectiveness;

✓ transparency:

the budget is established and implemented and the accounts presented in compliance with the principle of transparency - the budget and amending budgets are published in the Official Journal of the European Communities.

### 3. Budget Implementation

ABAC WF (the EC integrated budgetary and accounting system) has reinforced compliance with the accrual accounting rules and ensured that ECDC financial systems are updated with all changes in the financial regulation.

The initial core budget of the Centre in 2014 remained with 58.3 million € at the same level as in the previous year. Due to an increased EFTA contribution for 2014 the budget increased to 58.4 million €.

As the raised weighting factor for Sweden between 2010 and 2013 had a total budgetary impact of 5 million € on ECDC's 2014 Budget, ECDC requested an additional 2 million € from the EU budget, in order to be able to cover for this increased cost. This request was granted and the additional 2 million €, stemming from ECDC's positive outturn of 2013, have been exceptionally provided to ECDC already in 2014.

Therefore, the Centre's budget for 2014 increased by € 2 million to 60.4 million €.

Budget Line		Initial Available Budget	Adjustments	Final Available Budget
2000 IC1	EU Budget - Current Year Appropriations	56.727.000,00	39.000,00	56.766.000,00
2001 IC4	EU Budget - Earmarked funds (Reuse previous years)	0,00	2.000.000,00	2.000.000,00
<b>200</b>	<b>EU Budget contribution</b>	<b>56.727.000,00</b>	<b>2.039.000,00</b>	<b>58.766.000,00</b>
3000 IC1	Subsidy from EEA/EFTA member states (% of EU contribution)	1.588.000,00	132.000,00	1.720.000,00
<b>300</b>	<b>Subsidy from the EEA/EFTA</b>	<b>1.588.000,00</b>	<b>132.000,00</b>	<b>1.720.000,00</b>
<b>Total Revenue 2013</b>		<b>58.315.000,00</b>	<b>2.171.000,00</b>	<b>60.486.000,00</b>
RO – External assigned revenue	EU Budget - Earmarked funds	810.309,25	(0,00)	810.309,25

The budget execution, in terms of commitment appropriations, at year end, reached nearly 99% (98.77%) equivalent to 59.7 million €. This is an increase of 7% compared to 2013, when due to the negative ruling of the Court of Justice regarding salary and weighting factor adjustments, 4% of the commitment appropriations had to be cancelled at year-end.

A special effort has been made by ECDC to enhance its budget execution to 98.7% in terms of commitment appropriations. This achievement has been accomplished in spite of the overstrained resources by the Public Health Emergency (PHE) activated at ECDC, following the Ebola epidemic in Western Africa and the late decision received, to inscribe the additional 2 million € at the beginning of October 2014.

Notwithstanding the above, only a total of 1.2% of the 2014 budget or € 0.7 million remained unused in 2014, of which € 0.5 million in Title III.

The budget execution in terms of payments reached 80% of the total budget and therefore increased by 6.2% compared to 2013. The payment execution for administrative expenses reached 73% and therefore increased by 4.8% compared to 2013. The payment execution for operational expenses in Title III reached 49% and therefore decreased by 1.8% compared to 2013. The main reason for this decrease is that human resources were absorbed by the PHE related to the Ebola epidemic.

An overview comparing 2014 vs. 2013 - Current Year C1 credits - % committed and % paid:

Title Description	Commitments %			Payments %		
	2014	2013	difference	2014	2013	difference
TITLE 1 <i>Staff expenses</i>	99.81%	92.67%	+7.14%	96.06%	89.69%	+6.37%
TITLE 2 <i>Administrative expenses</i>	97.67%	92.99%	+4.86%	73.60%	68.79%	+4.81%
TITLE 3 <i>Operational expenses</i>	96.94%	91.33%	+5.61%	49.35%	51.18%	-1.83%
<b>TOTAL TITLE 1 + 2 + 3</b>	<b>98.77%</b>	<b>92.26%</b>	<b>+6.51%</b>	<b>80.37%</b>	<b>74.14%</b>	<b>+6.23%</b>

The total number of commitments processed in 2014 increased, while the number of payments decreased compared to 2013. 1111 commitments and 5884 payment orders have been initiated, verified and subsequently authorised by the Director and the Authorising Officers by delegation during 2014, compared to 1052 commitments and 6132 payments in 2013.

In 2014, ECDC received an interim payment of € 136.000 related to the MediPIET project. The purpose of the project is to establish a Mediterranean Programme for Intervention Epidemiology Training (MediPIET), in cooperation with DG for Development and Cooperation - EuropeAid (DG DEVCO), Instrument for Stability.

Regarding the IPA grant agreement, received from European Commission on gradual integration of the Candidate and Potential candidate Countries for EU accession to ECDC programs, the Centre received a further pre-financing of € 63.732 and has been further implemented throughout 2014.

The implementation of the above mentioned contracts in 2014 is also shown in the table below.

Overview of the budget implementation (execution on commitments and payments) by fund source:

Fund Source	Commitment/ Payment Appropriations 2014	Executed Commitment 2014	% Commit- ted	Executed Payment in 2014	% Paid	Carried Over to 2015	Cancelled
C1 - Current year appropriations	60.486.000,00	59.739.117,19	98,77%	48.612.986,77	80,37%	11.126.130,42	746.882,81
C4 – Assigned revenue appropriations	2.766,66	2.766,66	100%	2.346,20	84.80%	420.46	0,00
C5 – Assigned revenue appropriations	164.406,91	164.406,91	100%	152.939,55	93.03%	11.467,36	0,00
C8 - Carry Over of 2013 appropriations	10.562.815,92			9.493.761,28	89,88%	0,00	1.069.054,64
R0 – Carried over of 2013 Assigned Revenue DG ELARG Grant 3	211.153,63	211.153,63	100%	103.869,14	49,19%	107.284,49	0,00
R0 - Carried over of 2013 Assigned MediPIET	291.334,46	281.499,56	96,62%	102.438,65	35,16%	188.895,81	0,00
R0 - Assigned Revenue Advance Project - IMI Grant	100.286,05	69.281,49	69,08%	40.046,75	39,93%	60.239,03	0,00
R0 - Assigned Revenue DG DEVCO - ENPI GRANT	207.535,11	186.904,88	90,06%	68.032,30	32,78%	139.502,81	0,00

In accordance with Article 27.2 of ECDC's Financial Regulation, the Management Board approved budget transfers for € 4.7 million regarding the salary and weighting coefficient adjustments related to 2011, 2012 and 2013 from several budget lines in Title I, II and III, into budget lines 1100 "Basic salaries" and 1190, "Weightings applied to remunerations" in Title I.

As a result, budget transfers were made between Titles for the net amount of € 4.761.913.

The Management Board also approved the inscription and allocation of the € 2 million additional budget from ECDC's positive outturn of 2013.

During the year, in order to improve the efficiency of the funds allocated to ECDC, the Director exercised his right to amend the budget within the limitations of Article 27.1 of ECDC's Financial Regulation.

An overview of the impact of the budget transfers in fund source 'C1 –Current Year Appropriations' is provided below:

<b>Budget 2014 Fund Source C1 Current Year Appropriations</b>	<b>Initial Budget</b>	<b>MB Amendments</b>	<b>Director Adjustments</b>	<b>EFTA Adjustments</b>	<b>FINAL BUDGET</b>
Title 1 – Staff related Expenditure	31.535.000,00	4.916.700,00	145.213,00	131.000,00	36.727.913,00
Title 2 – Administrative Expenditure	7.060.000,00	-278.500,00	-145.213,00	1.000,00	6.637.287,00
Title 3 - Operations	19.720.000,00	-2.599.200,00	0,00	0,00	17.120.800,00
<b>Total Budget</b>	<b>58.315.000,00</b>	<b>2.039.000,00</b>	<b>0,00</b>	<b>132.000,00</b>	<b>60.486.000,00</b>

At year-end, ECDC carried forward to 2015, € 11.1 million, which is equivalent to 18 % of the total budget, which is the same percentage as the previous year.

The newly established Procurement section dealt with a significant number of procedures. More than 33 open calls for tenders were finalised along with 3 calls for proposals, as well as 50 negotiated procedures, among which 24 procedures with a value above € 25,000. 51 reopening procedures within ICT framework contracts were completed and regular Committee on Procurement, Contracts and Grants (CPCG) meetings were held resulting in the issuance of 36 CPCG Opinions. Additionally, new procurement and CPCG procedures were published providing guidance for ECDC staff involved in Procurement.

### 3. Audit issues and internal control

#### Internal Control Standards

Since 2006, the ECDC has had Internal Control Standards (ICS) in place. They specify the necessary requirements, actions and expectations in order to build an effective system of internal control that could provide a reasonable assurance on the achievement of the ECDC objectives. These control standards were developed along the lines of the European Commission's Internal Control Standards, which are based on the international Committee of Sponsoring Organizations of the Treadway Commission (COSO) standards.

The ICS cover the areas of mission and values, human resources, planning and risk management processes, operations and control activities, information and financial reporting, and evaluation and audit.

Each ICS is made up of a number of requirements to be met. For each such requirement ECDC has identified what is in place already, the actions to take, the person responsible and the deadline for when it should be in place.

A review of the implementation of the ICS was performed as part of the work for the annual report 2014. The results were discussed and validated by ECDC management, as well as discussed in the ECDC Audit Committee. Three standards are mainly implemented, while the rest are fully implemented. The outstanding work includes having the internal procedure on reporting of irregularities signed, the internal procedure on internal evaluations signed and the work regarding the sensitive posts finalized and approved. Work will continue in 2015 on the outstanding issues, in order to make sure all ICS are fully implemented.

### European Court of Auditors

ECDC is audited every year by the European Court of Auditors (ECA). The audit provides a Statement of Assurance as to the reliability of the accounts of the Centre and the legality and regularity of the transactions underlying them.

ECDC received an unqualified opinion<sup>2</sup> for 2013, indicating that the accounts are reliable and the transactions underlying the accounts are legal and regular.

The comments received in the final report from the ECA (which do not call the Court's opinion into question) were regarding: a procurement procedure, where conflicting information between the contact notice and the tender specifications may have affected the competitive process and the outcome of the procedure; the relatively low overall budget execution; and weaknesses noted in respect of the budgetary planning and execution for operational meetings, mainly due to over-estimated attendance levels and hotel and flight costs.

All of these comments are being addressed by ECDC. A number of actions have already been taken, e.g. the contract related to the procurement procedure mentioned above was immediately cancelled, the internal procedures for procurement have since been revised and training has been given on the new procedures in March and April 2014. Regarding the relatively low overall budget execution of 2013, this was mainly due to reserving money for the salary adjustments for 2011, 2012 and 2013 that unfortunately were not possible to implement in 2013, due to the late ruling of the European Court of Justice. Finally, regarding the planning and execution of the operational meetings, ECDC will more closely monitor the operational meeting expenses to avoid unnecessary carry-overs or cancellations in the future.

The ECA audit of the 2014 annual accounts is on-going. The draft report will be available in June 2015. The first part of the audit was performed in November 2014 and the second part will be performed in March 2015.

### Internal Audit Service

The ECDC is audited by its Internal Auditor, the Internal Audit Service of the European Commission (IAS). The audit work to be performed is defined in the risk-based IAS Strategic Internal Audit Plan. The latest plan was approved in November 2013 and covers the period 2014-2016. All observations and recommendations are taken into account and appropriate action plans are developed. The implementation of these actions is being followed up regularly.

In 2014, the IAS performed an audit on Public Health Training in ECDC. The audit was performed in February 2014 and the final report was received in May 2014. The report included 1 very important observation and 6 important observations. The action plan prepared by ECDC was accepted by the IAS in July 2014. The action plan is currently being implemented.

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<sup>2</sup> Unqualified audit opinion = The auditor's report contains a clear written expression of opinion on the financial statements or the legality and regularity of underlying transactions as a whole. An unqualified opinion is expressed when the auditor concludes that, on the whole, the underlying transactions are legal and regular and the supervisory and control systems are adequate to manage the risk.

## 4. Human Resources and Staffing

The Human Resources section is supporting the Centre's management and staff in this consolidation phase by continuous HR services in areas such as recruitment, working conditions, pay and entitlements, learning and development as well as staff wellbeing. The objective of the Centre's learning and development activities is to offer professional growth for the individual as well as to maintain and further strengthen the Centre's organisational performance. In the latter part of 2014, the HR section provided support to the Ebola Outbreak PHE, e.g. through support, guidance and provision of services aimed to secure the wellbeing of staff involved in the PHE and the missions to Guinea.

The total number of temporary agents in place at the Centre as of 31.12.2014 was 182.

Moreover, a total of 92 contract agents and 3 seconded national experts were in place by the end of 2013.

The turnover rate for temporary agents and contract agents was 6.9 % in 2014<sup>3</sup>.

Table 1: Number of staff and selection procedures

	2012	2013	2014
Total staff (TA, CA, SNE) on 31 December	282	290	277
Selection procedures <sup>4</sup>	49	32	19

Table 2: Staff (TA, CA, SNE's) by Unit

Number of temporary agents (TA), contract agents (CA) and seconded national experts (SNE) per unit (as of 31 December 2014)

	TA	CA	SNE	Total
DIR	11	7	0	18
OCS	22	6	0	28
SRS	59	15	2	76
PHC	28	20	1	49
RMC	40	36	0	76
ICT	22	8	0	30
<b>Total</b>	<b>182</b>	<b>92</b>	<b>3</b>	<b>277</b>

<sup>3</sup> Excluding post cuts as per instruction by the Commission.

<sup>4</sup> The number of recruitment procedures includes those that led to an actual start of employment in the specified year, i.e. it includes procedures already launched in the previous year, but finalized in the specified year and not those procedures still ongoing at the end of that year. It also includes unsuccessful/ cancelled selection procedures that did not lead to an appointment.

Table 3: Breakdown by nationality (temporary agents, contract agents and SNEs)

On 31 December 2014, ECDC employs staff from 26 member states:

Nationality	AST	AD	TA Total	CA	SNE	ECDC total
Austria	0	0	0	2		2
Belgium	0	8	8	1		9
Bulgaria	2	4	6	3		9
Croatia	0	0	0	0		0
Cyprus	1	0	1	1		2
Czech Republic	0	1	1	2		3
Denmark	2	1	3	1		4
Estonia	0	1	1	3		4
Finland	1	7	8	1		9
France	5	16	21	11		32
Germany	7	13	20	6		26
Greece	0	3	3	2	1	6
Hungary	0	3	3	0		3
Ireland	1	0	1	0		1
Italy	6	12	18	5	1	24
Latvia	1	2	3	1		4
Lithuania	2	1	3	2		5
Luxembourg	0	0	0	0		0
Malta	0	2	2	0		2
Netherlands	2	5	7	2		9
Poland	3	1	4	3		7
Portugal	1	4	5	3		8
Romania	8	3	11	8		19
Slovakia	0	1	1	0		1
Slovenia	0	1	1	0		1
Spain	2	4	6	4		10
Sweden	12	17	29	25		54
United Kingdom	5	11	16	6	1	23
<b>Total</b>	<b>61</b>	<b>121</b>	<b>182</b>	<b>92</b>	<b>3</b>	<b>277</b>