

Privacy Statement

ECDC Physical events and meetings

1. PURPOSE OF THE PROCESSING OPERATION

ECDC processes the personal data collected in accordance with Regulation (EU) 2018/1725. The purpose of the processing is the following:

To organise physical meetings, including logistics, security, financial arrangements for meetings (including training sessions, interviews and medical checks for job candidates), within or outside ECDC premises.

2. IDENTITY OF THE DATA CONTROLLER

European Centre for Disease Prevention and Control (ECDC), Gustav III:S Boulevard 40, 16973 Solna, Sweden
Resource Management Services (RMS), Corporate Services, meetings@ecdc.europa.eu

Your personal data are processed in joint controllership with:

- Not applicable

Please note that ECDC as the main controller is responsible for processing your requests for exercising the rights of data subjects under Regulation (EU) 2018/1725 and providing you with information about the data processing operation.

3. LEGAL BASIS FOR THE PROCESSING

The legal basis of the processing operation is

- Article 5 (1) (a): the processing is necessary for performance of tasks in the public interest attributed by Union or Member State legislation
- ECDC Founding regulation 851/2004, specifically article: Art. 3(2)(d), Art. 5(2 and 3), Art. 6(2), Art. 9(6) Art. 14(3), Art. 18(5 and7)
- IP on organisation of meetings (ECDC/IP/84 rev1), art. 33 of Staff Regulations

4. CATEGORIES OF PERSONAL DATA COLLECTED

The categories of data collected and used for the processing operations are the following:

- Name (first name and surname)
- E-mail
- Phone Number
- Date of Birth
- Gender
- Country of Birth
- Country of Residence
- Address
- Place of Employment
- Work Position/Occupation
- Dietary requirements
- financial data as per LEF and BAF in case of travel and accommodat

The provision of the personal data is mandatory to meet a statutory requirement or to meet a contractual requirement.

The processing of your data will not be used for an automated decision making, including profiling.

5. WHO HAS ACCESS TO YOUR INFORMATION AND TO WHOM IS IT DISCLOSED?

The recipients of the data are the following:

- ECDC staff and personnel
- EU institutions and bodies (e.g. Commission, other agencies)
- ECDC contractors, suppliers and tenderers

Your personal data may be transferred to recipients in the following third countries or international organisations. No transfers of personal data to recipients in third countries or international organisations is envisaged. However, selected personal data may be used to draw up a list of participants which may be distributed at the event. If representative of third countries or international organisation are participating in the meeting as participants they will be able to access this data. If the meeting location is in third countries, personal data may be transferred outside the EU/EEA for travel and accommodation arrangements.

6. HOW LONG DO WE KEEP YOUR DATA?

7 years after the completion of the event or meeting

7. HOW DO WE PROTECT AND SAFEGUARD YOUR INFORMATION?

In order to protect your personal data, a number of technical and organisational measures have been put in place. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the data being processed. Organisational measures include restricting access to the data to authorised persons with a legitimate need to know for the purposes of this processing operation.

8. WHAT ARE YOUR RIGHTS AND HOW YOU CAN EXERCISE THEM?

The Controller may be contacted at any time by the data subjects for exercising the right of access, to rectify, to block, to erase, to transmit or to object to the processing of the data. Where the legal basis to the processing is consent, this consent can be withdrawn at any time.

Data subjects can request the deletion of their personal data by the data controller, who will do so within 30 working days.

Data subjects can also contact the ECDC Data Protection Officer (DPO) in case of any difficulties or for any questions relating to the processing of their personal data at the following email address: dpo@ecdc.europa.eu. The data subject has the right of recourse at any time to the European Data Protection Supervisor: www.edps.europa.eu and at edps@edps.europa.eu.

Exceptions based on Regulation (EU) 2018/1725 may apply.