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|  | The European Surveillance System (TESSy) |

# Request for TESSY data for research purposes

In accordance with Regulation (EC) 851/2004[[1]](#footnote-1) (ECDC founding regulation) the EU Member States must provide ECDC in a timely manner with the available scientific and technical data relevant to its mission. The European Surveillance System (TESSy) managed and maintained by ECDC has the mandate to collect, analyse and disseminate surveillance data on infectious diseases in Europe.

In accordance with the “Policy on data submission, access, and use of data within TESSy”[[2]](#footnote-2) and in order to process a request for an extraction of case-based/aggregated data from TESSy for research purposes/tasks in the public interest, the following information shall be provided.

Please read the [**Note to Applicants**](#Note_To_App)**Note to the Applicants** at the end of this document carefully before completing the form.

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| **Applicant details** |
| Organisation | Click here to enter text. |
| Address | Click here to enter text. |
| Country | Click here to enter text. |
| Contact person (i.e. the recipient of the data) | Click here to enter text. |
| Contact details (telephone, email) | Click here to enter text. |

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| **Researchers** |
| Please attach a recent CV of the applicant |
| Please enter the names of all individual researchers that will work on the project: |
| Click here to enter text. |

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| **Purpose of the use of TESSy data** |
| Describe briefly the outline of the research for which the data is requested: |
| Click here to enter text. |
| Describe the data analysis plan. This will assist us to tailor the data extraction to the needs specified: |
| Click here to enter text. |
| Provide details on planned end date of the research: |
| Click here to enter text. |
| Provide details of publication(s), article(s), thesis or others [[3]](#footnote-3) : |
| Click here to enter text. |
| Please attach any relevant information that may be useful in the data extraction process: |
| Click here to enter text. |

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| **Description of the requested data** |
| [ ]  Aggregated data  |
| [ ]  Case-based data (explain the reason below)[[4]](#footnote-4)  |
| Click here to enter text. |
| Diseases | Click here to enter text. |
| Variables | Click here to enter text. |
| Period | Click here to enter text. |
| Inclusion criteria | Click here to enter text. |
| Exclusion criteria | Click here to enter text. |
| Aggregation criteria | Click here to enter text. |
| Complementary information | Click here to enter text. |

In case of doubts about the availability of data, diseases and variables collected in TESSy please contact data.access@ecdc.europa.eu.

A direct contact with us may speed up the procedure and result in receiving data more suitable for the purpose specified in the request.

I hereby declare that the above information is correct and complete. By submitting a request for TESSy data,

1. I declare that I understand that I am bound by the “Policy on data submission, access, and use of data within TESSy”2.
2. I acknowledge the ECDC Disclaimer specified in Annex I of this form.
3. I acknowledge that I am bound by the Conditions for Publishing as set out in Annex II of this form.

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| Name of applicant | Click here to enter text. |
| Place and date | Click here to enter text. |
| Signature |  |

# Annexes

## **Annex I: ECDC data disclaimer (for the recipient of data)**

The data and information in the data set provided here are intended for use by persons possessing technical skill and knowledge in epidemiology, surveillance and data management.

While the data is provided in good faith and to the best of ECDC’s knowledge, ECDC does not commit to it being updated. Neither ECDC nor any of its employees makes any warranty, express or implied, including warranties of fitness for a particular purpose, or assumes any legal liability or responsibility for the accuracy, completeness, or usefulness of any information provided (either isolated or in the aggregate), or represents that its use would not infringe privately owned rights.

While every effort is made to ensure the data quality, the data is provided “as is”. The burden of fitness of the data lies completely with the user. The accuracy of any user’s statistical analysis and any reported findings are not the responsibility of ECDC. Nothing arising from the data should be taken to constitute ECDC’s professional advice or a formal recommendation. ECDC is not responsible for data management after extraction and transmission to the recipient.

ECDC does not warrant that the files, the servers and the databases used for data storage, extraction, management and transmission are free of errors, viruses or bugs, and the recipient accepts that it is the recipient’s responsibility to make adequate provision for protection against such threats.

In order to use the TESSy extracted data sets provided, any user shall refrain from distributing or selling the data sets to any other individual, institution, or organisation without the written consent of ECDC.

In no event shall ECDC be liable for any incidental, indirect, consequential or special damages of any kind, or any damages whatsoever, including, without limitation, those resulting from loss of profit, loss of contracts, goodwill, or business relationships, arising out of or in connection with the use of the data.

Some of the data may be protected by copyright law and may be copyright of ECDC or the Member States. In this case the recipient of data covered by intellectual property rights is not permitted to reproduce, change, remove, pass on, distribute or disseminate the data or make it available to third parties without the express written permission of ECDC. Any property rights or intellectual property rights are in no way transferable to persons or legal persons recipient of the data.

## **Annex II****: Conditions for publishing note**

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| ***Permission to publish and reproduce TESSy data****Data already published by ECDC*Except where otherwise stated, downloading and reproduction of published (in paper or electronically) ECDC data for personal use or for further non-commercial or commercial dissemination are authorised provided appropriate acknowledgement is given to ECDC as the source. This general permission for already published data does not extend to any third-party copyrighted material identifiable as such.*Non published data*Non published data obtained through direct access or upon specific request for TESSy data for research purposes may not be published/reproduced/made public without ECDC’s and, unless not applicable, Member States’ approval obtained through ECDC.In order to grant approval for the publication, ECDC will require a copy of the manuscript/publication for comments by ECDC and/or the Member States prior to the actual publication.***Conditions for publishing**** Any publication arising from the data set provided should credit ECDC in the relevant parts of the publication with the following citation: “Data from The European Surveillance System – TESSy, provided by [*list of participating countries*]\* and released by ECDC”.
* When data provided are modified by the user, this shall be explicitly stated at a suitably prominent place in the work.
* Under no circumstances will the publication of case-based data sets be allowed.
* In all publications arising from the data set provided, unless ECDC is part of the authorship, the disclaimer described below should be included (suitably translated into the language of the publication):

“The views and opinions of the authors expressed herein do not necessarily state or reflect those of ECDC. The accuracy of the authors’ statistical analysis and the findings they report are not the responsibility of ECDC. ECDC is not responsible for conclusions or opinions drawn from the data provided. ECDC is not responsible for the correctness of the data and for data management, data merging and data collation after provision of the data. ECDC shall not be held liable for improper or incorrect use of the data”.* Any publication arising from data obtained from TESSy should be also made available in copy to ECDC after publication.

\* *Author will list here all countries whose data from TESSy were used to create the publication.* |

## **Note to Applicants****.**

To complete the form you must select **Edit Document** in the **View** tab.



Please be sure to have studied ECDC’s requirements for access to TESSy data, which you can find here:

<http://ecdc.europa.eu/en/activities/surveillance/Pages/data-access.aspx>

Please send the completed and signed form both by email to data.access@ecdc.europa.eu and by post to:

DATA ACCESS REQUEST

European Centre for Disease Prevention and Control (ECDC)

Gustav III:s boulevard, 40

16973 Solna

Sweden

Data access rights cannot be granted before the original signed form is received. However, to avoid delays to you, we will start work on your application as soon as the email form is received.

## **Privacy**

To learn more about how any personal data provided in this form will be treated by ECDC, please check the Specific Privacy Statement on the ECDC TESSy Data Access webpage:

<https://ecdc.europa.eu/en/publications-data/european-surveillance-system-tessy>

1. <http://ecdc.europa.eu/en/aboutus/Key%20Documents/0404_KD_Regulation_establishing_ECDC.pdf> [↑](#footnote-ref-1)
2. The “Policy on data submission, access, and use of data within TESSy” is available from the ECDC’s website [↑](#footnote-ref-2)
3. ECDC considers reporting to parties other than the recipients which are named in the request or their contractors as publishing and the conditions for publishing has to be respected. [↑](#footnote-ref-3)
4. When requesting case-based data, the recipient of the data and each individual researcher shall complete and submit to ECDC a signed Declaration of Commitment. This Declaration of Commitment is available from the ECDC’s website. [↑](#footnote-ref-4)