

## Principal Expert Communicable Diseases Prevention and Control

Unit: Disease Programmes

Reference: ECDC/AD/2022/DPR-PECDPC

Applications are invited for the above Temporary Agent post at the European Centre for Disease Prevention and Control (ECDC).

### Job description

With this vacancy notice ECDC plans to recruit one principal expert in each of the areas of 1) influenza and corona viruses; 2) vaccine preventable diseases and immunization; and 3) one or more of sexually transmitted infections, HIV or tuberculosis. ECDC also aims to establish a reserve list, which may be used for any future vacancies in the area.

The Jobholders will be working in the Disease Programmes Unit and report to 1) the COVID-19 and Influenza Group in the Epidemic Prone Diseases Section, 2) the Immunization Science and Policy Implementation Group in the Vaccine Preventable Diseases and Immunisation Section and 3) the SDG-Targeted Diseases Group in the STI, Blood-Borne Viruses and TB Section, respectively.

Within the respective disease areas, the jobholder will be responsible in particular for the following areas of work:

- Lead and contribute to the production of scientific evidence-based guidance and advice in response to questions from the Member States, The European Commission and the European Parliament or initiated by ECDC;
- Provide input to the annual section workplan and coordinate the activities of one or more of the diseases mentioned above;
- Work with Member States and international stakeholders to further develop surveillance activities related to the diseases in question;
- Organise tenders, and project manage and follow-up of contracted activities in the area of surveillance, prevention and control;
- Establish close links between ECDC and national/international bodies, and to other relevant networks, partners and stakeholders;
- Coordinate a network of Member State officially nominated experts in the respective areas;

- Assist Member States in strengthening their communicable disease prevention and control;
- Support ECDC training activities in the area of surveillance, prevention and control;
- Contribute to other activities of ECDC, as required, in his/her field of expertise and participate in the 24/7 duty system of ECDC when necessary.

## Qualifications and experiences required

### A. Formal requirements

In order to be an eligible candidate you need to fulfil a set of formal requirements. These requirements are:

- A level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is 4 years or more, or a level of education which corresponds to completed university studies attested by a diploma and appropriate professional experience of at least 1 year when the normal period of university education is at least 3 years<sup>1</sup>;
- At least 9 years of professional experience<sup>2</sup> (following the award of the diploma);
- Thorough knowledge of one of the official EU languages and a satisfactory knowledge of another official EU language to the extent necessary for the performance of his/her duties<sup>3</sup>;
- Nationality of one of the EU Member States or of Norway, Iceland or Liechtenstein;
- To be entitled to his or her full rights as a citizen<sup>4</sup>;
- To have fulfilled any obligations imposed by the applicable laws on military service;
- Meet the character requirements for the duties involved; and
- Be physically fit to perform the duties linked to the post.

### B. Selection criteria

To qualify for this post we have identified essential criteria with regard to professional experience and personal characteristics/interpersonal skills. These are:

#### Professional experience/knowledge:

- At least 5 years of professional experience acquired in positions relevant to the job description;
- University or post graduate degree within the field of medicine, biomedical sciences, public health, epidemiology or other field relevant to the position;
- Thorough scientific and technical experience related to the epidemiology and prevention and control of one or more of influenza, corona viruses, other vaccine preventable

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<sup>1</sup> Only diplomas and certificates that have been awarded in EU member states or that are the subject of equivalence certificates issued by authorities in the said Member States shall be taken into consideration

<sup>2</sup> Compulsory military service is always taken into consideration.

<sup>3</sup> Candidates with a non-official EU language or English as their mother tongue must provide proof of their level of a second language with a certificate (B1 or more).

In addition, in order to be eligible for a promotion through an annual promotion exercise the staff members have to have a working knowledge of a third EU language, as described in the applicable Staff Regulations and Implementing Rules.

<sup>4</sup> Prior to the appointment, the successful candidate will be asked to provide a certificate from the police file to the effect of non-existing criminal record.

diseases (including immunization science and policy issues), sexually transmitted infections, HIV or tuberculosis;

- Good knowledge of relevant EU-level policies and activities regarding epidemiology, prevention and control of one or more of the diseases above;
- Proven experience in developing evidence based public health guidance;
- Proven experience in conducting analysis of surveillance and/or prevalence data;
- Proven experience in communicating scientific information to professionals, scientists as well to a wider audience, especially through oral presentations, technical reports and by publishing scientific articles;
- Experience in project management and leading multidisciplinary teams of experts;
- Excellent level of English, both written and spoken.

### Personal characteristics/interpersonal skills:

- Good organisational skills: a planned approach to tasks and ability to prioritise, to work under pressure and to manage responsibilities;
- Ability to work collaboratively and build strong working relationships;
- Committed to continuous learning and keeping abreast of developments within their field of expertise;
- Results oriented;
- Quality driven and service minded.

Depending on the number of applications received, the selection committee may apply stricter requirements within the aforementioned selection criteria.

## Equal Opportunities

ECDC is an equal opportunities employer and encourages applications from all candidates who fulfil the eligibility and selection criteria without any distinction on grounds of age, race, political, philosophical or religious conviction, gender or sexual orientation and regardless of disabilities.

## Appointment and conditions of employment

The jobholder will be appointed on the basis of a shortlist proposed by the Selection Committee to the Director. This vacancy notice is the basis for the establishment of the Selection Committee's proposal. Candidates will be requested to undergo written tests. Candidates should note that the proposal may be made public and that inclusion in the shortlist does not guarantee recruitment. The shortlist of candidates will be established following an open selection process.

The successful candidate will be recruited as a Temporary Agent, pursuant to article 2f) of the Conditions of Employment of Other Servants of the European Union, for a period of five years which may be renewed. The appointment will be in grade **AD 8**.

Applicants should note the requirement under the EU staff regulations for all new staff to successfully complete a probationary period of nine months.

For any further information on contractual and working conditions, please refer to the Conditions of Employment of Other Servants of the European Communities, which are available at the following link:

<https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX%3A01962R0031-20140501>

The place of employment will be Stockholm, where the Centre has its activities.

## Reserve list

A reserve list may be created and used for recruitment, should similar vacancies arise. It will be valid until 31 December of the same year as the application deadline and may be extended.

## Application procedure

**To apply please send a completed application to [Recruitment@ecdc.europa.eu](mailto:Recruitment@ecdc.europa.eu) clearly indicating the vacancy reference and your family name in the subject line of the email.**

**For your application to be valid you must complete all required sections of the application form, which should be submitted in Word or PDF format and preferably in English<sup>5</sup>. Any incomplete applications will be considered invalid.**

**The ECDC application form and a candidate guide on the ECDC recruitment and selection process can be found on our website here:**

<https://ecdc.europa.eu/en/about-us/work-us/recruitment-process>

The closing date for the submission of applications is on the **30 May 2022 at 23:59 Stockholm time**. Further information regarding the status of this selection procedure, as well as important information regarding the recruitment process, is noted on our website and can be found using the above link.

Due to the large volume of applications received, only candidates selected for interviews will be notified.

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<sup>5</sup> This vacancy notice has been translated into all official EU languages from its English original. As the language of day-to-day operations in the Agency is generally English, ECDC prefers to receive the application in English.