



Date:16/04/2018

Ex-ante publicity notice in negotiated procurement procedure

Subject: “Writing and editing Technical Assessment Report on Kosovo¹ in the area of communicable disease surveillance and prevention systems” NP/2018/DIR/8230

Short description

The European Centre for Disease Prevention and Control (ECDC) is an Agency of the European Union, based in Stockholm, Sweden. ECDC supports the European Commission in assessing EU pre-accession countries' ability to meet requirements of the EU legislation (*EU acquis communautaire*) and a core of criteria in the following six areas of the communicable disease prevention and control system: (1) health governance and legislation, (2) human resources and training, (3) surveillance, (4) preparedness and response, (5) microbiology laboratories, and (6) disease programmes. In 2018 the assessment of Kosovo¹ will be carried out by an assessment team composed of ECDC and EU Member State experts. One expert will be identified as a leader for each assessed section.

ECDC is planning to launch a procurement procedure for contracting rapporteur to record key elements of the assessment process and to write the technical assessment report following completion of the technical assessment field visit.

This entails:

- Participating in the work of the assessment team during three meetings in Stockholm and two days during the field visit in Pristina, and cooperating with the team members in drafting and reviewing the report.
- Collecting and analysing contributions from the assessment team members, and writing a consolidated technical assessment report including an executive summary chapter based on sectoral reports drafted by section leaders and materials collected throughout the assessment process.
- Editing the final draft technical assessment report after ECDC comments.

¹ * This designation is without prejudice to positions on status, and is in line with UNSCR 1244 and the ICJ Opinion on the Kosovo Declaration of Independence

Description of the procedure:

This ex-ante publicity is the first stage of a negotiated procurement procedure below 60,000 with a minimum of 3 candidates, through which ECDC may award the above-mentioned contract. The maximum estimated budget of this assignment is EUR 14,000.

All economic operators interested in providing the services described above should express their interest before 03/05/2018, 16h00 CET, by e-mail to **tenders@ecdc.europa.eu** with the same subject reference as indicated above.

In their expression of interest interested economic operators should demonstrate their ability to provide the relevant services and provide the following information:

- Name
- Address
- Contact person
- E-mail
- Description of main area of business/expertise (max 500 words)

This information will be taken into account by ECDC in order to identify potential candidates.

The Request for Offers and related documents will be provided by e-mail only to the identified candidates.

Please note that ECDC reserves the right not to launch the negotiated procedure.