



Date: 20/04/2017

Ex-ante publicity notice in negotiated procurement procedure

Subject: "ESCAIDE 2017 e-posters" – NP/2017/OCS/9261

Short description

This assignment is to support the European Scientific Conference on Applied Infectious Disease Epidemiology (ESCAIDE, www.escaide.eu) 2017. The Conference is to take place in Stockholm, Sweden on 6-8 November 2017.

The aim of this assignment is to provide the necessary hardware, software and technical support for e-poster viewing and e-poster presentations at ESCAIDE 2017.

The poster sessions will be held on all three Conference days at the Stockholm Waterfront Congress Center, floor plans: <http://www.stockholmwaterfront.com/facilities/floorplans>. At least five of the poster sessions will run in parallel in room M1 at the Congress Center, hence this assignment requires that the tenderer provides solutions for sound insulation.

Description of the procedure:

This ex-ante publicity is the first stage of a negotiated procurement procedure below €60,000 with a minimum of 3 candidates, through which ECDC may award the above-mentioned contract.

All economic operators interested in providing the services described above should express their interest before **08/05/2017, 16h00 CET**, by e-mail to tenders@ecdc.europa.eu with the same subject reference as indicated above.

In their expression of interest interested economic operators should demonstrate their ability to provide the relevant services and provide the following information:

- Name
- Address
- Contact person
- E-mail
- Description of main area of business/expertise (max 500 words)

This information will be taken into account by ECDC in order to identify potential candidates.

The Request for Offers and related documents will be provided by e-mail only to the identified candidates.

Please note that ECDC reserves the right not to launch the negotiated procedure.