



**Final Annual Accounts 2017 of the
European Centre for Disease Prevention and Control**

Thirteenth Financial Year – 2017

Stockholm, 14 June 2018

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1. Final Annual Accounts – Certification

The annual accounts of the European Centre for Disease Prevention and Control for the year 2017 have been prepared in accordance with the Financial Regulation applicable to the general budget of the European Union and the accounting rules adopted by the Commission's Accounting Officer, as are to be applied by all the institutions, agencies and joint undertakings.

I acknowledge my responsibility for the preparation and presentation of the annual accounts of the European Centre for Disease Prevention and Control in accordance with article 50 of ECDC's Financial Regulation.

I have obtained from the authorising officer, who certified its reliability, all the information necessary for the production of the accounts that show the assets and liabilities and the budgetary implementation of the European Centre for Disease Prevention and Control.

I hereby certify that based on this information, and on such checks as I deemed necessary to sign off the accounts, I have a reasonable assurance that the accounts present a true and fair view of the financial position of the European Centre for Disease Prevention and Control in all material aspects .

Stockholm, 14 June 2018

A handwritten signature in blue ink, appearing to read 'Anja Van Brabant', written over a horizontal line.

Van Brabant Anja
Accounting Officer of ECDC

2. Annual Accounts – Presentation

The annual accounts of the European Centre for Disease Prevention and Control include the financial statements and the report on implementation of the budget. They are accompanied by the report on budget and financial management during the year.

The financial statements comprise the balance sheet and the statement of financial performance at 31 December, the cash-flow table and the statement of changes in capital.

The objectives of financial statements are to provide information about the financial position, performance and cash flows of an entity that is useful to a wide range of users. For a public sector entity such as the European Centre for Disease Prevention and Control, the objectives are more specifically to provide information useful for decision making, and to demonstrate the accountability of the entity for the resources entrusted to it.

If they are to present a true and fair view, financial statements must not only supply relevant information to describe the nature and range of the activities, explain how it is financed and supply definitive information on its operations, but also do so in a clear and comprehensible manner, which allows comparisons between financial years. It is with these goals in mind that the present document has been drawn up.

The accounting system of the European Centre for Disease Prevention and Control comprises budget accounts and general accounts. These accounts are kept in euro on the basis of the calendar year. The budget accounts give a detailed picture of the implementation of the budget. They are based on the modified cash accounting principle.¹ The general accounts allow for the preparation of the financial statements as they show all revenues and expenses for the financial year and are designed to establish the financial position in the form of a balance sheet at 31 December.

The annual accounts are drawn up in accordance with Article 92 of the Financial Regulation of the European Centre for Disease Prevention and Control adopted by the Management Board on 19th December 2013.

According to Article 98 of this Financial Regulation, the Centre's Accounting Officer shall send to the Commission's accounting officer, by no later than 1 March of the following year, its Provisional Annual Accounts, together with the report on budgetary and financial management during the year, referred to in Article 92 of this regulation.

The Accounting Officer shall send the final accounts, together with the opinion of the Management Board, to the Accounting Officer of the Commission, the Court of Auditors, the European Parliament and the Council, by 1 July of the following financial year.

The final accounts of ECDC will be published in the Official Journal of the European Communities together with the statement of assurance given by the Court of Auditors by 15th of November of the following year in accordance with Article 99 of ECDC's Financial Regulation.

¹ This differs from cash-based accounting because of elements such as carryovers.

3. Financial Statements

3.1 Balance Sheet

Balance Sheet	<i>Notes</i>	<i>As at Dec. 31, 2017</i>	<i>As at Dec. 31, 2016</i>
		<i>(All amounts in €)</i>	
Assets			
A. Non-Current Assets			
Intangible Assets	3.5.2	1.329.109,57	1.172.352,90
Intangible Assets under construction	3.5.2	0,00	321.830,22
Tangible Fixed Assets	3.5.3	1.404.197,14	1.727.382,97
Total Assets		2.733.306,71	3.221.566,09
Total Non-Current Assets		2.733.306,71	3.221.566,09
B. Current Assets			
Prefinancing	3.5.4	80.731,08	55.169,84
Stocks	3.5.5	11.545,97	18.589,45
Short Term Receivables	3.5.6	647.455,22	473.867,89
Deferred Charges	3.5.7	637.830,36	530.742,40
Cash and Cash equivalents	3.5.8	11.673.720,58	13.658.647,88
Total Current Assets		13.051.283,21	14.737.017,46
Total Assets		15.784.589,92	17.958.583,55
Liabilities			
A. Capital			
Accumulated surplus	3.4	8.811.346,24	9.808.341,75
Economic result of the year	3.4	(207.850,31)	(996.995,51)
Total Capital		8.603.495,93	8.811.346,24
B. Non-Current Liabilities			
Long term Provisions	3.5.9	0,00	475.184,00
C. Current Liabilities			
Short-term provisions	3.5.10	296.389,00	0,00
Accounts Payable	3.5.11	680.841,00	1.171.420,26
Pre-financing to be returned to the Commission	3.5.12	1.079.296,82	2.638.822,59
Open Pre-financing from Grants	3.5.12	327.607,43	208.029,32
Accrued charges	3.5.13	4.796.959,74	4.653.781,14
		7.181.093,99	8.672.053,31
Total Liabilities		15.784.589,92	17.958.583,55

3.2 Statement of financial performance

		2017	2016
		<i>(All amounts in €)</i>	
Operating Revenue	3.5.14	57.243.644,38	56.078.018,63
Administrative Expenses - Total	3.5.15	(43.716.649,81)	(43.597.018,79)
<i>Staff related expenses</i>	3.5.15	<i>(27.407.791,23)</i>	<i>(26.727.857,68)</i>
<i>Depreciation/Amortisation/Write-off</i>	3.5.15	<i>(1.951.415,92)</i>	<i>(2.368.453,26)</i>
<i>Other Administrative Expenses</i>	3.5.15	<i>(14.357.442,66)</i>	<i>(14.500.707,85)</i>
Operational Expenses - Total	3.5.16	(13.671.945,35)	(13.633.212,38)
Surplus from Administrative & Operating Activities		(144.950,78)	(1.152.212,54)
Financial Revenues	3.5.17	0,00	0,00
Financial Expenses	3.5.17	(12.035,31)	(11.009,66)
Currency Exchange Gains/(Losses)	3.5.18	(50.864,22)	166.226,69
Economic Result for the Year		(207.850,31)	(996.995,51)

3.3 Cash Flow Statement

	2017	2016
Cash Flows from ordinary activities		
Surplus/(deficit) from ordinary activities	(207.850,31)	(996.995,51)
Operating activities		
<u>Adjustments</u>		
Amortization (intangible fixed assets)	991.483,65	1.277.970,82
Depreciation (tangible fixed assets)	958.515,27	991.659,44
Increase/(decrease) in Provisions for risks and liabilities	(178.795,00)	(18.771,00)
Increase/(decrease) in Value reduction for doubtful debts	0,00	0,00
(Increase)/decrease in Stock	7.043,48	1.549,29
(Increase)/decrease in Long term Pre-financing	0,00	0,00
(Increase)/decrease in Short term Pre-financing	(25.561,24)	12.300,16
(Increase)/decrease in Short term Receivables	(280.675,29)	31.701,51
(Increase)/decrease in Receivables related to consolidated EU entities	0,00	0,00
Increase/(decrease) in Accounts payable	(331.932,52)	163.480,00
Increase/(decrease) in Liabilities related to consolidated EU entities	(1.455.415,80)	(2.783.678,72)
Other non-cash movements	35.762,50	98.823,00
<i>Net cash Flow from operating activities</i>	<i>(487.425,26)</i>	<i>(1.221.961,01)</i>
Cash Flows from investing activities		
Increase of tangible and intangible fixed assets	(1.497.502,04)	(946.808,56)
<i>Net cash flow from investing activities</i>	<i>(1.497.502,04)</i>	<i>(946.808,56)</i>
Net increase/(decrease) in cash and cash equivalents	<i>(1.984.927,30)</i>	<i>(2.168.769,57)</i>
<i>Cash and cash equivalents at the beginning of the period</i>	<i>13.658.647,88</i>	<i>15.827.417,45</i>
<i>Cash and cash equivalents at the end of the period</i>	<i>11.673.720,58</i>	<i>13.658.647,88</i>

3.4 Statement of Changes in Capital

Capital <i>(All amounts in €)</i>	Reserves		Accumulated Surplus / Deficit	Economic result of the year	Total Capital
	Fair value reserve	Other reserves			
Balance as of 1 January 2017	0,00	0,00	9.808.341,75	(996.995,51)	8.811.346,24
Other revaluations	0,00	0,00	0,00	0,00	0,00
Reclassifications	0,00	0,00	0,00	0,00	0,00
Allocation of the Economic Result of Previous Year	0,00	0,00	(996.995,51)	996.995,51	0,00
Economic result of the year	0,00	0,00	0,00	(207.850,31)	(207.850,31)
Balance as of 31 December 2017	0,00	0,00	8.811.346,24	(207.850,31)	8.603.495,93

3.5 Notes to the Financial Statements

3.5.1 Accounting principles, rules and methods

The Annual Accounts of the Centre have been prepared according to Article 94 of the Financial Regulation, which stipulates that, the rules adopted by the Accounting Officer of the European Commission based on internationally accepted accounting standards for public sector, shall apply. The financial statements referred to in Article 92 shall present information, including information on accounting policies, in a manner that ensures it is relevant, reliable, comparable and understandable.

3.5.1.1 Reporting Currency

The Centre's reporting currency is the Euro.

3.5.1.2 Transactions and balances

Foreign currency transactions are converted into Euro using the exchange rates prevailing at the dates of the transactions.

Year-end balances of monetary assets and liabilities denominated in foreign currencies are converted into Euro on the basis of the exchange rates applying on 31 December.

Foreign exchange gains and losses, resulting from the settlement of foreign currency transactions and from the translation at year-end exchange rates of monetary assets and liabilities denominated in foreign currencies, are recognised in the statement of financial performance.

3.5.1.3 Payroll charges

All salary calculations giving the total staff expenses included in the Statement of financial performance of the Agency are externalized to the Office for administration and payment of individual entitlements (also known as the Paymaster's Office-PMO) which is a central office of the European Commission.

The PMO's mission is to manage the financial rights of permanent, temporary and contractual staff working at the Commission, to calculate and to pay their salaries and other financial entitlements. The PMO provides these services to other EU institutions and Agencies as well. The PMO is also responsible for managing the health insurance fund of the Institutions, together with processing and paying the claims of reimbursement from staff members. The PMO also manages the pension fund and pays the pensions of retired staff members. PMO is being audited by the European Court of Auditors.

The Agency is only responsible for the communication to the PMO of reliable information allowing the calculation of the staff costs. It is also responsible to check that this information has been correctly handled in the monthly payroll report used for accounting payroll costs. It is not responsible for the calculation of the payroll costs performed by PMO.

3.5.1.4 Intangible fixed assets & Internally Developed Intangible fixed assets

Intangible fixed assets are valued at their acquisition price, converted into Euro at the rate applying, when they were purchased, less depreciation and impairment. The exception is, assets acquired free of charge, that are valued at their market value. See amortisation rates below.

The Accounting Officer of the European Commission had granted a temporary exception with respect to the introduction of the International Public Sector Accounting Standards (IPSAS) based EC rules. One of these exceptions related to Accounting Rule n°6 and the non-capitalisation of internally developed intangible assets, normally software. From 2010 onwards, the exception has been lifted and, as a consequence, the annual accounts have to reflect the capitalization of internally developed intangible fixed assets in accordance with the rules laid down. From an accounting perspective, there are only three phases to an IT Project: a Research phase, a Development phase and an Operational phase. Under the accounting rule, only the development phase can be capitalized and recorded as 'Assets under construction'. Once the project goes live, the resulting asset (the development cost) will be amortised over its useful life which means the costs will be spread over several years.

The depreciation rates should range between 3 and 8 years. The depreciation follows the same principle as applied to the Centre's fixed assets i.e. if a project goes live in a particular month then the depreciation is applied from that same month.

The amount of research expenses incurred on IT projects and development costs not capitalized, are disclosed in these annual accounts 2017, as well as the yearly amortization of capitalized intangible assets. In addition to the criteria, which an intangible asset should meet, a threshold had to be set for the capitalization of the total estimated development cost of an IT project. The threshold at ECDC was set at € 150.000.

The application of accounting rule n° 6 in the annual accounts of 2017, increases the transparency regarding the Centre's internally developed intangible fixed assets, in particular its internally developed IT projects (for example EWRS, GIS, EPIS, VECTORNET, E3, Tessy, CRM, DMS, Eurosurveillance 2.0 and others)

The internally developed ICT projects, called Webportal 2.0 and Eurosurveillance 2.0, which were previously booked as an asset under construction, went live in June 2016 and September 2017. Therefore, the development cost, which reached the threshold of 150.000€ for each project, has been capitalised and is being depreciated accordingly.

As a consequence, in 2017, Eurosurveillance 1.3 has been impaired, as it has been replaced by Eurosurveillance 2.0 and no longer has a service potential.

3.5.1.5 Tangible fixed assets

Tangible fixed assets are stated at historical cost. Historical cost includes expenditure that is directly attributable to the acquisition of the items. Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable, that future economic benefits associated with the item, will flow to the Centre and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the statement of financial performance during the financial period in which they are incurred.

Depreciation is calculated using the straight-line method to allocate depreciation cost to the assets' residual values over their estimated useful lives, as follows:

Type of Asset	Depreciation Rate
Intangible assets	25%
Plant, machinery and equipment	10% to 25%
Furniture & Vehicles	10% to 25%
Fixtures and fittings	10% to 33%
Computer hardware	25%

The fixed asset's depreciation commences in the month in which the asset is delivered.

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, on a regular basis. An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount. Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the statement of financial performance.

In addition, improvements to the building are capitalized and depreciated over the lease period which runs until 31/05/2018.

3.5.1.6 Impairment of assets

Assets that have an indefinite useful life are not subject to amortization and are tested regularly for impairment. Assets that are subject to amortization are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognized as the amount, by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

3.5.1.7 Inventories

The inventories shown in the accounts reflect the stock of publications of the Centre at year-end. These inventories are assets held for distribution in the ordinary course of its operations. The Centre's inventories are goods purchased which are for distribution to other parties free of charge. These parties are mainly our stakeholders: Management Board, Advisory Forum, Member States, and Competent Bodies etc. These publications are also distributed at conferences and events.

As the Centre controls the rights to create and issue various assets, these publications are recognized as inventories and reported at their printing cost. The cost of these inventories is assigned by using the first-in, first-out method (FIFO). Publications which are, at year-end, older than N-1, are written down as these hold no longer a service potential expected to be realized from their distribution.

3.5.1.8 Receivables

Receivables are carried at original amount less write-down for impairment. A write-down for impairment of receivables is established, when there is objective evidence that the Centre will not be able to collect all amounts due according to the original terms of receivables. The amount of write-down is the difference between the asset's carrying amount and the recoverable amount, being the present value of the expected future cash flows.

3.5.1.9 Cash & cash equivalents

Cash and cash equivalents include the Centre's bank accounts.

3.5.1.10 Use of estimates

In accordance with generally accepted accounting principles, the financial statements necessarily include amounts based on estimates and assumptions by management. Significant estimates include, but are not limited to, accrued income and charges, contingent assets and liabilities, and degree of impairment of fixed assets. Actual results could differ from those estimates. Changes in estimates are reflected in the period in which they become known.

3.5.1.11 Provisions

Provisions are recognised when ECDC has a present legal or constructive obligation towards third parties as a result of past events, it is more likely than not that an outflow of resources will be required to settle the obligation, and the amount can be reliably estimated. The amount of the provision is the best estimate of the expenditures, expected to be required, to settle the present obligation at the reporting date.

3.5.2 Intangible Assets

All amounts in €

	Internally generated Computer Software	Other Computer Software	Total Computer Software	Other Intangible assets	Intangible fixed assets under construction	Total
Gross carrying amounts 01.01.2017	4.120.730,77	2.112.730,53	6.233.461,30	00,0	321.830,22	6.555.291,52
Additions	661.554,24	164.855,86	826.410,10		0,00	826.410,10
Disposals						
Transfer between headings	321.830,22		321.830,22		(321.830,22)	0,00
Other changes						
Gross carrying amounts 31.12.2017	5.104.115,23	2.277.586,39	7.381.701,62	0,00	0,00	7.381.701,62
Accumulated amortization and impairment 01.01.2017	(3.197.721,43)	(1.863.386,97)	(5.061.108,40)			(5.061.108,40)
Amortization	(719.202,76)	(106.309,42)	(825.512,18)			(825.512,18)
Impairment	(165.971,47)		(165.971,47)			(165.971,47)
Disposals						
Accumulated amortization 31.12.2017	(4.082.895,66)	(1.969.696,39)	(6.052.592,05)			(6.052.592,05)
Net carrying amounts 31.12.2017	1.021.219,57	307.890,00	1.329.109,57	0,00	0,00	1.329.109,57

Not capitalised cost	Research cost	Not capitalised development cost
Cost of the year 2017	743.507,72	183.745,75

3.5.3 Fixed Assets

All amounts in €

	Buildings	Plant and Equipment	Computer hardware	Furniture and vehicles	Other fixtures and fittings	Total
Gross carrying amounts 01.01.2017	2.261.231,62	17.128,00	4.392.657,12	887.443,79	1.188.219,75	8.746.680,28
Additions		636,79	612.717,04	56.407,86	1.330,25	671.091,94
Disposals			(235.639,28)	(34.593,58)	(39.504,40)	(309.737,26)
Transfer between headings						
Other changes	-528.921,00					-528.921,00
Gross carrying amounts 31.12.2017	1.732.310,62	17.764,79	4.769.734,88	909.258,07	1.150.045,60	8.579.113,96
Accumulated depreciation 01.01.2017	(1.827.062,65)	(17.128,00)	(3.537.897,12)	(745.204,79)	(892.004,75)	(7.019.297,31)
Depreciation	(305.830,33)	(79,79)	(464.634,04)	(52.092,86)	(135.878,25)	(958.515,27)
Write-back of depreciation						
Disposals			234.748,28	34.460,58	39.111,40	308.320,26
Impairment						
Write-back of impairment						
Transfer between headings						
Other changes	494.575,50					494.575,50
Accumulated depreciation 31.12.2017	(1.638.317,48)	(17.207,79)	(3.767.782,88)	(762.837,07)	(988.771,60)	(7.174.916,82)
Net carrying amounts 31.12.2017	93.993,14	557,00	1.001.952,00	146.421,00	161.274,00	1.404.197,14

3.5.4 Pre-financing

The Centre has signed grant agreements with several Health Institutions and Universities of EU member states in relation to its activities. Pre-financing payments in relation to those grants are reported as receivables and cleared after the agreed deliverables and corresponding costs statements are submitted by the beneficiaries to ECDC. The total amounts of Pre-financing paid (but not cleared), accrued and remaining open as, at 31/12/2017 are reported below:

All amounts in €

Non cleared pre-financing at 31/12/2017	1.794.296,39
Accrued Charges on Pre-financing	<u>(1.713.565,31)</u>
Open pre-financing at 31/12/2017	80.731,08

3.5.5 Stocks

All amounts in €

	01/01/2017	Additions	Disposals	Write down at year end	31/12/2017
ECDC Publications	18.589,45	10.879,76	(17.923,24)	0,00	11.545,97
Other	0,00	0,00	0,00	0,00	0,00
Total	18.589,45	10.879,76	(17.923,24)	0,00	11.545,97

The additions reflect the amount of publications purchased at printing cost in 2017. The amount disposed shows the amount of publications distributed free of charge in 2017. The amount written down equals the value of publications in stock, which are older than N-1, as these no longer hold a service potential, expected to be realized from their distribution.

3.5.6 Short term Receivables

Short-term receivables relate to the following:

All amounts in €

	31/12/2017	31/12/2016
VAT Receivable from Member States	559.146,20	408.560,03
Receivable from other EU institutions and public bodies	26.891,57	17.772,31
Receivable regarding Staff	17.964,83	26.348,71
Other	43.452,62	21.186,84
Total	647.455,22	473.867,89

Short-term receivables comprise mainly of VAT Receivable from the Swedish Authorities. According to the Memorandum of Understanding signed between the Government of Sweden and the Centre, the latter has to file an application of Reimbursement of VAT paid on purchases greater than SEK 1.500 (approx. 152€ at EC year-end rate 2017). The VAT receivable appearing in the accounts, relates to invoices paid in the last quarter of 2017. Previous claims regarding 2017 were already paid back in full.

The receivable regarding staff includes amounts to be received through deduction from the salary but also advances given to staff regarding missions.

An amount of € 43.452,62 is included under 'Other receivables' and reflects the amount due to ECDC following several Court rulings, recoveries from Health Institutes under the EPIET training programme, recovery of expenses from suppliers and recovery of expenses related to the IMI grant.

3.5.7 Deferred Charges & Accrued Income

Deferred Charges relate mainly to warranties and maintenance costs in relation to ICT equipment that are paid in advance upon reception of goods but are valid for a period longer than 12 months (usually 3 years). The amount, not related to 2017, is reported here.

3.5.8 Cash in Bank

The Centre keeps its accounts at SEB bank in Euro and in SEK.

The balances as at December 31, 2017 are as follows:

	<i>All amounts in €</i>	
	31/12/2017	31/12/2016
Acc No 59368289476 (EUR)	11.051.661,66	13.089.024,22
Acc No 59308246266 (EUR)	324.307,88	148.603,88
Acc No 54238209257 (EUR)	100.235,14	96.686,96
Acc No 54238218396 (EUR)	0,00	71.324,02
Acc No 52011096375 (SEK)	197.515,90	238.963,25
Acc No 52011170974 (SEK)	0,00	9.481,59
Acc No 52031003712 (SEK)	0,00	959,04
Acc No 52031009052 (SEK)	0,00	3.604,92
Total	11.673.720,58	13.658.647,88

The Centre mainly uses the account No 52011096375 to execute its local transactions in SEK while the Euro account No 59368289476 is used for cross border payments and the reception of the EU subsidy. All other accounts stated above, are used to receive funds and execute payments related to the grants and other contracts implemented by ECDC and received from the European Commission and Joint Undertaking IMI.

No cash has been handled by the Centre in 2017.

3.5.9 Long Term Provisions

There are no long-term provisions booked in the 2017 annual accounts.

3.5.10 Short Term Provisions

In accordance with the lease contract with the landlord, the Centre has the obligation to restore the building in its original state at the end of the lease on 31.05.2018.

On 30.05.2018, ECDC signed with its former landlord, an agreement regarding the dilapidation costs to be paid in order to fulfil this obligation. Therefore, a short-term provision has been booked to reflect this amount.

Another short-term provision has been booked to reflect the 2 months of rent which ECDC is paying following the removal to its new premises at the end of March 2018.

3.5.11 Accounts Payable

The breakdown of accounts payable at the end of the year is as follows:

	<i>All amounts in €</i>	
	31/12/2017	31/12/2016
Vendors	538.299,23	926.448,61
Other payables to the Commission	19.123,24	2.580,11
Payables to other EU agencies	799,37	32.810,64
Other payables to Member States	21.996,66	116.041,50
Sundry Payables	100.622,50	93.539,40
Total	680.841,00	1.171.420,26

3.5.12 Pre-financing

3.5.12.1 Pre-financing to be returned to the EC

In general, the amount represents the positive outturn of the budgetary accounts, which, according to the financial regulation, has to be paid back to the European Commission.

In 2017, ECDC has a positive budget outturn (see also 5.1). As a result, 1.079.296,82 € has to be paid back to the European Commission in 2018. There are two main sources, from a budgetary perspective, for the return of funds: € 954 thousand has to be returned regarding carried forward funds from 2016 and € 125 thousand regarding the Centre's 2017 budget.

3.5.12.2 Open pre-financing

An amount of € 328 thousand of pre-financing, received from the European Commission by ECDC, remains open at year-end and will cover expenditure related to the further implementation of two grant agreements for actions with the candidate and potential candidate countries (IPA).

3.5.13. Accrued Expenses & Deferred Income

Accrued expenses are estimates provided by the authorising officers on the cost of services and deliveries of goods incurred during 2017 but not yet invoiced or processed. In addition, the cost of the untaken leave of staff during 2017 is reported here

	<i>All amounts in €</i>	
	31.12.2017	31.12.2016
Untaken annual leave	450.331,37	405.475,53
Accrued charges	4.346.628,37	4.248.305,61
Total	4.796.959,74	4.653.781,14

3.5.14. Operating Revenue

The Centre is almost exclusively financed by the EU Budget together with the EFTA Member States contributing to its 2017 budget by 2,47%. In 2017, the Centre booked 56.895.478,03€ as revenue from the 58.042.653€ cashed from the European Commission.

In addition, the Centre is has booked as revenue, an amount of € 147 thousand, which is the result of the year-end cut-off made on 2 grants grant agreements, received from the European Commission, for actions with the candidate and potential candidate countries (IPA), which have been further implemented, throughout 2017, by ECDC. Here, the posting versus open pre-financing, is equal to the expenditures made under the grants during 2017.

The sale of rolling stock for 12 thousand € is also part of the 2017 revenue.

Also an amount of € 120 thousand has been booked as miscellaneous income. This income consists of recovery of taxes, recovery of costs from staff regarding current and previous year, the cut-off on the IMI grant which is not consolidated with EC, the reversal of 2016 cut-off postings and the recovery of pre-financing given by ECDC for the ECDC fellowship programme (EPIET /EUPHEM) through grant implementation.

Below is the breakdown of the revenue for the year:

	<i>All amounts in €</i>	
	2017	2016
Community Subsidy (including EEA contribution)	56.963.356,18	55.608.827,41
Revenue from Grant implementation	146.997,57	368.462,56
Sales revenue	12.551,64	0,00
Other revenue	120.738,99	100.728,66
Total	57.243.644,38	56.078.018,63

3.5.15. Administrative Expenses

Administrative expenses relate mainly to costs incurred by the daily operations of the Centre and include Staff related costs. The breakdown of the main areas is provided below:

All amounts in €

	2017	2016
Staff related expenses	26.993.109,61	26.410.562,29
Training Cost - Staff	414.681,62	317.295,39
Costs related to Seconded National Experts & Trainees	338.085,20	292.095,92
Mission Expenses	556.902,01	615.144,17
Management Board, Advisory Forum & Administrative Meetings	242.180,39	163.827,17
Rent and Building Costs	4.863.624,80	4.473.753,44
Depreciation/Amortisation/Write-off	1.951.415,92	2.368.453,26
Recruitment Related Costs	121.081,08	22.104,64
IT costs Research	743.507,72	969.061,85
IT costs Development	183.745,75	57.605,00
IT costs Operational	4.264.882,18	4.600.759,79
Expenses with other consolidated entities	884.386,24	906.766,11
Other	2.159.047,29	2.399.589,76
Administrative Expenses – Total	43.716.649,81	43.597.018,79

3.5.16. Operational Expenses

Operational Expenses relate to the activities of the Operational Units and the Director's cabinet and also include the developments in the area of information and communication technology in relation to the operations.

All amounts in €

	2017	2016
Operational Expenses – Total	13.671.945,35	13.633.212,38

3.5.17. Finance Income / Expense

This heading covers the expenses relating to bank fees and interest on late payment of charges.

In 2017, the Centre has earned no interest income on the EU subsidy received.

3.5.18. Exchange rate gains/ losses

The Seat of the Centre is outside the Euro-zone. As a result, a substantial part of its activities is carried out in Swedish Crowns while the Centre's income, as well as its reporting Currency, is Euro. The exchange rate differences encountered in 2017 consist of the revaluation of the Swedish Crown in relation to € at year-end, together with the adjustment of the weighting factor applied to the remuneration of staff employed in Sweden and differences related to the payments made in Swedish Crown, as the exchange rate, used in our financial system differs from the daily rate used by the bank when the payments are actually made. These three components resulted in exchange rate loss of € 50 thousand (versus gains of € 166 thousand in 2016).

3.5.19. Contingent Assets & Liabilities

As at 31 December 2017, the Centre had agreements with several contractors and suppliers for the amount of € 6.135 thousand. These agreements relate mainly to operational projects and are covered by budgetary commitments against the 2017 appropriations.

3.5.20. Operational Leases

The Centre has a lease agreement with Akademiska Hus AB in order to cover its housing needs. The Centre's lease agreement runs till 31/05/2018 and the rental costs for the remaining period amount to 705.417 €.

In July 2016, ECDC signed a new lease agreement regarding new premises for the Centre, starting 28/02/2018. The duration of the new lease agreement is 15 years.

The payment schedule for the following years is presented below:

All amounts in €

	Charges paid during the year	Charges still to be paid			Total charges to be paid
		<1yr	1-5 yrs	>5 yrs	
Printers/ Copiers	332,17	0,00	0,00	0,00	0,00
Current building	1.758.041,41	705.417,00			705.417,00
New building		607.461,00	13.215.311,00	24.833.105,00	38.655.877,00
Total	1.758.373,58	1.312.878,00	13.215.311,00	24.833.105,00	39.361.294,00

3.5.21. Financial instruments

Financial instruments comprise cash, current receivables and recoverables, current payables, amounts due to and from consolidated entities including accruals and deferrals.

- Disclosure requirements

Financial instruments give rise to liquidity, credit, interest rate and foreign currency risks. The information on how those risks are managed is set out below.

- Liquidity risk

Liquidity risk is the risk that arises from the difficulty of selling an asset; for example, the risk that a given security or asset cannot be traded quickly enough in the market to prevent a loss or meet an obligation. Liquidity risk arises from the ongoing financial obligations, including settlement of payables.

The Agency manages its liquidity risk by continually monitoring its actual cash positions and by launching its funding request based on forecast of its expected outflows.

Therefore, the table below provides detail on the contractual maturity of financial and other liabilities. Liquidity risk on these items is not managed on the basis of contractual maturity because they are not held for settlement according to such maturity and will be settled before contractual maturity at fair value.

Remaining contractual maturities	<1 year	1-5 years	>5 years	Total
As at 31 December 2017				
Payables with third parties	157.591,92	0.00	0.00	157.591,92
Payable with consolidated entities	1.426.027,49	0.00	0.00	1.426.027,49
Total Financial liabilities	1.583.619,41	0.00	0.00	1.583.619,41
As at 31 December 2016				
Payables with third parties	152.210,41	0.00	0.00	152.210,41
Payable with consolidated entities	2.849.432,02	0.00	0.00	2.849.432,02
Total Financial liabilities	3.001.642,43	0.00	0.00	3.001.642,43

The following measures are in place to manage liquidity risk:

- Bank accounts opened in the name of ECDC may not be overdrawn.
- The treasury and payment operations are highly automated and rely on modern information systems. Specific procedures are applied to guarantee system security and to ensure segregation of duties in line with the Financial Regulation, the internal control standards, and audit principles.
- EU budget principles ensure that overall cash resources for a given year are always sufficient for the execution of all payments.

- Credit risk

Credit risk is the risk of loss due to a debtor /borrower non-payment of a loan or other line of credit (either the principal or interest or both) or other failure to meet a contractual obligation. The default events include a delay in repayments, restructuring of borrower repayments and bankruptcy. Treasury resources are kept with commercial banks. The EU contribution is requested four times a year based on cash forecasts. Minimum cash levels, proportional to the average amount of quarterly payments executed from it, are kept on each account.

The maximum exposure to credit risk is:

CREDIT QUALITY DISCLOSURES	31.12.2017	31.12.2016
Counterparties with external credit rating	12.232.866,78	14.067.207,91
Prime and higher rate	12.232.866,78	14.067.207,91
Upper medium grade	0,00	0,00
Lower medium grade	0,00	0,00
Non-investment grade	0,00	0,00
Counterparties without external credit rating	726.139,38	596.050,26
European Commission and consolidated entities	3.262,06	1.371,88
Other debtors who did not default	722.877,32	594.678,38
Total	12.959.006,16	14.663.258,17

- The maximum exposure to credit risk for amounts due from consolidated entities and other receivables is equal to the carrying amount.
- The current (customer) receivables/open recoveries disclosed above are non-impaired as they are either not past due or there are reasons to believe that the full recoverability of the debt isn't doubtful.

- Interest rate risk

As the Centre is not allowed to borrow any money, the interest rate risk could arise only in relation with the cash held at bank and therefore there is limited interest rate risk. It could, however, earn interest on balances it holds on its bank accounts. It is recognised that interest rates fluctuate and ECDC accepts the risk and does not consider it to be material.

- **Foreign currency risk**

Currency risk is the risk that the EU's operations or its investments' value will be affected by changes in exchange rates. This risk arises from the change in price of one currency against another.

The Centre is exposed to exchange rate fluctuations since it undertakes certain transactions in foreign currencies and has some of its bank accounts in Swedish Krona (SEK).

The Centre's revenue is primarily in EUR whilst some expenditure is made in local currency.

The largest expenditure made in Swedish Krona is the salaries of the staff. According to the Staff Regulation, up till 2014, the remuneration had to be paid in the currency of the country in which the staff member performs his or her duties. Since 2014, the remuneration can also be paid in EUR. In the Centre, all staff members but a few, in 2017, are paid in Swedish Krona, for an equivalent of 26.1 million €. In addition, the following costs are paid in Swedish Krona: the rent, telecommunication services, mission reimbursements to staff and office supplies.

It is recognised that exchange rates fluctuate and the Centre has to accept this risk, although this puts constraint on the budget which is not adapted accordingly.

The following table is a summary of the Centre's net foreign currency-denominated monetary assets (*cash, debts*) at year-end:

31 December 2017	SEK EUR equivalent	EUR	TOTAL EUR
Monetary assets	790.720,72	12.168.285,44	12.959.006,16
Receivables with Member States	559.146,20	0,00	559.146,20
All receivables with third parties (including accruals and deferrals)	34.058,62	688.818,70	722.877,32
Receivables with consolidated entities	0,00	3.262,06	3.262,06
Cash and cash equivalents	197.515,90	11.476.204,68	11.673.720,58
Monetary liabilities	0,00	1.583.619,41	1.583.619,41
Payables with third parties	0,00	157.591,92	157.591,92
Payables with consolidated entities	0,00	1.426.027,49	1.426.027,49
Net Position	790.720,72	10.584.666,03	11.375.386,75

- **Interest rate sensitivity analysis**

Considering the limited impact that ECDC could experience from Interest rate risk, this interest rate sensitivity analysis is not relevant.

3.5.22. Related party disclosures

The Centre is managed by the Senior Management Team (SMT) consisting of the Director (Authorising Officer) and the heads of Unit (Authorising Officers by Delegation).

On 16 June 2017, a new Director took up her position at the ECDC. All members of the SMT are temporary agents of the European Communities in the following grades at 31.12.2017:

Grade	Number of staff in the grade
AD14	1
AD12	3
AD11	1
AD10	1
Total	6

and as such their remuneration, allowances and other entitlements, are covered by the Conditions of Employment of Other Servants of the European Communities

3.5.23. Pension Obligations

ECDC staff are members of the European Communities Pension Scheme, which is a defined benefit pension plan.

A defined benefit plan is a pension plan that generally defines an amount of pension benefit that an employee will receive on retirement, usually dependent on one or more factors such as age and years of service.

In 2017, from July onwards, the contribution of staff to the pension scheme amounts to 10,01% of their basic salary.

The cost undertaken by the European Commission, is not presented in the ECDC's accounts.

Future benefits payable to ECDC staff under the EC Pension Scheme, are accounted for in the accounts of the European Commission and no such provisions are entered in the Centre's accounts.

4. Budgetary Statements

4.1 Budget Outturn Account

The budgetary outturn account was prepared in accordance with the requirements of Commission Regulation (Article 143, Regulation (EU, Euratom) No 966/2012: Rules governing the annual account
All amounts in €

	2017	2016
REVENUE		
EU subsidy	58.042.653,00	58.247.650,00
Grant funds from Commission	0,00	0,00
Other revenue	510.127,27	191.501,60
TOTAL REVENUE (a)	58.552.780,27	58.439.151,60
EXPENDITURE		
<i>Title I: Staff</i>		
Payments	30.450.429,70	29.461.772,34
Appropriations carried over	552.689,93	1.297.778,34
<i>Title II: Administrative Expenses</i>		
Payments	5.412.064,18	5.179.794,97
Appropriations carried over	3.564.739,22	1.772.180,83
<i>Title III: Operating Expenditure</i>		
Payments	11.929.586,71	11.950.188,46
Appropriations carried over	6.869.051,47	8.258.413,20
TOTAL EXPENDITURE (b)	58.778.561,21	57.920.128,14
OUTTURN FOR THE FINANCIAL YEAR (a-b)	-225.780,94	519.023,46
Cancellation of unused payment appropriations carried over from previous year	953.754,87	1.231.031,11
Adjustment for carry-over from the previous year of appropriations available at 31.12.2016 arising from assigned revenue	402.187,11	721.888,37
Exchange differences for the year (gain+/loss-)	(50.864,22)	166.879,65
BALANCE OF THE OUTTURN ACCOUNT FOR THE FINANCIAL YEAR	1.079.296,82	2.638.822,59
Balance 2016	2.638.822,59	5.079.603,75
Positive balance from 2016 reimbursed in year 2017 to the Commission	-2.638.822,59	-5.079.603,75
Result used for determining amounts in general accounting	1.079.296,82	2.638.822,59
EU subsidy (2017 Revenue)	56.963.356,18	
Pre-financing remaining open to be reimbursed to EC in 2018	1.079.296,82	

4.2 Reconciliation between the Budget Outturn Account (see 4.1) and the Statement of financial performance (see 3.2)

All amounts in €

Statement of financial performance 2017	(207.850,31)
<i>Adjustment for accrual items (Items not in the budgetary result but included in the economic result)</i>	
Adjustments for Accrual Cut-off (reversal 31.12.2016)	(5.359.614,38)
Adjustments for Accrual Cut-off (cut- off 31.12.2017)	5.298.258,24
Unpaid invoices at year end but booked in charges	0,00
Depreciation of intangible and tangible fixed assets	1.951.415,92
Provisions	(198.186,50)
Recovery orders issued in 2017 in class 7 and not yet cashed	(33.495,31)
Pre-financing given in previous year and cleared in the year	40.227,28
Pre-financing received in previous year and cleared in the year	(143.336,84)
Payments made from carry-forward of payment appropriations	9.972.430,39
Other (reversal of deferred charges, stock decrease)	529.198,61
<i>Adjustment for budgetary items (item included in the budgetary result but not in the economic result)</i>	
Asset acquisitions (less unpaid amounts)	(1.805.501,20)
New pre-financing paid in the year 2017 and remaining open as at 31.12.2017	(80.731,28)
New pre-financing received in the year 2017 and remaining open as at 31.12.2017	1.386.692,01
Budgetary recovery orders issued before 2017 and cashed in the year	1.360,04
Budgetary recovery orders issued in 2017 on balance sheet accounts (not 7 or 6 accounts) and cashed	6.353,44
Payment appropriations carried over to 2017	(10.986.480,62)
Cancellation of unused carried over payment appropriations from previous year	953.754,87
Adjustment for carry-over from the previous year of appropriations available at 31.12 arising from assigned revenue	402.187,11
Other (deferred charges paid in 2017)	(647.384,65)
Budget Outturn Account 2017	1.079.296,82

Annex 1 – Budget Execution /Fund source C1 – Current year appropriations

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	RAL	Cancelled
A-1100	Basic salaries	11,881,702.56	11,881,688.30	100.00%	11,881,702.56	11,881,688.30	100.00%	0.00	14.26
A-1101	Family Allowances	1,747,178.74	1,747,178.74	100.00%	1,747,178.74	1,747,178.74	100.00%	0.00	0.00
A-1102	Expatriation Allowances	1,737,490.79	1,737,490.79	100.00%	1,737,490.79	1,737,490.79	100.00%	0.00	0.00
	Total Article 110	15,366,372.09	15,366,357.83	100.00%	15,366,372.09	15,366,357.83	100.00%	0.00	14.26
A-1111	Contract Agents - Basic Salaries	3,889,719.80	3,889,719.80	100.00%	3,889,719.80	3,889,719.80	100.00%	0.00	0.00
A-1112	Contract Agents - Allowances	1,203,408.11	1,203,408.11	100.00%	1,203,408.11	1,203,408.11	100.00%	0.00	0.00
	Total Article 111	5,093,127.91	5,093,127.91	100.00%	5,093,127.91	5,093,127.91	100.00%	0.00	0.00
A-1140	Birth & Death grants	2,500.00	2,379.72	95.19%	2,500.00	2,379.72	95.19%	0.00	120.28
A-1141	Travel expenses from place of employment to place of origin	524,000.00	522,951.81	99.80%	524,000.00	522,951.81	99.80%	0.00	1,048.19
A-1142	Overtime	86,000.00	85,502.71	99.42%	86,000.00	85,502.71	99.42%	0.00	497.29
A-1149	Learning & Development	374,200.00	363,811.08	97.22%	374,200.00	221,033.41	59.07%	142,777.67	10,388.92
	Total Article 114	986,700.00	974,645.32	98.78%	986,700.00	831,867.65	84.31%	142,777.67	12,054.68
A-1170	Freelance and joint interpreting and conference service interpreters	53,940.00	53,940.00	100.00%	53,940.00	35,340.00	65.52%	18,600.00	0.00
A-1173	Translations	138,560.00	130,329.73	94.06%	138,560.00	108,108.73	78.02%	22,221.00	8,230.27
A-1174	Payment for administrative assistance from the Community institutions	175,000.00	175,000.00	100.00%	175,000.00	165,001.68	94.29%	9,998.32	0.00
A-1175	Interim services	1,813,000.00	1,811,567.23	99.92%	1,813,000.00	1,670,411.57	92.14%	141,155.66	1,432.77
A-1176	Relocation Services	13,000.00	11,235.00	86.42%	13,000.00	5,985.00	46.04%	5,250.00	1,765.00
	Total Article 117	2,193,500.00	2,182,071.96	99.48%	2,193,500.00	1,984,846.98	90.49%	197,224.98	11,428.04
A-1180	Miscellaneous expenditure on recruitment	130,000.00	126,487.36	97.30%	130,000.00	96,199.52	74.00%	30,287.84	3,512.64
A-1181	Travel expenses	10,400.00	10,275.85	98.81%	10,400.00	10,275.85	98.81%	0.00	124.22
A-1182	Installation, resettlement & transfer allowances	156,200.00	156,150.02	99.97%	156,200.00	156,150.02	99.97%	0.00	49.98
A-1183	Removal Expenses	90,500.00	89,506.78	98.90%	90,500.00	54,971.83	60.74%	34,534.95	993.22
A-1184	Temporary daily subsistence allowance	62,061.97	62,061.97	100.00%	62,061.97	62,061.97	100.00%	0.00	0.00
	Total Article 118	449,161.97	444,481.98	98.96%	449,161.97	379,659.19	84.53%	64,822.79	4,679.99

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	RAL	Cancelled
A-1190	Weightings applied to remunerations	5,071,829.21	5,071,829.21	100.00%	5,071,829.21	5,071,829.21	100.00%	0.00	0.00
	Total Article 119	5,071,829.21	5,071,829.21	100.00%	5,071,829.21	5,071,829.21	100.00%	0.00	0.00
	Total Chapter 11	29,160,691.18	29,132,514.21	99.90%	29,160,691.18	28,727,688.77	98.52%	404,825.44	28,176.97
A-1300	Mission expenses, travel expenses and incidental expenditure	585,400.00	585,369.25	99.99%	585,400.00	455,452.02	77.80%	129,917.23	30.75
	Total Article 130	585,400.00	585,369.25	99.99%	585,400.00	455,452.02	77.80%	129,917.23	30.75
	Total Chapter 13	585,400.00	585,369.25	99.99%	585,400.00	455,452.02	77.80%	129,917.23	30.75
A-1410	Medical Service	92,500.00	90,189.71	97.50%	92,500.00	77,569.48	83.86%	12,620.23	2,310.29
	Total Article 141	92,500.00	90,189.71	97.50%	92,500.00	77,569.48	83.86%	12,620.23	2,310.29
	Total Chapter 14	92,500.00	90,189.71	97.50%	92,500.00	77,569.48	83.86%	12,620.23	2,310.29
A-1520	Staff Exchanges	338,500.00	338,500.00	100.00%	338,500.00	337,908.69	99.83%	591.31	0.00
	Total Article 152	338,500.00	338,500.00	100.00%	338,500.00	337,908.69	99.83%	591.31	0.00
	Total Chapter 15	338,500.00	338,500.00	100.00%	338,500.00	337,908.69	99.83%	591.31	0.00
A-1700	Entertainment & Representation Expenses	4,500.00	2,992.44	66.50%	4,500.00	2,436.44	54.14%	556.00	1,507.56
	Total Article 170	4,500.00	2,992.44	66.50%	4,500.00	2,436.44	54.14%	556.00	1,507.56
	Total Chapter 17	4,500.00	2,992.44	66.50%	4,500.00	2,436.44	54.14%	556.00	1,507.56
A-1801	Social Contact Between Staff	20,000.00	19,887.74	99.44%	20,000.00	15,708.02	78.54%	4,179.72	112.26
A-1802	Sickness Insurance	563,000.00	562,903.56	99.98%	563,000.00	562,903.56	99.98%	0.00	96.44
A-1803	Accident and Occupational Diseases	63,508.82	62,945.51	99.11%	63,508.82	62,945.51	99.11%	0.00	563.31
A-1804	Unemployment for temporary staff	208,000.00	207,817.21	99.91%	208,000.00	207,817.21	99.91%	0.00	182.79
	Total Article 180	854,508.82	853,554.02	99.89%	854,508.82	849,374.30	99.40%	4,179.72	954.80
	Total Chapter 18	854,508.82	853,554.02	99.89%	854,508.82	849,374.30	99.40%	4,179.72	954.80
	Total Title 1	31,036,100.00	31,003,119.63	99.89%	31,036,100.00	30,450,429.70	98.11%	552,689.93	32,980.37

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	RAL	Cancelled
A-2000	Rent & Related expenditure	1,758,653.00	1,758,041.43	99.97%	1,758,653.00	1,758,041.43	99.97%	0.00	611.57
A-2001	Insurance	8,000.00	7,542.46	94.28%	8,000.00	7,542.46	94.28%	0.00	457.54
A-2002	Water, Gas, Electricity etc	150,500.00	150,500.00	100.00%	150,500.00	135,528.51	90.05%	14,971.49	0.00
A-2003	Maintenance, cleaning	221,500.00	219,026.40	98.88%	221,500.00	196,404.43	88.67%	22,621.97	2,473.60
A-2004	Fitting-out	6,000.00	6,000.00	100.00%	6,000.00	4,689.70	78.16%	1,310.30	0.00
A-2005	Security of Building	696,000.00	695,700.00	99.96%	696,000.00	584,789.63	84.02%	110,910.37	300.00
A-2006	Restauration & Canteen costs	77,000.00	77,000.00	100.00%	77,000.00	70,000.00	90.91%	7,000.00	0.00
A-2009	Other expenditure on buildings	829,537.00	829,486.19	99.99%	829,537.00	262,780.99	31.68%	566,705.20	50.81
	Total Article 200	3,747,190.00	3,743,296.48	99.90%	3,747,190.00	3,019,777.15	80.59%	723,519.33	3,893.52
	Total Chapter 20	3,747,190.00	3,743,296.48	99.90%	3,747,190.00	3,019,777.15	80.59%	723,519.33	3,893.52
A-2110	Purchases of new hardware for operation the centre	1,712,396.00	1,710,332.20	99.88%	1,712,396.00	787,927.03	46.01%	922,405.17	2,063.80
A-2111	Purchase of new software for the operation at the centre	605,994.00	602,707.07	99.46%	605,994.00	509,014.68	84.00%	93,692.39	3,286.93
A-2112	Purchase and Maintenance of printing and reproduction equipment	89,099.00	89,098.70	100.00%	89,099.00	6,957.23	7.81%	82,141.47	0.30
A-2114	Support for administrative applications and projects, fees, document and archive management	517,803.00	517,568.12	99.95%	517,803.00	432,378.44	83.50%	85,189.68	234.88
A-2115	Developments of administrative and management applications and systems	658,300.00	658,090.88	99.97%	658,300.00	400,155.53	60.79%	257,935.35	209.12
	Total Article 211	3,583,592.00	3,577,796.97	99.84%	3,583,592.00	2,136,432.91	59.62%	1,441,364.06	5,795.03
	Total Chapter 21	3,583,592.00	3,577,796.97	99.84%	3,583,592.00	2,136,432.91	59.62%	1,441,364.06	5,795.03
A-2200	Technical equipment and AV installations	62,000.00	60,560.00	97.68%	62,000.00	0.00	0.00%	60,560.00	1,440.00
A-2201	Furniture	1,051,049.00	1,037,672.14	98.73%	1,051,049.00	4,758.92	0.45%	1,032,913.22	13,376.86
A-2202	Purchase and maintenance of vehicles	6,000.00	5,658.48	94.31%	6,000.00	5,378.48	89.64%	280.00	341.52
	Total Article 220	1,119,049.00	1,103,890.62	98.65%	1,119,049.00	10,137.40	0.91%	1,093,753.22	15,158.38
	Total Chapter 22	1,119,049.00	1,103,890.62	98.65%	1,119,049.00	10,137.40	0.91%	1,093,753.22	15,158.38

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	RAL	Cancelled
A-2300	Stationery and office supplies	29,500.00	25,844.10	87.61%	29,500.00	11,765.91	39.88%	14,078.19	3,655.90
A-2301	Financial and other charges, exchange losses	8,500.00	8,159.10	95.99%	8,500.00	7,659.10	90.11%	500.00	340.90
A-2302	Library expenses, purchase of books and info subscriptions	15,000.00	15,000.00	100.00%	15,000.00	13,822.25	92.15%	1,177.75	0.00
A-2306	Miscellaneous insurance	8,000.00	8,000.00	100.00%	8,000.00	3,202.00	40.03%	4,798.00	0.00
A-2307	Legal Expenses	40,500.00	40,410.00	99.78%	40,500.00	19,660.00	48.54%	20,750.00	90.00
A-2308	Business Continuity	6,300.00	6,250.00	99.21%	6,300.00	0.00	0.00%	6,250.00	50.00
A-2309	Other operating expenditure	30,000.00	30,000.00	100.00%	30,000.00	29,859.15	99.53%	140.85	0.00
	Total Article 230	137,800.00	133,663.20	97.00%	137,800.00	85,968.41	62.39%	47,694.79	4,136.80
	Total Chapter 23	137,800.00	133,663.20	97.00%	137,800.00	85,968.41	62.39%	47,694.79	4,136.80
A-2400	Postal and delivery charges	24,800.00	24,706.87	99.62%	24,800.00	23,206.87	93.58%	1,500.00	93.13
	Total Article 240	24,800.00	24,706.87	99.62%	24,800.00	23,206.87	93.58%	1,500.00	93.13
A-2410	Telecommunication and internet charges	105,609.00	105,608.97	100.00%	105,609.00	66,036.27	62.53%	39,572.70	0.03
	Total Article 241	105,609.00	105,608.97	100.00%	105,609.00	66,036.27	62.53%	39,572.70	0.03
	Total Chapter 24	130,409.00	130,315.84	99.93%	130,409.00	89,243.14	68.43%	41,072.70	93.16
A-2500	Governance and administrative meetings	109,703.00	109,611.77	99.92%	109,703.00	70,505.17	64.27%	39,106.60	91.23
A-2501	Evaluation and Strategic Management Consulting	178,290.00	178,228.52	99.97%	178,290.00	0.00	0.00%	178,228.52	61.48
	Total Article 250	287,993.00	287,840.29	99.95%	287,993.00	70,505.17	24.48%	217,335.12	152.71
	Total Chapter 25	287,993.00	287,840.29	99.95%	287,993.00	70,505.17	24.48%	217,335.12	152.71
	Total Title 2	9,006,033.00	8,976,803.40	99.68%	9,006,033.00	5,412,064.18	60.09%	3,564,739.22	29,229.60

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	RAL	Cancelled
B3-000	Surveillance	2,800,401.00	2,799,774.85	99.98%	2,800,401.00	1,893,085.25	67.60%	906,689.60	626.15
B3-001	Epidemic intelligence and response	65,380.00	62,727.94	95.94%	65,380.00	16,502.20	25.24%	46,225.74	2,652.06
B3-002	Scientific advice (including microbiology support)	5,522,346.00	5,520,349.15	99.96%	5,522,346.00	3,492,466.92	63.24%	2,027,882.23	1,996.85
B3-003	Public Health Training	3,928,662.00	3,906,909.16	99.45%	3,928,662.00	2,504,363.15	63.75%	1,402,546.01	21,752.84
B3-004	Health Communication	512,700.00	504,214.54	98.34%	512,700.00	308,730.77	60.22%	195,483.77	8,485.46
B3-005	Public Health Informatics	4,543,752.00	4,535,329.08	99.81%	4,543,752.00	3,112,827.68	68.51%	1,422,501.40	8,422.92
B3-006	Preparedness / Capacity support	402,283.00	402,276.61	100.00%	402,283.00	135,963.68	33.80%	266,312.93	6.39
B3-007	Eurosurveillance	61,996.00	59,670.12	96.25%	61,996.00	34,620.13	55.84%	25,049.99	2,325.88
B3-009	Collaboration and (country) cooperation	163,000.00	143,593.25	88.09%	163,000.00	65,438.90	40.15%	78,154.35	19,406.75
	Total Chapter 30	18,000,520.00	17,934,844.70	99.64%	18,000,520.00	11,563,998.68	64.24%	6,370,846.02	65,675.30
	Total Title 3	18,000,520.00	17,934,844.70	99.64%	18,000,520.00	11,563,998.68	64.24%	6,370,846.02	65,675.30
	GRAND TOTAL	58,042,653.00	57,914,767.73	99.78%	58,042,653.00	47,426,492.56	81.71%	10,488,275.17	127,885.27

Annex 2 - Budget Execution /Fund source C4 – Current year appropriations

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	RAL
B3-002	Scientific advice (including microbiology support)	69,630.00	0.00	0.00%	69,630.00	0.00	0.00%	69,630.00
B3-003	Public Health Training	3,816.90	3,434.02	89.97%	3,816.90	3,084.02	80.80%	732.88
	Total Title 3	73,446.90	3,434.02	4.68%	73,446.90	3,084.02	4.20%	70,362.88
	GRAND TOTAL	73,446.90	3,434.02	4.68%	73,446.90	3,084.02	4.20%	70,362.88

Annex 3 - Budget Execution /Fund source C5 – Current year appropriations

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	RAL
B3-002	Scientific opinions and studies	75,147.00	75,147.00	100.00%	75,147.00	75,147.00	100.00%	0.00
	Total Title 3	75,147.00	75,147.00	100.00%	75,147.00	75,147.00	100.00%	0.00
	GRAND TOTAL	75,147.00	75,147.00	100.00%	75,147.00	75,147.00	100.00%	0.00

Annex 4 – Budget Execution /Fund source C8 – Appropriations carried over

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	Cancelled
A-1149	Learning & Development	180,322.97	159,191.49	88.28%	180,322.97	159,191.49	88.28%	21,131.48
	Total Article 114	180,322.97	159,191.49	88.28%	180,322.97	159,191.49	88.28%	21,131.48
A-1170	Freelance and joint interpreting and conference service interpreters	17,800.00	15,130.00	85.00%	17,800.00	15,130.00	85.00%	2,670.00
A-1173	Translations	69,812.00	67,831.92	97.16%	69,812.00	67,831.92	97.16%	1,980.08
A-1174	Payment for Administrative Assistance	3,500.00	2,982.79	85.22%	3,500.00	2,982.79	85.22%	517.21
A-1175	Interim services	762,797.20	662,377.76	86.84%	762,797.20	662,377.76	86.84%	100,419.44
A-1176	Relocation services	2,835.00	1,890.00	66.67%	2,835.00	1,890.00	66.67%	945.00
	Total Article 117	856,744.20	750,212.47	87.57%	856,744.20	750,212.47	87.57%	106,531.73
A-1180	Miscellaneous expenditure on recruitment	30,842.54	28,654.71	92.91%	30,842.54	28,654.71	92.91%	2,187.83
A-1183	Removal Expenses	24,206.49	23,331.18	96.38%	24,206.49	23,331.18	96.38%	875.31
	Total Article 118	55,049.03	51,985.89	94.44%	55,049.03	51,985.89	94.44%	3,063.14
	Total Chapter 11	1,092,116.20	961,389.85	88.03%	1,092,116.20	961,389.85	88.03%	130,726.35
A-1300	Mission expenses, travel expenses and incidental expenditure	123,767.24	95,021.49	76.77%	123,767.24	95,021.49	76.77%	28,745.75
	Total Article 130	123,767.24	95,021.49	76.77%	123,767.24	95,021.49	76.77%	28,745.75
	Total Chapter 13	123,767.24	95,021.49	76.77%	123,767.24	95,021.49	76.77%	28,745.75
A-1410	Medical Service	55,924.10	48,554.36	86.82%	55,924.10	48,554.36	86.82%	7,369.74
	Total Article 141	55,924.10	48,554.36	86.82%	55,924.10	48,554.36	86.82%	7,369.74
	Total Chapter 14	55,924.10	48,554.36	86.82%	55,924.10	48,554.36	86.82%	7,369.74
A-1520	Staff Exchanges	414.80	413.82	99.76%	414.80	413.82	99.76%	0.98
	Total Article 152	414.80	413.82	99.76%	414.80	413.82	99.76%	0.98
	Total Chapter 15	414.80	413.82	99.76%	414.80	413.82	99.76%	0.98
A-1700	Entertainment & Representation Expenses	4,652.00	3,619.80	77.81%	4,652.00	3,619.80	77.81%	1,032.20
	Total Article 170	4,652.00	3,619.80	77.81%	4,652.00	3,619.80	77.81%	1,032.20
	Total Chapter 17	4,652.00	3,619.80	77.81%	4,652.00	3,619.80	77.81%	1,032.20
A-1801	Social Contact Between Staff	20,904.00	20,904.00	100.00%	20,904.00	20,904.00	100.00%	0.00
	Total Article 180	20,904.00	20,904.00	100.00%	20,904.00	20,904.00	100.00%	0.00
	Total Chapter 18	20,904.00	20,904.00	100.00%	20,904.00	20,904.00	100.00%	0.00
	Total Title 1	1,297,778.34	1,129,903.32	87.06%	1,297,778.34	1,129,903.32	87.06%	167,875.02

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	Cancelled
A-2002	Water, Gas, Electricity Expenses	38,441.14	26,408.89	68.70%	38,441.14	26,408.89	68.70%	12,032.25
A-2003	Maintenance, cleaning	52,522.42	52,341.74	99.66%	52,522.42	52,341.74	99.66%	180.68
A-2004	Fitting-out	37,072.27	36,316.23	97.96%	37,072.27	36,316.23	97.96%	756.04
A-2005	Security of Building	127,917.47	126,526.47	98.91%	127,917.47	126,526.47	98.91%	1,391.00
A-2006	Restauration & Canteen costs	14,000.00	14,000.00	100.00%	14,000.00	14,000.00	100.00%	0.00
A-2009	Other expenditure on buildings	110,916.27	101,309.50	91.34%	110,916.27	101,309.50	91.34%	9,606.77
	Total Article 200	380,869.57	356,902.83	93.71%	380,869.57	356,902.83	93.71%	23,966.74
	Total Chapter 20	380,869.57	356,902.83	93.71%	380,869.57	356,902.83	93.71%	23,966.74
A-2110	Purchases of new hardware for operation the centre	210,741.37	203,510.87	96.57%	210,741.37	203,510.87	96.57%	7,230.50
A-2111	Purchase of new software for the operation at the centre	218,374.62	213,293.22	97.67%	218,374.62	213,293.22	97.67%	5,081.40
A-2112	Purchase and Maintenance of printing and reproduction equipment	20,459.83	11,876.73	58.05%	20,459.83	11,876.73	58.05%	8,583.10
A-2114	Developments to support administrative and management applications	523,252.78	505,610.58	96.63%	523,252.78	505,610.58	96.63%	17,642.20
	Total Article 211	972,828.60	934,291.40	96.04%	972,828.60	934,291.40	96.04%	38,537.20
	Total Chapter 21	972,828.60	934,291.40	96.04%	972,828.60	934,291.40	96.04%	38,537.20
A-2200	Technical equipment and AV installations	42,560.00	42,560.00	100.00%	42,560.00	42,560.00	100.00%	0.00
A-2201	Furniture	12,747.28	12,747.28	100.00%	12,747.28	12,747.28	100.00%	0.00
A-2202	Purchase and maintenance of vehicles	45,616.00	44,686.74	97.96%	45,616.00	44,686.74	97.96%	929.26
	Total Article 220	100,923.28	99,994.02	99.08%	100,923.28	99,994.02	99.08%	929.26
	Total Chapter 22	100,923.28	99,994.02	99.08%	100,923.28	99,994.02	99.08%	929.26

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	Cancelled
A-2300	Stationery and office supplies	27,763.15	27,730.69	99.88%	27,763.15	27,730.69	99.88%	32.46
A-2301	Financial and other charges, exchange losses	500.00	273.18	54.64%	500.00	273.18	54.64%	226.82
A-2302	Library expenses, purchase of books and info subscriptions	2,608.10	1,570.06	60.20%	2,608.10	1,570.06	60.20%	1,038.04
A-2306	Miscellaneous Insurance	760.21	365.19	48.04%	760.21	365.19	48.04%	395.02
A-2307	Legal Expenses	41,500.00	41,500.00	100.00%	41,500.00	41,500.00	100.00%	0.00
A-2308	Business Continuity	30,000.00	30,000.00	100.00%	30,000.00	30,000.00	100.00%	0.00
A-2309	Other operating expenditure	2,449.50	2,449.50	100.00%	2,449.50	2,449.50	100.00%	0.00
	Total Article 230	105,580.96	103,888.62	98.40%	105,580.96	103,888.62	98.40%	1,692.34
	Total Chapter 23	105,580.96	103,888.62	98.40%	105,580.96	103,888.62	98.40%	1,692.34
A-2400	Postal and delivery charges	31.00	31.00	100.00%	31.00	31.00	100.00%	0.00
	Total Article 240	31.00	31.00	100.00%	31.00	31.00	100.00%	0.00
A-2410	Telecommunication and internet charges	59,913.05	20,530.54	34.27%	59,913.05	20,530.54	34.27%	39,382.51
	Total Article 241	59,913.05	20,530.54	34.27%	59,913.05	20,530.54	34.27%	39,382.51
	Total Chapter 24	59,944.05	20,561.54	34.30%	59,944.05	20,561.54	34.30%	39,382.51
A-2500	Governance and administrative meetings	42,528.59	22,708.81	53.40%	42,528.59	22,708.81	53.40%	19,819.78
A-2501	Evaluation and Strategic Management Consulting	109,505.78	109,505.78	100.00%	109,505.78	109,505.78	100.00%	0.00
	Total Article 250	152,034.37	132,214.59	86.96%	152,034.37	132,214.59	86.96%	19,819.78
	Total Chapter 25	152,034.37	132,214.59	86.96%	152,034.37	132,214.59	86.96%	19,819.78
	Total Title 2	1,772,180.83	1,647,853.00	92.98%	1,772,180.83	1,647,853.00	92.98%	124,327.83



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Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	Cancelled
B3-000	Surveillance	1,327,937.58	1,264,533.99	95.23%	1,327,937.58	1,264,533.99	95.23%	63,403.59
B3-001	Epidemic intelligence and response	150,689.47	141,112.03	93.64%	150,689.47	141,112.03	93.64%	9,577.44
B3-002	Scientific advice (including microbiology support)	2,381,324.94	2,267,139.05	95.20%	2,381,324.94	2,267,139.05	95.20%	114,185.89
B3-003	Public Health Training	1,412,068.66	1,078,252.96	76.36%	1,412,068.66	1,078,252.96	76.36%	333,815.70
B3-004	Health Communication	126,621.08	125,801.08	99.35%	126,621.08	125,801.08	99.35%	820.00
B3-005	Public Health Informatics	2,086,227.23	2,007,973.85	96.25%	2,086,227.23	2,007,973.85	96.25%	78,253.38
B3-006	Preparedness / Capacity support	237,479.77	205,562.24	86.56%	237,479.77	205,562.24	86.56%	31,917.53
B3-007	Eurosurveillance	65,072.47	49,023.13	75.34%	65,072.47	49,023.13	75.34%	16,049.34
B3-009	Collaboration and (country) cooperation	68,804.89	55,275.74	80.34%	68,804.89	55,275.74	80.34%	13,529.15
	Total Chapter 30	7,856,226.09	7,194,674.07	91.58%	7,856,226.09	7,194,674.07	91.58%	661,552.02
	Total Title 3	7,856,226.09	7,194,674.07	91.58%	7,856,226.09	7,194,674.07	91.58%	661,552.02
	GRAND TOTAL	10,926,185.26	9,972,430.39	91.27%	10,926,185.26	9,972,430.39	91.27%	953,754.87

Annex 5 – Budget Execution/Fund source R0 – External Assigned Revenue

Budget Line Position	Budget Line Description	Commitment Appropriation Transaction Amount	Executed Commitment Amount	% Committed	Payment Appropriation Transaction Amount	Executed Payment Amount	% Paid	RAL
B3-011	ECDC - IPA 5	310,000.00	79,737.72	25.72%	310,000.00	2,604.81	0.84%	307,395.19
B3-012	DG ELARG GRANT 3 - ACTIONS WITH CANDIDATE AND POTE	157,334.55	154,914.16	98.46%	157,334.55	137,122.31	87.15%	20,212.24
B3-013	ADVANCE PROJECT - IMI	174,710.79	95,959.26	54.92%	174,710.79	74,475.65	42.63%	100,235.14
B3-014	DG DEVCO - ENPI GRANT	73,154.24	73,154.24	100.00%	73,154.24	73,154.24	100.00%	0.00
	Total Title 3	715,199.58	403,765.38	56.45%	715,199.58	287,357.01	40.18%	427,842.57



Report on budget and financial management 2017 of the European Centre for Disease Prevention and Control

Thirteenth Financial Year – 2017

Stockholm, 14 June 2018

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Developments in the Organisation during the year

Since it was set up in 2005, ECDC had initially grown to around 300 staff, with 200 Temporary Agents and another 100 Contract Agents foreseen to be employed. Due to the requested 5% staff cuts (on head counts) over 5 years and the additional request for 5% staff reduction for the agency re-deployment pool, the final number of Temporary Agents will be reduced to 180 in 2018.

2017 was the fourth year of the implementation of its new Strategic Multi Annual Work Programme (SMAP) for the period 2014–2020. The SMAP contains details of agreed deliverables, and milestones towards those deliverables during 2014-2020, as well as indicators for assessing progress.

In 2017, ECDC further increased its output, consolidated its structures and developed its partnerships to address the need for a strengthened response to the threat of communicable diseases in Europe.

On the 16 June 2017, a new Director took up her function at the ECDC.

ECDC is organised into five Units and the Director's Office. The Heads of Units are responsible for the activities in their Units, which are divided in sections. There is also a level of middle management, where a number of Heads of Sections are responsible for the activities. ECDC has a Senior Management Team (SMT), consisting of the Director and the Heads of Unit, which play an important role in the management of ECDC.

The Annual Work Programme 2017 (Single Programming Document 2017), prepared along the lines of the strategic multi-annual Work Programme 2014-2020, was adopted by the Management Board in November 2016. The programme includes specific objectives. The implementation was followed up on a regular basis through the Management Information System (MIS), which had been implemented in 2009 with the view to be a central point of reference for the management and monitoring of the activities in the work programme. The monthly reporting to the SMT of key data, such as commitments, payments and budget transfers was continued and continuously improved during 2017. Towards the end of the year, the monitoring of the budgetary implementation has been intensified in order to facilitate the decision making for the re-allocation of funds. As a result, ECDC has accomplished a significantly increased budget implementation in 2017.

In 2017, the Director of ECDC, as Authorising Officer (AO), delegated financial responsibility to the five Heads of Unit (Authorising Officers by Delegation (AOD)). The Heads of Unit in turn delegated, but only in their absence, to the Deputy Heads of Unit, if applicable. Should the Deputy Head of Unit be unavailable, the authority returns to the Director. Thereby, a very limited number of persons act as AO/AOD in ECDC. The AODs can enter into budgetary and legal commitments and authorise payments. However, all budgetary and legal commitments over 250.000€ need to be signed by the Director.

For the expenditure of 2017, the AODs signed a Declaration of Assurance to the AO, similar to the one signed by the AO himself, for the area for which they have been delegated responsibility.

2. Budgetary principles

The establishment and implementation of the budget of the European Centre for Disease Prevention and Control are governed by the following basic principles:

✓ unity and budget accuracy:

all expenditure and revenue must be incorporated in a single budget document, must be booked on a budget line and expenditure must not exceed authorised appropriations;

✓ universality:

this principle comprises two rules:

- the rule of non-assignment, meaning that budget revenue must not be earmarked for specific items of expenditure (total revenue must cover total expenditure);
- the gross budget rule, meaning that revenue and expenditure are entered in full in the budget without any adjustment against each other;

✓ annuality:

the appropriations entered are authorised for a single year and must therefore be used during that year;

✓ equilibrium:

the revenue and expenditure shown in the budget must be in balance (estimated revenue must equal payment appropriations);

✓ specification:

each appropriation is assigned to a specific purpose and a specific objective;

✓ unit of account:

the budget is drawn up and implemented in Euro and the accounts are presented in Euro;

✓ sound financial management:

budget appropriations are used in accordance with the principle of sound financial management, namely in accordance with the principles of economy, efficiency and effectiveness;

✓ transparency:

the budget is established and implemented and the accounts presented in compliance with the principle of transparency - the budget and amending budgets are published in the Official Journal of the European Union.

3. Budget Implementation

ABAC WF (the EC integrated budgetary and accounting system) has reinforced compliance with the accrual accounting rules and ensured that ECDC financial systems are updated with all changes in the financial regulation.

The core budget of the Centre remained approximately at the same level as in the previous year, at 58 million € in 2017, compared to 58.2 million € in 2016.

Budget Line		Initial Available Budget	Adjustments	Final Available Budget
2000 IC1	EU Budget - Current Year Appropriations	51,686,396.25	0,00	51,686,396.25
2001 IC4	EU Budget - Earmarked funds (Reuse previous years)	5,079,603.75	0,00	5,079,603.75
200	EU Budget contribution	56.766.000,00	0,00	56.766.000,00
3000 IC1	Subsidy from EEA/EFTA member states (% of EU contribution)	1,276,653.00	0,00	1,276,653.00
300	Subsidy from the EEA/EFTA	1.276.653,00	0,00	1.276.653,00
Total Revenue 2017		58.042.653,00	0,00	58.042.653,00
RO – External assigned revenue	EU Budget - Earmarked funds	715.199,58	0,00	715.199,58

At year-end, the overall budget execution in terms of commitment appropriations reached 99.8%, equivalent to 57.9 million €. This is an increase of 1.8% compared to 2016, achieved by successful efforts to further strengthen the budget execution at ECDC.

Only 0.2% of the 2017 budget or € 127 thousand remained unused in 2017, of which € 33 thousand in Title I, € 29 thousand in Title II and € 65 thousand in Title III.

The overall budget execution in terms of payments also increased by 2.5% compared to 2016 and reached 81.7% of the total budget.

The payment execution for staff expenses in Title I increased by 3.7% and reached 98.1%, while the payment execution for administrative expenses in Title II decreased by -11.4%, compared to 2016 and reached 60%. The reason for the decrease in title II, is explained by the fact that new furniture and IT equipment were bought in 2017 but will only be delivered and paid for in 2018 when ECDC moves to its new premises. The payment execution for operational expenses in Title III reached 64.2% and therefore increased by 6% compared to 2016.

An overview comparing 2017 vs. 2016 - Current Year C1 credits - % committed and % paid:

Title Description	Commitments %			Payments %		
	2017	2016	difference	2017	2016	difference
TITLE 1 <i>Staff expenses</i>	99.89%	98.55%	+1.34%	98.11%	94.40%	+3.71%
TITLE 2 <i>Administrative expenses</i>	99.68%	95.94%	+3.74%	60.09%	71.48%	-11.39%
TITLE 3 <i>Operational expenses</i>	99.64%	97.94%	+1.70%	64.24%	58.24%	+6.00%
TOTAL TITLE 1 + 2 + 3	99.78%	98.02%	+1.76%	81.71%	79.26%	+2.45%

The total number of commitments increased, while the number of payments processed in 2017 decreased. 1257 commitments and 3803 payment orders have been initiated, verified and subsequently authorised by the Director and the Authorising Officers by delegation during 2017, compared to 1109 commitments and 3838 payments in 2016.

In 2017, the Centre continued to implement the fourth IPA grant agreement, on gradual integration of the Candidate and Potential Candidate Countries for EU accession to ECDC programs, already started in mid-2015. The Centre, started the implementation of the fifth IPA grant agreement, in 2017 and continued with the further implementation of the IMI grant agreement. The ENPI grant agreement ended in 2017.

The 2017 implementation of the above-mentioned grants is also shown in the table below.

Overview of the budget implementation (execution on commitments and payments) by fund source:

Fund Source	Commitment/ Payment Appropriations 2017	Executed Commitment 2017	% Commit- ted	Executed Payment in 2017	% Paid	Carried Over to 2018	Cancelled
C1 - Current year appropriations	58.042.653,00	57.914.767,73	99.78%	47.426.492,56	81.71%	10.488.275,17	127.885,27
C4 – Internal assigned revenue appropriations	73.446,90	3.434,02	4.68%	3.084,02	4.20%	70.362,88	0,00
C5 – Internal assigned revenue appropriations (carried over)	75.147,00	75.147,00	100%	75.147,00	100%	0,00	0,00
C8 – Carry-forward of 2015 appropriations	10.926.185,26			9.972.430,39	91.27%	0,00	953.754,87
R0 – External assigned revenue DG NEAR IPA Grant 4	157.334,55	154.914,16	98.46%	137.122,31	87.15%	20,212.24	0,00

R0 – External assigned revenue DG NEAR IPA Grant 5	310.000,00	79.737,72	25.72%	2.604,81	0.84%	307.395,19	0,00
R0 - External assigned revenue Advance Project - IMI Grant	174.710,79	95.959,26	54,92%	74.475,65	42,63%	100.235,14	0,00
R0 - External assigned revenue DG NEAR - ENPI GRANT	73.154,24	73.154,24	100%	28.674,00	39,20%	0,00	44.480,24

During the year, in order to improve the efficiency of the funds allocated to ECDC, the Director exercised her right to amend the budget within the limitations of Article 27.1 of ECDC's Financial Regulation. Budget transfers between different BLs of the same and between Titles have been executed for a total net amount of 985.480€ (Title 1: +921.100€, Title 2: +64.380€, Title 3: -985.480€).

An overview of the impact of the budget transfers in fund source *'C1 –Current Year Appropriations'* is provided below:

Budget 2017 Fund Source C1 Current Year Appropriations	Initial Budget	MB Amendments	Director – budget transfers	EFTA Transfers	FINAL BUDGET
Title 1 – Staff related Expenditure	30.115.000,00	0,00	+921.100,00	0,00	31.036.100,00
Title 2 –Administrative Expenditure	8.941.653,00	0,00	+64.380,00	0,00	9.006.033,00
Title 3 - Operations	18.986.000,00	0,00	-985.480,00	0,00	18.000.520,00
Total Budget	58.042.653,00	0,00	0,00	0,00	58.042.653,00

At year-end, ECDC carried forward € 10.48 million to 2018, which is equivalent to 18% of the total budget. The carry-forward therefore remains at the same level as in the previous year.

The Procurement section dealt with a significant number of procedures. 18 open calls for tenders, were published along with 1 open call for proposals. In the context of the ECDC Fellowship Programs, 8 framework partnership agreements and 55 specific grant agreements were concluded. In addition, 83 negotiated procedures and 17 reopening procedures, within ICT framework contracts were completed. Regular Committee on Procurement, Contracts and Grants (CPCG) meetings were held, resulting in the issuance of 36 CPCG Opinions.

4. Audit issues and internal control

Internal Control Standards

Since 2006, ECDC has internal control standards (ICS) in place. These standards specify the necessary requirements, actions and expectations needed to build an effective system of internal control which allows to gauge the achievement of ECDC's objectives. These control standards were developed along the lines of the European Commission's Internal Control Standards, which are based on the International Committee of Sponsoring Organizations of the Treadway Commission (COSO) standards. The ICS cover the areas of mission and values, human resources, planning and risk management processes, operations and control activities, information and financial reporting, and evaluation and audit.

Each ICS is made up of a number of requirements to be met. For each such requirement, ECDC has identified what is in place already, actions to be taken, the person responsible, and the deadline for entry into force.

A review of the implementation of the ICS was performed as part of the work for the Annual Report 2016. The results were validated by ECDC's management and discussed in the ECDC Audit Committee. ECDC has implemented all the ICS.

Internal Audit Service

ECDC is audited by its internal auditor, the Internal Audit Service of the European Commission (IAS). The audit work to be performed is defined in the risk-based IAS strategic internal audit plan. The latest plan was approved in November 2013 and covers the period 2014–2016. All observations and recommendations are taken into account and appropriate action plans are developed. The implementation of these actions is being followed up regularly and presented to the Audit Committee of the Management Board.

In 2017, the IAS did not perform a specific audit. Instead, it has developed a new IAS strategic internal audit plan covering 2018-2020, which will be put forward to the Management Board in March 2018.

European Court of Auditors

ECDC is audited every year by the European Court of Auditors (ECA). The audit provides a Statement of Assurance as to the reliability of the accounts of the Centre and the legality and regularity of the underlying transactions.

ECDC received an unqualified opinion² for 2016, indicating that the accounts are reliable and the transactions underlying the accounts are legal and regular.

Three comments were received in the final report from the ECA for 2016 (which do not call the Court's opinion into question). One related to interim arrangements, one to weaknesses in the procurement process, and one to high carry-overs of committed appropriations in operating expenditure (title III). For the first two comments ECDC has already taken the appropriate actions, and for the last one the work is on-going.

The ECA audit of the 2017 annual accounts is ongoing. The first part of the audit was performed in September 2017. The audit will be finalised during spring 2018 and the draft report will be available by June 2018 at the latest.

Follow-up of recommendations and action plans for audits

At the end of 2017, 7 very important IAS observations, and 4 important IAS observations were officially open (from the 2015 internal audit on data management in ECDC and the 2016 internal audit on the procurement process in ECDC). However, all of these observations have now been implemented by ECDC and reported to the IAS for review.

In addition, all the outstanding actions to be implemented from the ECA's special report (no 12/2016) on "Agencies use of grants; not always appropriate or demonstrably effective" have also been implemented. This has not yet been confirmed by the ECA.

The only outstanding issue with the ECA is the one regarding the high carry-overs of committed appropriations in operating expenditure (Title III), mentioned above. Here, ECDC is currently carefully analysing the advantages/disadvantages, in liaison with the ECA, of introducing differentiated budget appropriations, including the risks of added complexity and additional resources needed. A conclusion is planned to be reached by June 2018, however, any changes could only apply from 1 January 2019 at the earliest.

² Unqualified audit opinion = the auditor's report contains a clear written expression of opinion on the financial statements or the legality and regularity of underlying transactions as a whole. An unqualified opinion is expressed when the auditor concludes that, on the whole, the underlying transactions are legal and regular and the supervisory and control systems are adequate to manage the risk.

5. Human Resources and Staffing

The Human Resources section is supporting the Centre's management and staff by providing continuous HR services in areas such as recruitment, working conditions, pay and entitlements, learning and development as well as staff wellbeing. The objective of the Centre's learning and development activities is to offer professional growth for the individual as well as to maintain and further strengthen the Centre's organisational performance.

The total number of temporary agents in place at the Centre as of 31.12.2017 was 166. Moreover, a total of 97 contract agents were in place by the end of 2017.

The turnover rate for temporary agents and contract agents was 5.3 % in 2017³.

Table 1: Number of staff and selection procedures

	2015	2016	2017
Total staff (TA, CA, SNE) on 31 December	260	260	266
Recruitments ⁴	15 ⁵	27 ⁶	39 ⁷

Table 2: Staff (TA, CA, SNE's) by Unit

Number of temporary agents (TA), contract agents (CA) and seconded national experts (SNE) per unit (as of 31 December 2017)

	TA	CA	SNE	Total
DIR	9	7		16
OCS	20	10		30
SRS	53	15	1	69
PHC	25	18	2	45
RMC	37	38		75
ICT	22	9		31
Total	166	97	3	266

³ Excluding post cuts as per instruction by the Commission.

⁴ The number of recruitments includes those that led to an actual start of employment in the specified year, i.e. it includes procedures already launched in the previous year, but finalized in the specified year (including recruitments from reserve lists) and not those procedures still ongoing at the end of that year. It does not include unsuccessful/ cancelled selection procedures that did not lead to an appointment.

⁵ 20 % of vacant posts were filled by internal candidates who were successful in open competitions.

⁶ 30 % of vacant posts were filled by internal candidates who were successful in open competitions.

⁷ 44 % of vacant posts were filled by internal candidates who were successful in open competitions.

Table 3: Breakdown by nationality (temporary agents, contract agents and SNEs)

On 31 December 2017, ECDC employs staff from 26 member countries:

Nationality	AST/SC	AST	AD	TA Total	CA	SNE	ECDC total
Austria	0	0	1	1	1	0	2
Belgium	0	0	6	6	3	0	9
Bulgaria	0	0	5	5	3	0	8
Croatia	0	0	0	0	0	0	0
Cyprus	0	1	0	1	0	0	1
Czech Republic	0	0	2	2	1	0	3
Denmark	0	3	2	5	1	0	6
Estonia	0	0	1	1	2	0	3
Finland	0	1	9	10	3	0	13
France	0	3	15	18	9	0	27
Germany	0	6	14	20	6	0	26
Greece	0	0	3	3	2	1	6
Hungary	0	0	3	3	1	1	5
Ireland	0	1	1	2	0	0	2
Italy	0	2	10	12	6	1	19
Latvia	0	2	2	4	1	0	5
Lithuania	0	1	0	1	4	0	5
Luxembourg	0	0	0	0	0	0	0
Malta	0	0	2	2	0	0	2
Netherlands	0	2	3	5	2	0	7
Poland	1	2	1	4	6	0	10
Portugal	0	1	4	5	4	0	9
Romania	1	6	3	10	6	0	16
Slovakia	0	0	1	1	2	0	3
Slovenia	0	0	1	1	0	0	1
Spain	0	2	3	5	2	0	7
Sweden	0	11	16	27	27	0	54
United Kingdom	0	4	8	12	5	0	17
Total	2	48	116	166	97	3	266