

# Scientific Officer Vaccine-Preventable Diseases

Unit: DPR

Reference: ECDC/FGIV/2023/DPR-SOVPD

Applications are invited for the above Contract Agent post at the European Centre for Disease Prevention and Control (ECDC).

## Job description

ECDC wishes to recruit one person to work as Scientific Officer in the Vaccine Preventable Diseases and Immunisation Section (VPI) in the Disease Programme Unit.

The jobholder will report to the Head of Section and is expected to contribute in particular to activities in the following areas of work:

- Support to EU/EEA Member States and the European Commission in the area of vaccine preventable diseases through scientific evidence, systematic literature reviews, technical reports, guidance documents, and country visits;
- Analysis, validation, interpretation and dissemination of surveillance and other epidemiological data related to vaccine preventable diseases;
- Collaboration with internal and external stakeholders and participation in relevant ECDC networks to strengthen ECDC's cooperation with EU/EEA Member States;
- Evaluation and monitoring of vaccination programmes in order to provide evidence for science-based recommendations;
- Work with key stakeholders from the EU/EEA Member States and partner organisations to assess needs for ECDC support;
- Contribution to the timely production of high quality and evidence-based rapid risk/outbreak assessments and other outputs in response to vaccine preventable disease threats;
- Contribution to awareness raising (e.g. European Immunisation Week);
- Support to disease network coordination, including preparation, organisation and follow-up of meetings;
- Project management of service contracts with external contractors;

- Contribution to public health emergency response, ECDC 24/7 duty systems, and to other activities as required, in his/her field of expertise as needed, including the EU Health Task Force.
- Any other tasks related to his/her area of work as requested.

## Qualifications and experiences required

### A. Formal requirements

In order to be an eligible candidate you need to fulfil a set of formal requirements. These requirements are:

- A level of education which corresponds to completed university studies of at least three years attested by a diploma 1;
- Thorough knowledge of one of the official EU languages and a satisfactory knowledge of another official EU language to the extent necessary for the performance of his/her duties<sup>2</sup>;
- Nationality of one of the EU Member States or of Norway, Iceland or Liechtenstein;
- To be entitled to his or her full rights as a citizen<sup>3</sup>;
- To have fulfilled any obligations imposed by the applicable laws on military service;
- Meet the character requirements for the duties involved; and
- Be physically fit to perform the duties linked to the post.

### B. Selection criteria

To qualify for this post, we have identified **essential criteria** with regard to professional experience/knowledge and personal characteristics/interpersonal skills.

#### Professional experience/knowledge:

- University or post graduate degree within the field of medicine, biomedical sciences, public health, epidemiology or other field relevant to the position, alternatively, a post-graduate diploma from a Field Epidemiology Training Programme (EPIET or equivalent national programme);
- At least 3 years, following the award of the diploma, of professional experience acquired in positions relevant to the job description and related to vaccine preventable diseases;
- Public health experience in the area of vaccine preventable diseases at national and/or international level, including networking and communication with stakeholders;
- Proven experience and skills in epidemiological data analysis using statistical software (preferably R) as well as interpretation of other scientific information;
- Proven experience in project management;

---

1 Only diplomas and certificates that have been awarded in EU member states or that are the subject of equivalence certificates issued by authorities in the said Member states shall be taken into consideration.

2 Candidates with a non-official EU language or English as their mother tongue must provide proof of their level of a second language with a certificate (B1 or more).

3 Prior to the appointment, the successful candidate will be asked to provide a certificate from the police file to the effect of non-existing criminal record.

- Experience and skills in writing reports and delivering oral presentations;
- Excellent level of English, both written and spoken.

### **Personal characteristics/interpersonal skills:**

- Ability to take initiative;
- Quality-driven;
- Organisational skills and ability to manage responsibilities under routine conditions as well as under pressure;
- Ability to work collaboratively in an international, multi-cultural team;
- Excellent written and oral communication skills.

Depending on the number of applications received, the selection committee may apply stricter requirements within the aforementioned selection criteria.

## **Equal Opportunities**

ECDC is an equal opportunities employer and encourages applications from all candidates who fulfil the eligibility and selection criteria without any distinction on grounds of age, race, political, philosophical or religious conviction, gender or sexual orientation and regardless of disabilities.

## **Appointment and conditions of employment**

The jobholder will be appointed on the basis of a shortlist proposed by the Selection Committee to the Director. This vacancy notice is the basis for the establishment of the Selection Committee's proposal. Candidates will be requested to undergo written tests. Candidates should note that the proposal may be made public and that inclusion in the shortlist does not guarantee recruitment. The shortlist of candidates will be established following an open selection process.

The successful candidate will be recruited as a contract agent, pursuant to article 3a) of the Conditions of Employment of Other Servants of the European Union, for a period of five years. The contract may be renewed. The appointment will be in **Function Group IV**.

Applicants should note the requirement under the EU staff regulations for all new staff to successfully complete a probationary period of nine months.

For any further information on contractual and working conditions, please refer to the Conditions of Employment of Other Servants of the European Communities, which are available at the following link:

<https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX%3A01962R0031-20140501>

The place of employment will be Stockholm, where the Centre has its activities.

## **Reserve list**

A reserve list may be created and used for recruitment, should similar vacancies arise. It will be valid until 31 December of the same year as the application deadline and may be extended.

## Application procedure

To apply for this vacancy, please create/ log in to your account via ECDC's e-recruitment system, complete all required sections of the application and submit it. **ECDC does not accept applications submitted by e-mail, mail or any other means.**

The closing date for the submission of applications is on the **17 November 2023 at 11:59:59 (midday) Stockholm time**. You are advised to submit your application well ahead of the deadline in case you face technical issues and/or if there is heavy traffic on the website. ECDC will not accept any applications after the deadline. Once you have submitted your application, you will receive an automatic e-mail message confirming receipt of your application. Please ensure that the email address you provide for your applicant account is correct and that you check your email regularly.

You can find an e-recruitment user guide and a guide on the ECDC recruitment and selection process on our website:

<https://ecdc.europa.eu/en/about-us/work-us/recruitment-process>

Due to the large volume of applications received, only candidates selected for interviews will be notified.

You can find the translation<sup>4</sup> of this vacancy notice in all EU languages here:

<https://www.ecdc.europa.eu/en/about-ecdc/work-ecdc/recruitment/vacancies/vacancy-translations>

---

<sup>4</sup> While this vacancy notice has been translated into all official EU languages from its English original the language of day-to-day operations in the Agency is generally English. ECDC therefore prefers to receive the application in English.