

Template for midterm review

EUPHEM Midterm interview

Cohort:	Date:
Name:	Site:
Overall impression of training	
Supervision (from coordinators), Please indicate strength as well as weaknesses!	
Objective of the programme (please point out any difficulties to reach your objectives)	
Objective achieved? Yes/No If not, what was the reason?	
Individual core competency objectives (please summaries and give your impression on particular objectives bellow and describe difficulties and benefits. Here you describe your projects and activities within different core competencies. Please indicate the procedure. Did you have problems or difficulties?	
PHM management	
Objective achieved? Yes/No If not, what was the reason?	
Applied PH microbiology and laboratory investigation	
Objective achieved? Yes/No If not, what was the reason?	
Outbreak investigation (please describe your interaction with epidemiologists)	
Objective achieved? Yes/No If not, what was the reason?	
Surveillance	
Objective achieved? Y/N If not, what was the reason?	
Applied PHM Research	
Objective achieved? Y/N If not, what was the reason?	
Biorisk management	
Objective achieved? Y/N If not, what was the reason?	
Quality management	
Objective achieved? Y/N If not, what was the reason?	

Teaching
Objective achieved? Y/N If not, what was the reason?
Communication (please list all your communication output including abstracts, presentations, manuscripts and publications and describe any difficulties or suggestion for improvements)
Objective achieved? Y/N If not, what was the reason?
Modules (did you find the modules useful, relevant, easy to follow? which one you wish to change or modify? please describe)
Site and supervisors: Please describe if you faced any challenges and what would be your recommendations for improvements
Administration All reimbursement issues concerning insurance, pension and travel, missions
Plans for year2
Any suggestion for improvement of the programme
Any suggestions to this form (add, delete, modify)

Please complete the form and return it to both coordinators within one week.

Good Luck

Annex 14 Check list for midterm review

All the documents are collected on extranet (IPR, project descriptions, protocols, manuscripts, outbreak reports, mission reports)

1. All the documents are updated
2. IPR is updated
3. Modules (check with FPO and site supervisors) if fellow completed number of modules
4. Publications are listed (ask fellows to make a list of all published outputs)
5. Manuscripts (last versions)
6. Instruction for midterm interview is send
7. Questioner for interview is filled and send to the coordinators
8. Time for interview is booked (2h)
9. Coordinators agreed on the time together with fellow and supervisor