Annex 12. Midterm review process and form for EPIET and EUPHEM fellows

**Midterm Review Process**

**1-Introduction**

Fellowship programme/EPIET-associated programme coordinators conduct a virtual midterm review with the fellow and their supervisor/s.

The objective is to review:

• acquisition of core competencies

• progress in field assignments

• training needs for the second year of fellowship

• prioritization of the training activities for the second year

Upon completion of the midterm review, the frontline scientific coordinator and the main site supervisor evaluate how the fellow is doing with respect to the field assignments. Consensus during the review determines whether the fellow is

(1) ahead,

(2) on track,

(3) in need of follow-up

(4) at risk.

**2- Process**

1. The fellowship team sends the instructions for the midterm review to all fellows
2. Frontline scientific coordinator agrees on the interview date and time together with the fellow and supervisor/s.
3. Frontline scientific coordinator books a 2-hour slot for the virtual midterm interview between August and September (if needed, acceptable dates could be between mid-June to mid-October).
4. Fellow updates their Incremental Progress Reports (IPRs) in the system at least one week before the interview.
5. Fellow uploads all completed fellowship documents to the ECDC Learning Platform (e.g., project proposals (PPFs), study protocols, manuscripts, outbreak reports, international assignment reports, reflective notes on teaching etc.) at least one week before the interview.
6. Fellow drafts the CDMT and sends it to the frontline scientific coordinator and main site supervisor at least one week before the midterm interview.
7. Fellow downloads the midterm review form from the ECDC Learning Portal,
8. Fellow completes the relevant parts of midterm review form and sends it to the frontline scientific coordinator and main site supervisor at least one week before the midterm interview.
9. Fellow prepares a presentation on projects of year one and the status of progress
10. Frontline scientific coordinator takes notes in the relevant sections of the midterm review form during the interview and shares the draft form with the fellow and main site supervisor afterwards to collect their feedback and finalize the form.
11. Frontline scientific coordinator finalizes and submits the final midterm review form to Head of Programme and CC`d FFO within two weeks after the interview.

**3- Structure of the Interview**

Midterm interview will be conducted via a maximum 2-hours videoconference held between the fellow, their frontline scientific coordinator, and main site supervisor.

The proposed draft agenda for the midterm interview is provided below.

1. Presentation of fellow on projects of year one and discussion on the status of progress (45 minutes)
2. Discussion on Module attendance (5 min)
3. Competency development main points (10 min)
4. Plans for second year (30 minutes)
5. Recommendation and general feedback (20 min)
6. Other issues (10 min)

**Midterm Review Form**

## **Date DD/MM/YYYY**

**Name of fellow: ……………………………………………………………………………………………………………………………..**

**EU / MS Trackand EUPHEM / EPIET** *(delete as appropriate)*

**Cohort XXXX, based at……………………………………………………………………………………………………………………**

**Other participants:**

**Frontline Coordinator: ……………………………………………………………………………………………………………………**

**Main Supervisor: …………………………………………………………………………………………………………………………….**

## **Instructions**

***The following letters are used to classify each project:***

* *S = Surveillance / O = Outbreak / R = Research / T = Teaching / BR = Biorisk / QM = Quality Management / L = Laboratory Investigation / M = Public Health Management /*

**Instruction for tables:**

* Place an **“X”** in the table if the activity has already been completed by the time of the interview.
* *Use* ***“P”*** *if the activity is planned but not yet completed.*
* *If neither “X” nor “P”, leave it blank.*
* *You may add or remove columns as needed based on your projects.*
* *When you finalize the form, please remove any sections that are not relevant.*
* In the “Short Description” section, please provide a brief summary of your project.
* *If you would like to add anything under a specific section, please create a subheading titled “Additional Notes” and write your additional information there.*
* *For each project, the “Status” fields highlighted in red are to be completed during or after the interview.*
* *The “Status” should be based on the following scale:*
1. *Not planned yet*
2. *Planned / Has a concrete idea*
3. *Project proposal form (PPF) written and/or approved, but project not yet started*
4. *Project in progress / draft protocol and/or report available*
5. *Project completed / Final report, manuscript or other output submitted & uploaded to Learning Portal.*
* *For each section* ***“Conclusion and suggestions”*** *fields are to be completed during or after the interview.*

## **1-** **Outbreak Investigation (O):**

|  |
| --- |
| **Outbreak Investigation (O):** |
| **Description of the outbreak investigation assignment:** Fellows will investigate outbreaks using the 10-step field epidemiology approach. Analytical components are desirable to develop relevant competencies. Upon completion of the fellowship, fellows should have investigated at least one outbreak as a primary investigator (not applicable for EUPHEM). However, equivalent experience may have been acquired working on several outbreaks with various levels of responsibility. |
| **Deliverables:** To complete the outbreak assignment, fellows need to produce at least one final outbreak report or submit a manuscript to a peer-reviewed journal. |
| **Project O1** |
| **Title:**  |
| **Short description *(****Explain in a few sentences the activities performed)****:****Example: We/I analysed data from the case questionnaire during a monophasic Salmonella Typhimurium outbreak investigation. Tasks involved downloading questionnaire data, cleaning data, descriptive analysis of case, and questionnaire data. We/I conducted two case-case studies comparing with previous outbreaks and a case-control study. We/I shared the results with the outbreak investigation team, the food safety authorities and presented a summary of the investigation in the early warning meeting.*  |
| **Deliverables (Report / Manuscript Status):**  |
| **Status:** | **Notes:** |
| **Project O2** |
| **Title:** |
| **Short description:** |
| **Deliverables (Report / Manuscript Status):**  |
| **Status:** | **Notes:** |

*Please reflect on the outbreak investigations you have participated in and indicate which of the following steps you were involved in (X for completed / P for planned steps).*

|  |  |  |
| --- | --- | --- |
| **Description of steps of an outbreak investigation (any of the following) -** | **O1** | **O2** |
| Determine the existence of an outbreak |  |  |
| Confirm the diagnosis |  |  |
| Define a case |  |  |
| Conduct case finding |  |  |
| Use descriptive findings to generate hypotheses |  |  |
| Test hypotheses with an analytical study (if required) |  |  |
| Draw conclusions |  |  |
| Compare hypotheses with established facts, conduct additional studies |  |  |
| Communicate findings |  |  |

**Conclusion and Suggestions for Outbreak Investigation (To be added during or after interview):**

## **2-** **Surveillance (S):**

|  |
| --- |
| **Surveillance (S):** |
| **Description of the surveillance assignment:** The surveillance project may include: designing, adapting, and/or implementing a new surveillance system, and/or evaluating an existing surveillance system; and/or analysing and interpreting data from a surveillance system to generate information for action. |
| **Deliverables:** To complete the surveillance assignment, fellows need to produce a protocol (when applicable) of the surveillance assignment and either a final report or submit a manuscript on the surveillance project to a peer-reviewed journal. |
| **Project S1** |
| **Title:**  |
| **Short description *(****Explain in a few sentences the activities performed)***:***Example: We/I conducted an evaluation on the completeness and acceptability of the gonorrhoea surveillance system in country X. This evaluation used a mixed methods approach, involved multiple stakeholders at national and sub-national level and aimed to inform local policy.*  |
| **Deliverables (Project Proposal Form / Protocol / Report / Manuscript Status):**  |
| **Status:** | **Notes:** |
| **Project S2** |
| **Title:**  |
| **Short description:** |
| **Deliverables (Project Proposal Form/ Protocol / Report / Manuscript Status):**  |
| **Status:** | **Notes:** |

*Please choose the appropriate table below based on the type of surveillance assignment (set-up/Evaluation or data analysis) and indicate which steps you have completed and indicate which of the following steps you were involved (X for completed / P for planned steps).*

|  |  |  |
| --- | --- | --- |
| **Description of *Set up a surveillance system* (any of the following) -** | **S1** | **S2** |
| Design the surveillance system (public health importance, action/intervention available, objectives of the system, case definition, indicators, data collection, source of information, transmission of information, software and hardware, data analysis, feedback procedures, recipients, use of information) |  |  |
| Develop a case report form and obtain clearance from appropriate individuals or offices |  |  |
| Obtain support for the surveillance system from the individuals who will be responsible for ensuring that the system is implemented |  |  |
| Conduct a pilot study if necessary |  |  |
| Supervise data collection and collation |  |  |
| Analyse the data, selecting appropriate methods |  |  |
| Provide the results of the analysis to appropriate individuals choosing the appropriate mode of communication |  |  |
| If the findings of the surveillance system indicate the need for prevention or control measures, or further investigation, make appropriate recommendations |  |  |
| Develop a framework to evaluate the surveillance system using standard criteria |  |  |

|  |  |  |
| --- | --- | --- |
| **Description of *Evaluation of an existing surveillance* system (any of the following)** | **S1** | **S2** |
| Describe the public health importance of the health event, and the public health strategy |  |  |
| Describe the system |  |  |
| List the objectives |  |  |
| Describe the health event |  |  |
| State the case definition |  |  |
| Draw a flow chart of the system |  |  |
| Describe the components and operational modes of the system |  |  |
| Assess usefulness by indicating action taken as a result of the data from the surveillance system |  |  |
| Evaluate the system for one or more of the following attributes: Simplicity, flexibility, acceptability, sensitivity, positive predictive value, representativeness, timeliness |  |  |
| Describe the resources used to operate the system |  |  |
| List conclusions and recommendations |  |  |

|  |  |  |
| --- | --- | --- |
| **Description of *Surveillance data analysis* (any of the following) -** | **S1** | **S2** |
| Check incoming surveillance reports for plausibility and collection of missing information |  |  |
| Conduct regular data analysis of surveillance data |  |  |
| Interpret current trends in the surveillance data and develop corresponding recommendations |  |  |
| Participate in regular feedback of surveillance data to stakeholders |  |  |
| If the findings of the surveillance system indicate the need for prevention or control measures, or further investigation, make appropriate recommendations for the improvement of the surveillance system (such as new questionnaires, better feedback) |  |  |

**Conclusion and Suggestions for Surveillance Project (To be added during or after interview):**

## **3-** **Applied Public Health Research (R):**

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| --- |
| **Applied Public Health Research (R):** |
| **Description of the applied public health research assignment:** Fellows will conduct an applied public health research project to acquire the skills necessary to plan and conduct a public health epidemiology or microbiology study, analyse data, interpret and communicate results, and give relevant public health recommendations. |
| **Deliverables:** To complete the applied public health research assignment, the fellows need to deliver output documenting their involvement in all aspects of an applied public health research project, from planning to writing a scientific report. Since a research project may take more time than the duration of the fellowship, this assignment may be done through more than one project (e.g. writing a protocol for a study that will be implemented by others, and analysing data generated from a protocol developed by others, to write a report or paper). To complete the applied public health research assignment, fellows need to produce a protocol and either a final report or submit a manuscript on the research project to a peer-reviewed journal. |
| **Project R1** |
| **Title:**  |
| **Short description *(****Explain in a few sentences the activities performed)***:***Example: We/ I have written a study protocol for a retrospective cohort study to estimate vaccine effectiveness of pneumococcal vaccines in adults ≥65 years-old with a follow-up of at least 10 years. During the study development. We/I collected data on pneumococcal vaccinations, analysed and summarised it in a short report which was disseminated to different interested parties within the organisation.*  |
| **Deliverables (Project Proposal Form / Protocol / Report / Manuscript Status):**  |
| **Status:** | **Notes:** |
| **Project R2** |
| **Title:**  |
| **Short description:** |
| **Deliverables (Project Proposal Form / Protocol / Report / Manuscript Status):**  |
| **Status:** | **Notes:** |

*Please reflect on the applied public health research you have participated in and indicate which of the following steps you were involved in (X for completed / P for planned steps).*

|  |  |  |
| --- | --- | --- |
| **Description of steps of a research project (any of the following) -** | **R1** | **R2** |
| Assess information needs |  |  |
| Frame a research question |  |  |
| Formulate epidemiological objectives |  |  |
| Outline the analysis plan |  |  |
| Prepare the data collection instrument (e.g., questionnaire) or laboratory methods |  |  |
| Collect data |  |  |
| Analyse data |  |  |
| Formulate conclusions |  |  |
| Propose recommendations |  |  |
| Engage stakeholders in next steps (for example, further research and public health recommendations) |  |  |

**Conclusion and Suggestions for Applied Research Project (To be added during or after interview):**

## **4-** **Training and Teaching Experience (T):**

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| **Training and Teaching Experience (T):** |
| **Description of the teaching assignment:** Fellows will use tools using pedagogical techniques suitable for adult learners to develop and deploy epidemiology training activities, both in teaching institutions and in the field, |
| **Deliverables:** To complete the teaching assignment, the fellows need to produce a new or update learning tool and write a report reflecting on the training activities conducted (e.g. results of the training evaluation, summary of the instructional design process).  |
| **Project T1** |
| **Title:**  |
| **Short description** *(e.g. gave XX lectures to XX target audience and facilitated XX case-studies):* |
| **Deliverables (Learning material / Reflective Note Status):**  |
| **Status:** | **Notes:** |
| **Project T2** |
| **Title:**  |
| **Short description** *(e.g. gave XX lectures to XX target audience and facilitated XX case-studies):* |
| **Deliverables (Learning material / Reflective Note Status):**  |
| **Status:** | **Notes:** |

*Please reflect on the training and teaching projects you have participated in and indicate which of the following steps you were involved in (X for completed / P for planned steps).*

|  |  |  |
| --- | --- | --- |
| **Description of teaching assignment (any of the following) -** | **T1** | **T2** |
| Defining learning objectives |  |  |
| Designing and preparing learning materials (e.g. interactive lecture, case study, short course or workshop design)) |  |  |
| Delivering and evaluating learning activities  |  |  |

**Conclusion and Suggestions for Training and Teaching Experience (To be added during or after interview):**

## **5-** **Scientific Communication:**

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| **Scientific Communication:** |
| **Description of the scientific communication assignment:** Fellows will communicate with the scientific community by the following deliverables. |
| **Deliverables:** Presenting their results as an oral or poster presentation after successful submission of abstracts to international, peer-reviewed, English-language conferences (primarily ESCAIDE, ESCMID Global, European Public Health conference, alternatively TEPHINET conference and EIS International Night);Submitting an English-language article to a peer-reviewed, indexed journal as a first author (scientific communication in other languages is welcome, but at least one article in English is required to demonstrate that fellows can express themselves in written English). |
| **Abstract submission** |
| **Title 1:** |
| **Short description** (*e.g. preparing an abstract for XXX):* |
| **Related to which project** (*S = Surveillance / O = Outbreak / R = Research / T = Teaching / BR = Biorisk / QM = Quality Management / L = Laboratory Investigation / M = Public Health Management)* **and please specify**  |
| **Title 2:** |
| **Short description** (*e.g. preparing an abstract for XXX):* |
| **Related to which project** (*S = Surveillance / O = Outbreak / R = Research / T = Teaching / BR = Biorisk / QM = Quality Management / L = Laboratory Investigation / M = Public Health Management)* **and please specify**  |

|  |
| --- |
| **Conference presentation(s)** |
| **Title 1:** |
| **Short description** *(e.g. XX oral presentation at international conferences, XX poster presentations):* |
| **Related to which project** (*S = Surveillance / O = Outbreak / R = Research / T = Teaching / BR = Biorisk / QM = Quality Management / L = Laboratory Investigation / M = Public Health Management)* **and please specify** |
| **Title 2:** |
| **Short description** *(e.g. XX oral presentation at international conferences, XX poster presentations):* |
| **Related to which project** (*S = Surveillance / O = Outbreak / R = Research / T = Teaching / BR = Biorisk / QM = Quality Management / L = Laboratory Investigation / M = Public Health Management)* **and please specify** |

|  |
| --- |
| **Manuscript** |
| **Title 1:** |
| **Short description** *(e.g. preparing one manuscript on XXX):* |
| **Related to which project** (*S = Surveillance / O = Outbreak / R = Research / T = Teaching / BR = Biorisk / QM = Quality Management / L = Laboratory Investigation / M = Public Health Management)* **and please specify** |
| **Title 2:** |
| **Short description** *(e.g. preparing one manuscript on XXX):* |
| **Related to which project** (*S = Surveillance / O = Outbreak / R = Research / T = Teaching / BR = Biorisk / QM = Quality Management / L = Laboratory Investigation / M = Public Health Management)* **and please specify** |

**Conclusion and Suggestions for Scientific Communication Experience (To be added during or after interview):**

## **6-** **Bio-risk Management (BR) (compulsory for EUPHEM):**

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| --- |
| **Bio-risk Management (BR) (compulsory for EUPHEM):** |
| **Description of bio-risk management:** EUPHEM (and when relevant for EPIET) fellows are expected to apply bio-risk management rules in controlling or minimising the risk to acceptable levels, in relation to employees, the community, and others; as well as the environment, which could be directly or indirectly exposed to biological agents or toxins. |
| **Deliverables:** To complete the bio-risk management assignment, fellows need to produce a report summarizing the training in this area during the fellowship or a statement in the final report regarding previous experiences in a BSL3 or BSL4 laboratory. |
| **Project BR1** |
| **Title:**  |
| **Short description:** |
| **Status:** | **Notes:** |
| **Project BR2** |
| **Title:**  |
| **Short description:** |
| **Status:** | **Notes:** |

*Please reflect on the bio-risk management you have participated in and indicate which of the following steps you were involved in (X for completed / P for planned steps).*

|  |  |  |
| --- | --- | --- |
| **Description of assignment (any of the following) -** | **BR1** | **BR2** |
| Training or working in a BSL3 facility |  |  |
| Training or working in a BSL4 facility |  |  |
| Previous experience in a BSL3/4 laboratory |  |  |
| Reflective note and/or training certificate |  |  |

**Conclusion and Suggestions for Bio-risk Management (To be added during or after interview):**

**7-** **Laboratory Quality Management (QM) (compulsory for EUPHEM):**

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| --- |
| **Laboratory Quality Management (QM) (compulsory for EUPHEM):** |
| **Description of quality management:** To ensure reliability, reproducibility and relevance of laboratory test results, quality management programmes are essential. For EUPHEM (and when relevant for EPIET) fellows are expected to organise or participate in an External Quality Assessment and/or Internal Quality Control. In addition, they are expected to undertake or participate in a laboratory audit in accordance with international standards. |
| **Deliverables:** To complete the laboratory quality management assignment, fellows need to produce a report/manuscript on their participation in an EQA, an audit or an accreditation process or a statement in the final report regarding previous extensive experiences regarding quality management. |
| **Project QM1** |
| **Title:**  |
| **Short description:** |
| **Status:** | **Notes:** |
| **Project QM2** |
| **Title:**  |
| **Short description:** |
| **Status:** | **Notes:** |

*Please reflect on the laboratory quality management you have participated in and indicate which of the following steps you were involved in (X for completed / P for planned steps).*

|  |  |  |
| --- | --- | --- |
| **Description of assignment (any of the following) -** | **QM1** | **QM2** |
| Participation in an External Quality Assessment (EQA) |  |  |
| Participation in an internal audit |  |  |
| Participation in an external accreditation |  |  |
| Report and/or reflective note |  |  |

**Conclusion and Suggestions for Laboratory Quality Management (To be added during or after interview):**

## **8-** **Applied Microbiology and Laboratory Investigation (L) (compulsory for EUPHEM):**

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| **Applied Microbiology and Laboratory Investigation (L) (compulsory for EUPHEM):** |
| **Description of laboratory investigation:** Applied microbiology is the understanding of the basis and limitations of laboratory methods and the application of these methods in a public health setting (e.g., outbreaks, surveillance, complex emergency situations, and unusual events). This includes general microbiology, laboratory investigation, laboratory methods and analysis, and could be part of an outbreak investigation, as described under the programme for common field work. |
| **Deliverables:** To complete this assignment, the fellows need to deliver outputs documenting their involvement in different aspects of laboratory investigation (e.g., writing a laboratory protocol, a Standard Operating Procedure (SOP), producing a report, guidelines, or a manuscript). |
| **Project L1** |
| **Title:**  |
| **Short description:** |
| **Status:** | **Notes:** |
| **Project L2** |
| **Title:**  |
| **Short description:** |
| **Status:** | **Notes:** |

*Please reflect on the applied microbiology and laboratory Investigation you have participated in and indicate which of the following steps you were involved in (X for completed / P for planned steps).*

|  |  |  |
| --- | --- | --- |
| **Description of assignment (any of the following) -** | **L1** | **L2** |
| Laboratory protocol |  |  |
| Standard Operation Procedure (SOP) |  |  |
| Laboratory report (e.g. validation of a diagnostic test) |  |  |
| Other, please specify: |  |  |

**Conclusion and Suggestions for Applied Microbiology and Laboratory Investigation (To be added during or after interview):**

## **9-** **Public Health Management (M) (compulsory for EUPHEM):**

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| --- |
| **Public Health Management (M) (compulsory for EUPHEM):** |
| **Description of public health management:** Management in the field of public health involves project management, effective crosscutting collaborations with national and international stakeholders, risk assessment, coordinate response using adequate communications strategies and tools and to formulate evidence for policies and strategies that support improvement of the population´s health. |
| **Deliverables:** Public health management experience may be summarized in the fellowship final report or by providing additional documents demonstrating the fellow’s involvement in planning, organising, liaising, and executing projects and outbreak responses at national and international levels, infection control, response to epidemics, team building and negotiation, or ethics and integrity issues. |
| **Project M1** |
| **Title:**  |
| **Short description:** |
| **Status:** | **Notes:** |
| **Project M2** |
| **Title:**  |
| **Short description:** |
| **Status:** | **Notes:** |

*Please reflect on the public health management you have participated in and indicate which of the following steps you were involved in (X for completed / P for planned steps).*

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Description of assignments**  |  | **M** | **O** | **S** | **R** | **T** | **BR** | **QM** | **L** |
| Outbreak management | 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| Infection control | 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| Response to epidemics of severe nature | 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| Team building and negotiation | 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| Ethics and integrity issues | 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| Other management skills, please specify: | 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |

**Conclusion and Suggestions for Public Health Management (To be added during or after interview):**

## **9-** **International Assignments (Optional for EPIET and EUPHEM):**

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| --- |
| **International Assignment (Optional for EPIET and EUPHEM):** |
| **Project 1** |
| **Title:**  |
| **Short description** *(When/where/ on which topic /remote or deployed in the field/which partner WHO, GOARN, etc):* |
| **Documents prepared (Weekly report /End of assignment report)**  | **Notes:** |
| **Project 2** |
| **Title:**  |
| **Short description** *(When/where/ on which topic /remote or deployed in the field/which partner WHO, GOARN, etc):* |
| **Documents prepared (Weekly report /End of assignment report)** | **Notes:**  |

## **10 -** **Other activities**

|  |
| --- |
| **Other activities**  |
| **Project 1 / Activity 1** |
| **Title:**  |
| **Short description**  |
| **Notes:** |
| **Project 2 / Activity 2** |
| **Title:**  |
| **Short description** *(When/where/ on which topic):* |
| **Notes:** |

## **11 –** **Module Attendance**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Modules** | **Core/Elective** | **Attendance so far (Yes/No)** | **Planning to attend next year** |
| **1** | Introduction to R | Core |  |  |
| **2** | Introductory Course | Core |  |  |
| **3** | Study Protocol, Ethics and Scientific Writing  | Core |  |  |
| **4** | Public Health Microbiology I - Basic phylogeny and antimicrobial resistance  | Core/Elective |  |  |
| **5** | Multivariable Analysis | Core |  |  |
| **6** | Social Behavioural Sciences (SBS) | Elective |  |  |
| **7** | Public health microbiology II (Bio-risk and quality management) | Elective |  |  |
| **8** | One-Health  | Elective |  |  |
| **9** | Rapid Assessment and Survey Methods 2025 | Elective |  |  |
| **10** | PHM III -Whole Genome Sequencing  | Core/Elective |  |  |
| **11** | Project Review Module | Core |  |  |
| **12** | Public Health Leadership  | Core/Elective |  |  |
| **13** | Time Series Analysis | Core / Elective |  |  |
| **14** | Qualitative Research | Elective |  |  |
| **15** | Vaccinology | Elective |  |  |
| **16** | Emergency Preparedness and Response | Elective |  |  |
| **17** | Other, please specify……………………… |  |  |  |

## **12 -** **Competency development main points (to be completed by the fellow prior to midterm interview and to be discussed during midterm interview)**

*Summarize the main points from the completed Competency Development Monitoring Tool (CDMT), including identified areas for improvement. (e.g. what skills did the fellow acquire and which skills the fellow would like to acquire/strengthen in the remainder of the fellowship).*

* *….*
* *….*
* *….*
* *….*

## **13 -** **Planned steps for the 2nd fellowship year (to be completed by the fellow prior to midterm interview and to be discussed during midterm interview)**

*Summarize in bullet points what is planned for the second-year incl. mandatory outputs pending*

* *….*
* *….*
* *….*
* *….*

## **14 -** **General aspects of the training (to be completed by the fellow prior to midterm interview)**

*Please provide feedback on your fellowship experience during the first year, reflecting on the main areas listed below.*

**14a) Supervision on site:**

**……………………….**

**14b) Administrative issues:**

**……………………….**

**14c) Frontline coordinator:**

**……………………….**

**14d) ECDC Fellowship Programme (strengths/weaknesses):**

**……………………….**

**14e) Other issues:**

**……………………….**

## **15 General feedback (to be completed by the supervisor and coordinator during or midterm interview)**

*Please provide feedback on your fellowship experience during the first year, reflecting on the main areas listed below.*

**13a) Feedback on fellow from site supervisor and coordinator:**

**……………………….**

**13b) Feedback on training site from coordinator:**

**……………………….**

**13c) Feedback from the training site to ECDC Fellowship Programme:**

**……………………….**

**13d) Other issues:**

**……………………….**

## **16 –Recommendations (to be completed by the coordinator during the midterm interview)**

*Summarize in bullet points what the fellow needs to do to fulfil the training objectives and further develop competencies and provide any recommendations for the training site to support the fellow during the second year*

* *….*
* *….*
* *….*
* *….*