

## ANNEX 2: ANNUAL DECLARATION OF INTERESTS (ADoI)

*(Please note that high quality of scientific expertise is by nature based on prior experience and that therefore having an interest does not necessarily mean having a conflict of interest)*

Title (Ms., Mr., Dr., Prof.): \_\_\_\_\_

**First Name:** \_\_\_\_\_

**Surname:** \_\_\_\_\_

ECDC involvement *(please specify your current activity at ECDC)* \_\_\_\_\_

**hereby declares to have the following interests**

Nature of Activities: I. Ownership or other investments, including shares <sup>4</sup>	Current <sup>1</sup> From Month/year	Name of Entity <sup>2</sup> <i>Please indicate Private or Public</i>	Subject matter <sup>3</sup>
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1. Please indicate activities that are currently ongoing. Indicate starting date (month/year).

2. Please indicate name, location and nature of all organisations (private, public, etc.) that relate to ECDC's remit. Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well.

3. Please indicate the domain in which the activity was or is carried out. Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.

4. Please indicate any financial interests in a company/entity operating in the public health business, including holding of stocks and shares, equity, bonds, partnership interests in the capital of a company, one of its subsidiaries or a company in which it has a holding. The holding of financial interests connected with a pension scheme would not be considered a financial interest provided that individual has no influence on its financial management. Only the kind of financial interests and the name of the entity need to be stated.

<b>Nature of Activities: II. Member of a Managing Body or equivalent structure<sup>5</sup></b>	<b>Current <sup>1</sup> From Month/year</b>	<b>Name of Entity<sup>2</sup> <i>Please indicate Private or Public</i></b>	<b>Subject matter<sup>3</sup></b>
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2. Please indicate name, location and nature of all organisations (private, public, etc.) that relate to ECDC's remit. Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well
3. Please indicate the domain in which the activity was or is carried out. Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
5. Please indicate any participation in the internal decision-making of a company, trade association or equivalent entity (e.g. board membership, directorship).

<b>Nature of Activities: III. Member of a Scientific Advisory Body<sup>6</sup></b>	<b>Current <sup>1</sup> From Month/year</b>	<b>Name of Entity<sup>2</sup> <i>Please indicate Private or Public</i></b>	<b>Subject matter<sup>3</sup></b>
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6. Please indicate if you are participating or have participated in the works of a Scientific Advisory Body with voting rights on the outputs of that entity.

Nature of Activities: IV. Employment <sup>7</sup>	Current <sup>1</sup> From Month/year	Name of Entity <sup>2</sup> <i>Please indicate Private or Public</i>	Subject matter <sup>3</sup>
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7. Please indicate if you are or have been employed part-time and full-time, either as a paid or unpaid worker either in private or public entities whose activities are linked to ECDC's remit.

Nature of Activities: V. Consultancy/Advisory <sup>8</sup>	Current <sup>1</sup> From Month/year	Name of Entity <sup>2</sup> <i>Please indicate Private or Public</i>	Subject matter <sup>3</sup>
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8. Please indicate any activity in which the concerned person charges or does not charge a fee for providing advice or services in a particular field. Any contracts or collaborations with the ECDC falling outside the work of the Scientific Panel as identified above should also be specified under this activity.

Nature of Activities: VI. Research/Funding <sup>9</sup>	Current <sup>1</sup> From Month/year	Name of Entity <sup>2</sup> <i>Please indicate Private or Public</i>	Subject matter <sup>3</sup>
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3. Please indicate the domain in which the activity was or is carried out. Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
9. Please indicate any funding for research in relation to matter or work financed by a private or public entity, including grants, rents, sponsorships and fellowships and received in a personal capacity. Research projects may be grouped together without stating the title of each project provided that a relationship between them exists.

Nature of Activities: VII. Intellectual Property <sup>10</sup>	Current <sup>1</sup> From Month/year	Name of Entity <sup>2</sup> <i>Please indicate Private or Public</i>	Subject matter <sup>3</sup>
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3. Please indicate the domain in which the activity was or is carried out. Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
10. Please indicate rights granted to creators and owners of works that are the result of human intellectual creativity. These can be publications or can be in the industrial, scientific and artistic domain. They can be in the form of an invention, a document, a suite of software, or a business name (*e.g.* copyrights, patents, trademarks *et cetera*).

<b>Nature of Activities: VIII. Other Membership or Affiliation<sup>11</sup></b>	<b>Current<sup>1</sup> From Month/year</b>	<b>Name of Entity<sup>2</sup> Please indicate Private or Public</b>	<b>Subject matter<sup>3</sup></b>
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3. Please indicate the domain in which the activity was or is carried out. Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
11. Please indicate any membership or affiliation other than the above that can be perceived as an interest in the field of activity of the ECDC.

<b>Nature of Activities: IX. Interests of close family members<sup>12</sup></b>	<b>Current<sup>1</sup> From Month/year</b>	<b>Name of Entity<sup>2</sup> Please indicate Private or Public</b>	<b>Subject matter<sup>3</sup></b>
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3. Please indicate the domain in which the activity was or is carried out. Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
12. Please indicate known interests held by family members and relatives belonging to the same household or under the care of the members of the household. In order to maintain privacy, their names do not need to be declared. The relationship (e.g. wife) should not be specified.

Nature of Activities: X. Other <sup>13</sup>	Current <sup>1</sup> From Month/year	Name of Entity <sup>2</sup> <i>Please indicate Private or Public</i>	Subject matter <sup>13</sup>
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3. Please indicate the domain in which the activity was or is carried out. Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
13. Please indicate any activities or interests other than the above which can be perceived as an interest in an activity included in ECDC's remit.

**I hereby declare that I have read both the Guidance Document on Declarations of Interests and the Procedure for identifying and handling potential conflict of interests and that the above Declaration of Interests is complete.**

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

- ‘Pursuant to Article 11 of Regulation No 45/2001 of the European Parliament and of the Council, members of expert groups and of scientific panels are hereby informed of the following:
- personal data you provide in this form will be processed under the responsibility of the Head of the Centre’s Scientific Advice Unit (‘the controller’) for the purpose of assessing the absence of interests prejudicial to your independence;
  - these data may be made available to the controller’s staff and to the chair and participants of meetings of your expert group or scientific panel;
  - failure to provide these data will result in your being excluded from participating in expert groups or scientific panels;
  - you have the right to obtain access to, and, if justified, rectification of, these data, by addressing a request to the controller;
  - the Centre requires that you relate the above information to any natural persons (e.g. members of your family) other than yourself, data on whom you may have included in this form.’

If you need more sheets to declare your interests, do not hesitate to use blank ones or to ask for them, but please sign each one of them and attach them to this form.